

**Milton Cemetery Trustees  
Meeting Minutes  
Friday July 8, 2016**

**Present:** John Katwick (Chair), Gordy Maness, Suzanne Babel, and Charlotte Mee

**Guests:** Bob Carrier, Lois Michaud, and Dana Smith,

**Meeting was called to order at 9:05 am by John Katwick, Chair.**

**Old Business:**

The minutes for June 17, 2016 were briefly discussed and a necessary spelling correction of Mr. Woodruff's name was noted by Mrs Babel. Once corrected a motion was made to approve the minutes by Mr. Katwick. Mr. Maness 2<sup>nd</sup> the motion and the motion passed 2-0.

**New Business:**

Due to a scheduling error the review of the Wakefield Cemetery software needed to be rescheduled for our next meeting planned for Jul 29, 2016. Since Mr. Woodruff was unable to attend the meeting, we also decided to delay walking the Berry-Wiggen Cemetery lines until a later date when all of the Trustees would be available.

Mr. Katwick recommended we review Perpetual Care (PC) earnings on a quarterly basis. Mr. Katwick provided the following report of PC funds as of June 30, 2016:

<u>Cemetery</u>	<u>Earnings</u>	
<u>Principal+Income</u>		
Milton Mills	\$ 1641.54	\$ 156,000.00
Prospect Hill	\$ 242.25	\$ 22,929.00
George Plummer	\$ 211.60	\$ 20,032.34
Silver Street	\$ 42.33	\$ 4,010.00
20 other cemeteries	\$ 272.16	\$ 25,778.00
Total:		\$2409.88

Mr. Maness provided a report on the Adopt-a-Cemetery program. Of the previous 8 participants in the program, there were 3 that Mr. Maness confirmed wanted to continue with the program while the others either had moved away or were unable to be reached. We decided to just restart the program.

We began reviewing the updated Rules/Regulations provided by Mrs Babel. To assist

with this process, we requested Lois Michaud send us the Rules and Regulations from her Town. She said she would send them to Mrs. Babel.

**Other Business:**

Mr. Katwick said the transfer of the Prospect Hill Cemetery to Lebanon is getting closer as the legal counsels for both towns have filed the appropriate legal documents. We are just waiting for the documents to reviewed and filed.

The next meeting will be Jul 29, 2016 at 9:00 a.m. in the Milton Town Hall.

Mr. Katwick made a motion the meeting be adjourned, Mr. Woodruff seconded the motion. Motion passed 2-0 and the meeting was adjourned at 09:55 a.m.

Respectfully submitted,

Gordy Maness  
Secretary/Bookkeeper  
Minutes approved:

\_\_\_\_\_ John Katwick, Chair

\_\_\_\_\_ Bruce Woodruff

\_\_\_\_\_ Gordy Maness, Secretary/Bookkeeper