

**Milton Cemetery Trustees  
Meeting Minutes  
Tuesday December 15, 2015**

**Present: John Katwick (Chair) and Gordy Maness**

**Meeting was called to order at 9:00 am by John Katwick, Chair.**

**Old Business:**

The minutes for October 14th were reviewed and some minor corrections were made. Mr. Katwick made a motion to approve minutes with the corrections, Mr. Maness seconded. Motion passed.

**New Business:**

Mr. Katwick provided an update for the following items discussed during the October 14th meeting:

- Wentworth-Hayes cemetery was contracted for cleanup, cost \$650 and the work has been completed. Before and after photo is attachment 1.

- Berry-Wiggins cemetery - Approval has been given by the Town Code enforcement officer and Assessing Director for several trees to be removed. The work will be done by Bob Smith in exchange for the wood.

- Purchase of software for \$3000 to enable the Cemetery trustees to more efficiently keep cemetery records has been approved by the Board of Selectmen and the Budget Committee.

- Milton Mills Cemetery status: Mr. Katwick noted that, per the town attorney, RSA 41:14A allows for the transfer of this cemetery to the town without a warrant article. There will however, need to be 2 warrant articles on the ballot for voters to approve creation of a Trust Fund and the appropriation of \$10,000 to cover operating costs.

- Update of Prospect Hill Cemetery: Mr. Katwick reported that no progress has been made on this issue since our last meeting.

- Mr. Katwick provided an overview of 2015 perpetual care maintenance costs and the need for us to withdraw and transfer \$1531.40

from the Trust Fund to Public Works to pay these costs. Mr. Katwick made a motion to withdraw \$1531.40 from the 2014 PC fund earnings to pay the 2015 PC maintenance costs. Mr. Maness seconded the motion. Motion passed 2-0.

- Creating a map depicting grave locations for Silver Street Cemetery: Mr. Brown was unable to attend the meeting, so the status of this item being handled by High School students is not yet known.

**Other Business:**

- Mr. Katwick noted that in the new year we will need to review/compare our bylaws and operating rules and those of the Milton Mills Cemetery Association and developed a new, combined version.

- We will need to create standard forms for purchasing lots in the cemetery and the "right to intern" deeds IAW "contract rights" per the town attorney

- Mr. Katwick is planning to speak at the American Legion meeting on Jan 15, 2016 regarding Veteran Burials.

Mr. Katwick motioned to withdraw and transfer \$1531.40 from the Trust Fund to Public Works to cover perpetual care costs for 2015. Mr. Maness made a motion to approve the motion, Mr. Katwick seconded the motion. Motion passed 2-0.

- Our next meeting is yet to be determined.

Mr. Katwick made a motion to adjourn the meeting at 10:08. Mr. Maness seconded the motion. Motion passed 2-0. Meeting adjourned at 10:08.

Respectfully submitted,

Gordy Maness  
Secretary/Bookkeeper

1 Attachment

1. Before and After Photos Tasker Cem (#70)

Minutes approved:

\_\_\_\_\_. John Katwick, Chair

\_\_\_\_\_. Larry Brown

\_\_\_\_\_. Gordy Maness, Secretary/Bookkeeper





## Wentworth-Hayes Cemetery After

