

Town of Milton  
Town Budget Committee  
Special Session  
Town of Milton FY 2019 Warrant Articles Presentation  
Wednesday, January 15, 2019  
Minutes

**CALL TO ORDER**

Meeting called to order at 6:10PM by Chairman Bob Carrier

**PLEDGE OF ALLEGIENCE**

**ROLL CALL - PRESENT**

Mr. Bob Carrier – Chairman, Mr. Thomas McDougall, Ms. Tammy Smith, Mr. David Carpus, Mr. Larry Brown, Mr. Mark Currier, Ms. Peg Hurd, Mr. Justin Bellen, Ms. Erin Hutchings, and Mrs. Shari Gaesser – Recording Secretary.

**PUBLIC IN ATTENDANCE**

Humphrey Williams, Chief Krauss.

**PLEDGE OF ALLEGIANCE**

Mr. Carrier opened the Public Hearing for the Town Budget and Warrant Articles at 6:10PM  
Mr. Carrier read the 2019 proposed warrant articles and included the dates and times of the First and Second Session of Town Meetings (Deliberative and Official)

**Article 1** – To choose all necessary Town Officers for the ensuing year for which there are vacancies, for such terms as may be permitted by law. Jan 21 – Feb 1 for filling with the county clerk.

**Article 4: Operating Budget**

To see if the Town will vote to raise and appropriate as an operating budget, \$4,676,733.37 (Four Million six hundred and seventy six thousand, seven hundred and thirty three dollars and thirty seven cents) not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session. Should this article be defeated, the default budget shall be \$ 4,563,423.98 (Four Million which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.) Call for discussion – none noted.

Recommended by Board of Selectmen (3-0)

Recommended by Budget Committee (6-3)

**Article 5: Highway and Road Construction**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Twenty Five Thousand Dollars (\$325,000) for Highway and Road reconstruction purposes. Said amount will

be partially offset by revenues from the Highway Block Grant estimated to be One Hundred Thirty Four Thousand Dollars (\$134,000). This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until completed or by December 31, 2020 whichever occurs first. (Majority vote required) Call for discussion – none noted.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (8-0-1)

**Article 6: Fire Department Equipment and Apparatus Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand dollars (\$70,000) to be added to the Milton Fire Department Equipment and Apparatus Capital Reserve Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation. Call for discussion – the count for the Budget Committee is incorrect and should be 6/2/1.

(Majority vote required)

Recommended by the BOS (3-0)

Recommended by the Budget Committee (6-2-1)

**Article 7: Highway Department Special Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty- Nine Thousand Dollars (\$29,000) to be added to the Highway Department Special Equipment Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation.

(Majority vote required) Call for discussion – none noted.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (8-0-1)

**Article 8: Highway Department Vehicle Fund**

To see if the Town will vote to raise and appropriate the sum of Forty- Nine Thousand (\$49,000) to be added to the Highway Department Vehicle Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation. Call for discussion - need to add the word Dollars after the Thousand. (Majority vote required)

Recommended by the BOS (3-0)

Recommended by the Budget Committee (8-0-1)

**Article 9: Municipal Buildings Fund**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Municipal Buildings Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and

no additional amount will be raised by new taxation. (Majority vote required) Call for discussion  
- DPW engineering for the Barn.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (9-0)

**Article 10: Milton Free Public Library Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Fifty- Two Thousand Dollars (\$52,000) to be placed in the Milton Free Public Library Capital Reserve Fund, previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation. (Majority vote required) Call for discussion - Majority vote needs an open (.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (9-0)

**Article 11: Milton Technology Fund**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be placed in the Town of Milton Technology Fund, previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation”. (Majority vote required) Call for discussion - Remove the “from” at the end of article. Mr. Carpus – The committee was advised that the current amount was \$14,000 unless buying super computers. Mr. Brown asked if programs/etc. to run computers was part of this. Ms. Thibodeau noted that yes it will come with some of it but will have to purchase other software.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (5-4)

**Article 12: Geographic Information System**

To see if the Town will vote to raise and appropriate the sum of Two Thousand and Five Hundred Dollars (\$2,500) for the purpose of continued upgrades of the public web-based Geographic Information System (GIS) for the town as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation. (Majority vote required) Call for discussion – none noted.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (9-0)

**Article 13: Bridge Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in the Bridge Capital Reserve Fund, previously established for the purpose of funding future capital expenditures as described in the recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amount will be raised by new taxation. (Majority vote required) Call

for discussion – Mr. Williams –myself and the voters understand the reason for money request but a lot of people will not understand why it was on there and now on again. Ms. Hutchings advised that the voter guide will have the information in it for all warrant articles. Mr. Carrier noted that the fund was \$8,000 short of what we need. Mr. Williams - Needs to be an established target as we need the bridge. Ms. Thibodeau – will make sure there is something that explains the change in there. Ms. Hurd noted that this discussed the bridges in town. Ms. Hutchings noted that the article said Maine/NH bridges. Ms. Thibodeau – this is not for interstate bridges.

