



Milton Cemetery Trustees Meeting Minutes October 20, 2020

Board Members Present: J.Katwick, B. Woodruff, J.Nute, K.Ayers, Sandra Woods

Members of the Public Present: S.Babel, B. Carrier

The Meeting was called to order at 9:07 am by John Katwick, Chair.

Approval of Meeting Minutes for September 22, 2020:

Katherine Ayers motioned to approve the 9/22/20 meeting minutes as written, John Katwick seconded the motion. The motion passed 5-0.

Continued Cemetery Budget Discussion:

Town of Milton DPW to longer maintain Milton Cemeteries.

After a lengthy discussion, Jonathan Nute made a motion to request \$5000.00 to maintain town owned cemeteries. J.Katwick to seek contractor for work.

B.Woodruff seconded motion. 4 yes votes, K.Ayers abstained.

Status update of land donation request:

J.Katwick and B. Woodruff both stated that the committee should respectfully decline the offer from the landowner. J.Nute suggested that the Cemetery committee should notify the Conservation Committee of the offer.

J.Nute motioned to decline the offer. J. Katwick seconded. All in favor.

Process for Cemetery phone calls for public inquiries:

FAQ sheet to be provided to town office to aid in answering calls.

Reconveyance of Deeds:

J.Katwick to create blank form detailing this process for the public to use. This form to be added to the Cemetery Trustee website.

GPS Coordinates of Milton Cemeteries

J.Katwick is ready to add Miltons cemetery locations via GPS

B. Woodruff is working with GIS "Find a gravesite"

Sale of Right to Inter process:

B. Woodruff is being taught process by J.Katwick to eventually assume responsibility of this function.

Fall Cleanup:

MMC to be done by the Katwicks and any volunteers wishing to assist.

J.Katwick to request \$300.00 to hire contracted help for the fall cleanup of MMC.

B.Woodruff motioned to approve request, J.Nute seconded. All in favor

Other Business:

Suggestion made for new members to review Cemetery Trustee information on our website to become familiar with these responsibilities.

Next Meeting:

Next scheduled meeting to be held November 17, 2020

S.Woods motioned to adjourn the meeting, B.Woodruff seconded motion. All in favor.

Respectfully submitted ,

Sandra L. Woods

Minutes Approved:

_____ John Katwick

_____ Bruce Woodruff

_____ Sandra L. Woods