

Town of Milton

Local Government Efficiency Task Force

October 29, 2020

Meeting Notes/Minutes

Members Present in the room; Karen Golab, Mike Beaulieu, Tammy Smith, Claudine Burnham, Larry Brown, Ernest Cartier-Creveling.

Members present remotely; Bruce Woodruff.

Absent: David Benedict, David Pratt, Doug Shute.

Excused: John Giunco

Public: Kim Libby

Meeting Minutes

- ✓ The minutes from October 13, 2020 were reviewed.
- ✓ Mike made a motion to accept the minutes. This was seconded by Claudine. A roll call of all voting members agreed to accept the minutes as written.
- ✓ Motion carried.

Committee Members

- ✓ Karen will work with Ernie regarding the 2 members who have not been attending the meetings.
- ✓ Karen will recommend to the BOS only filling 1 position thereby decreasing committee members from 10 to 9.

- ✓ The 2 members who have not attended will be asked to submit a letter of resignation.
- ✓ The new member will need to be approved by the BOS.
- ✓ Kim Libby is very interested in the position.
- ✓ Karen will recommend to the BOS that Kim be named to fill the one open position.

MED Survey (Milton Economic Development)

- ✓ The group went through the list of survey questions again and finalized it.
- ✓ We removed questions 12-15 from the original survey, kept questions 16 and added a few new questions.
- ✓ Tammy will update the MED survey and send to Karen.

Additional Survey

- ✓ Mike suggested it may be a good idea to issue a survey to town employees only for their feedback on what could change to gain some efficiencies.
- ✓ Mike will work on this survey.
- ✓ Ernie has a list of town employees.

Logistics for distribution of the survey

- ✓ We are tabling this discussion as we are not yet at the point of needing to discuss distribution of the survey.

Task Force Email Address

- ✓ We again discussed the pros and cons of using the email address that Ernie set up for us.

- ✓ We will try using the email on a trial basis from 11/1/20-12/31/20 to see what kind of feedback we receive.
- ✓ Karen will reach out to Les Elder in regard to posting our email address on the local Facebook pages.
- ✓ Ernie will print out any emails that come in for the committee to discuss at our next scheduled meeting.

Public Comment

- ✓ Kim Libby questioned if we could review ethics as part of the committee as well as some of what we do will involve ethics.

Next Meeting

- ✓ The next meeting for the task force will be November 16, 2020 at 6 p.m. Bruce will be joining us late for this meeting.

Adjournment

- ✓ Motion to adjourn made by Mike and 2nd made by Larry Brown. All in favor. Motion carried.