

Town of Milton  
Town Budget Committee  
Special Session  
Public Hearing  
Milton Water District 2019 Budget and Warrant Articles  
Tuesday, February 19, 2019  
Minutes

**CALL TO ORDER**

Meeting called to order at 6:01 PM by Chairman Bob Carrier

**PLEDGE OF ALLEGIENCE**

**ROLL CALL - PRESENT**

Mr. Bob Carrier – Chairman, Ms. Tammy Smith, , Mr. Larry Brown, Mr. Mark Currier, Ms. Peg Hurd, Mr. Justin Bellen, and Mrs. Shari Gaesser – Recording Secretary. Mr. David Carpus. Mr. Thomas McDougall, Ms. Erin Hutchings – Excused.

A Quorum was present.

**PUBLIC PRESENT**

Mrs. Gail Pennell

Mr. Bellen presented the Milton Water District Budget.

- Mr. Currier asked if the information was YTD. Mr. Bellen replied that this is from December. Ms. Hurd - Why does 2018 FICA appear to be low. Mr. Bellen - Because taxes were paid incorrectly.
- Ms. Smith questioned that the amount expended more than 223 why was it not increased? Mr. Bellen noted that the district had to put an additional amount in legal this year which was a one-time deal.
- The Audit is still on going.
- Dues - joining the Three Pond Association.
- Mr. Brown asked if the backup for the computers was run on site. Mr. Bellen noted that they don't.
- Ms. Hurd ask about advertising and if this may be in reference to legal. Mr. Bellen noted that he was not that aware of anything.
- Ms. Smith asked what Operator Compensation was. Mr. Bellen - For the tech.
- Mr. Bellen noted that the Education line was increased due to the operator of systems will need to take extra classes. Office staff will be taking classes as well.
- New line items will be under NEW WELL
- Ms. Smith asked in regard to lines not expended and what was done with any surplus. Mr. Bellen noted that these go into a money market account. Mr. Carrier asked if the budget is based on water usage. Mr. Bellen - Yes. Mr. Currier asked how much was in account– as of 12/31. Mr. Bellen - \$73,000. The Revenue is as of this morning - \$383,963.23.

- Ms. Hurd asked how often the bills are sent out. Mr. Bellen noted Quarterly. Still waiting for the last of the billing to come. No increase.
- Mr. Brown asked about the annual meeting expense and if the notice goes out with the bills. Mr. Bellen – yes and the district does have capital reserve funds started.

#### **Warrant Articles –**

**Article 1.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$340,204.00 for the operation and commitments of the Milton Water District which represents the “**Total Operating Cost**” shown in the budget attached to the warrant. **Motion was made by Mr. Brown to approve Article 1 as written. Seconded by Ms. Hurd. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

**Article 2.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$10,000.00 to be added to the **Milton Water District Maintenance Expendable Trust Fund** established 3/25/06, to be funded from water usage charges. This is a special warrant. This is in addition to Article 1. **Motion was made by Ms. Hurd to approve Article 2 as written. Seconded by Mr. Brown.** Discussion – What is the current balance? - \$71,984.00. **Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

**Article 3.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$5,000.00 to be added to the **Milton Water District Building and Renovation Expendable Trust Fund** established 4/12/15, to be funded from water usage charges. This is a special warrant. This is in addition to Article 1. **Motion was made by Ms. Hurd to approve Article 3 as written. Seconded by Mr. Brown.** Discussion – What is the current balance? - \$12,586.00. **Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

**Article 4.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$2,500.00 to be added to the **Milton Water District Vehicle Capital Reserve Fund** previously established, to be funded from water usage charges. This is a special warrant. This is in addition to Article 1. **Motion was made by Mr. Brown to approve Article 4 as written. Seconded by Ms. Hurd.** Discussion – What is the current balance? - \$4,122.00. **Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

**Article 5.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$2,500.00 to be added to the **Milton Water District Equipment Expendable Trust Fund** previously established in 2012, to be funded from water usage charges. This is a special warrant. This is in addition to Article 1. **Motion was made by Ms. Hurd to approve Article 3 as written. Seconded by Ms. Smith.** Discussion – What is the current balance? - \$6,085.00. **Roll call vote. Ms. Tammy Smith - yes, Mr.**

**Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

**Article 6.** To see if the voters of the Milton Water District will vote to raise and appropriate the sum of \$2,000.00 to be added to the **Groundwater Withdrawal Permit Expendable Trust Fund** previously established 4/9/17, to be funded from water usage charges. This is a special warrant. This is in addition to Article 1. . **Motion was made by Mr. Brown to approve Article 4 as written. Seconded by Ms. Hurd.** Discussion – Pre Mr. Bellen the permit is renewed every 7 years. What is the current balance? - \$4,103.00. **Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

Mr. Carrier opened the Public Hearing at 6:31PM.

Mr. Brown left the meeting at 6:32PM.

Mr. Carrier re-read the Warrant Articles 1 – 6. Public hearing closes 6:36PM.

### **Expenditures Reports**

**Town** – It was noted that there were additional charges and the budget for the Budget Committee was not included. Some of these numbers are not correct. Mr. Bellen noted that water dept. did not bill for water hydrants.

The Committee will need to find out what was actually spent in 2018.

Mr. Currier asked if the Water District was going to bill for the hydrant fees? Mr. Bellen noted that hasn't been discussed yet. Mr. Carrier asked about Form MS737 and is this filled out by the water department. Mr. Bellen noted that yes 4 copies. Mr. Carrier will post once filled out.

**School** – Ms. Hurd provided the following update.

All questions from the committee had been forwarded to Mr. Castle and back to Ms. Hurd and the Budget Committee.

Mr. Brown rejoined the meeting at 6:50PM.

The SIG grant funds have been used for high school technology. Title 2 and title 1 are still coming in.

Mr. Brown noted that the Presentation by Bob Adam's regarding the request for plow and truck was well done. Ms. Hurd advised the committee that the school district received two written and one verbal quote for using contractor for snow removal services. Mr. Pat Smith had been asked what it would take for the town to provide services and noted that the town would have to buy another truck and find a driver.

### **Approval of Meeting Minutes**

January 8, 2019 – **Motion to approve the minutes of January 8, 2019 was made by Ms. Hurd as amended. Seconded by Mr. Brown. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

January 10, 2019 - **Motion to approve the minutes of January 10, 2019 was made by Ms. Hurd as amended. Seconded by Mr. Currier. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

January 15, 2019 – **Motion to approve the minutes of January 15, 2019 was made by Ms. Hurd as amended. Seconded by Mr. Currier. Discussion – page 5 regarding the boat ramp, the vote should be 7/1/1. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

February 9, 2019 - Deliberative Session Town Minutes– **Motion to approve the minutes of February 9, 2019 was made by Ms. Hurd. Seconded by Mr. Currier. Discussion – no action was taken on the minutes. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

February 9, 2019 – Deliberative Session School District – **Motion to approve the minutes of February 9, 2019 was made by Ms. Hurd. Seconded by Mr. Currier. Discussion – no action was taken on the minutes. Roll call vote. Ms. Tammy Smith - yes, Mr. Larry Brown - yes, Mr. Mark Currier - yes, Ms. Peg Hurd - yes, Mr. Justin Bellen – yes and Mr. Bob Carrier – yes. Motion passes 6/0.**

#### **Other Business –**

Mr. Carrier noted that this would be the last meeting for some members and that he would like to thank Mr. Currier and Mr. Brown for their service on the Budget Committee.

**Next Meeting – March 19, 2019.**

#### **Adjournment**

**Motion to adjourn was made at 7:17PM by Mr. Brown. Seconded by Mr. Currier. The budget committee voted unanimously in favor of the motion. Motion passes 6/0.**

Respectfully submitted,

Shari Gaesser – Milton Budget Committee Recording Secretary