Recommended by the BOS (3-0)

Recommended by the Budget Committee (9-0)

**Article 14: Eradicate European Naiad Invasive Species**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of eradicating the invasive plant species the Town of Milton. This is a special warrant article as described in and recommended 2019-2024 Capital Improvements Program. This appropriation will be funded by transfer from the fund balance and no additional amounts will be raised by taxation. (Majority vote required) Call for discussion - Discussion – Mr. Williams – verbiage add “the”. Ms. Hutchings – take out specific bodies of waters. Mr. Brown noted that “the” between eradicating and species should be removed. B-bodies and W-waters do not need to be capitalized. Mr. Carrier noted that this will need to be voted on again as the wording had changed. Mr. McDougall **rescinded his second. Mr. Brown rescinded his original motion. Motion was made by Mr. McDougall to rescind the votes of 4/3/1. Seconded by Mr. Brown. The Board voted unanimously in favor of the motion. Motion passes 9/0.**

**Motion was made by Mr. Brown to approve the wording of Article 14 as modified. Seconded by Ms. Hurd. Roll call vote. Mr. McDougall – yes; Mr. Currier – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hutchings – yes; Ms. Hurd – yes; Mr. Carrier – yes. Motion passes 9/0.**

Recommended by the BOS (3-0)

Recommended by the Budget Committee (4-3-1)

**Article 15: Conservation Commission Casey Road**

To raise and appropriate \$5,000 ( for the Town Conservation Fund), to help fund the Casey Road Conservation Land easement project, which will place a conservation easement on 79 forested acres of town owned land Casey Road in Milton, the easement to be held by the qualified land trust, Moose Mountains Regional Greenways. (Majority vote required) Call for discussion – Mr. Williams put the words and # (reversed) remove the parenthesis. Motion was made by Ms. Hurd to approve Article 15 as amended. Seconded by Mr. Carpus. Discussion – Mr. Carrier – this money will help the Conservation Commission. They are fund raising and applying for Grants. Ms. Hutchings – there was a private donor that is matching the amount raised. They have been trying to raise the funds as they want a bus turn around. Mr. Carrier – the scouts are marking the trails. Ms. Hurd noted that this is second one that will come out of taxes and asked what the tax impact might be. Ms. Thibodeau noted that it to be .01 to .02 cents per thousand. **Roll call vote. Mr. McDougall – no; Mr. Currier – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hutchings – yes; Ms. Hurd – yes; Mr. Carrier – yes. Motion passes 8/1.**

Recommended by the BOS (3-0)

Recommended by the Budget Committee (8-1)

**Article 21: Town Boat Ramp Revitalization and Construction (Submitted by Petition)**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Milton Recreation Capital Reserve fund previously for the purpose of renovation and reconstruction of the Town owned boat ramp as described in the Capital Improvement Plan. This project was not recommended in the 2019-2024 CIP. This amount will be added to the existing \$15,000.00 that was appropriated in 2017 for anticipated construction to begin in 2019. (Majority vote required) Call for discussion – Mr. Carrier noted that this would need to be voted on by the Budget Committee. The Selectmen do not need to vote. Mr. Williams – there needs to be zeros in front of each cent. 0.04.

**Motion was made by Ms. Hurd to approve Article 21as amended. Seconded by Mr. McDougall.** Discussion – Mr. McDougall noted that the only modification was the estimated change of .04. Mr. Carrier noted that this is the beaches biggest fund raiser. If the state takes over then this will lose revenue for the town/beach. This is a revenue source and is badly needed. This will become part of the budget. If we lose it then the revenue will be gone and state takes over. Ms. Hurd asked if there was an estimate. Ms. Hutchings advised the committee that the \$30,000 should be the final figure. Mr. Carpus recommended that the voters' guide should have numbers showing what the revenue is. Ms. Hutchings noted that it is self-sustaining. Moving forward want to add a building for use. Does not generate lot of money. Bathrooms are in rough shape, add a pavilion etc. \$42,000 last summer - \$34,000 was paid out of salaries etc. Guard gates attendant are looking at boats to prevent invasive species. Ms. Carpus asked if the boat ramp was separate from other fees. Ms. Hutchings – yes. Mr. Carrier noted that the money generated from there goes into the revolving fund. Mr. Brown questions as to what materials were to be used as nothing was noted in the information. Nothing that should require town to maintain. Having 24 hour access would be inviting invasive species as well as parking issues. Ms. Hurd suggested that town may want to add information to the voters' guide to explain. Larry – discussion revolving fund moving up to handle the repairs at point X without a professional. **Roll call vote. Mr. McDougall – no; Mr. Currier – yes; Mr. Carpus – abstain; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hutchings – abstain; Ms. Hurd – yes; Mr. Carrier – yes. Motion passes 7-1-1.**

Mr. Carrier noted that this would be the end of warrant article discussion and closed the Public Hearing at 7:09PM.

Mr. Brown – was excused at 7:10PM.

**APPROVAL OF MINUTES:**

December 18, 2018 - **Motion was made by Ms. Hurd to approve the meeting minutes of December 18, 2018 as amended. Seconded by Mr. McDougall.** Discussion – page 2 total added the 25 hours and 30 hours. Page 5 is ok as written. Page 5 add the information back in that Mr. Carrier had removed. The Assessing Motion fails 5/4 should be 2/7. **Roll call vote. Mr. McDougall – no; Mr. Currier – yes; Mr. Carpus – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hutchings – yes; Ms. Hurd – yes; Mr. Carrier – yes. Motion passes 8/0.**

January 2, 2019 – **Motion was made by Ms. Hurd to approve the meeting minutes of January 2, 2019 as written. Seconded by Mr. McDougall. Roll call vote. Mr. McDougall – no; Mr. Carrier – yes; Mr. Carpus – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hutchings – yes; Ms. Hurd – yes; Mr. Carrier – yes. Motion passes 8/0.**

**PUBLIC COMMENTS** – none

**OTHER BUSINESS** – February 19, 2019 will be holding a public session for the Water Department. Mr. Bellen to provide the budget by February 12, 2019.

**NEXT MEETING** - January 22, 2019. Discussion – do we want to hold this meeting? Mr. Carrier would like to see revenues from all sources so see how we did. MS737 – Joanne to post in 5 places. School has to post 4 places. Meeting will be on January 22<sup>nd</sup> to go over the town and school report.

Mr. Brown rejoined the meeting at 7:25PM.

Mr. Brown – Moving ahead for reorganization and meeting for the Water District as we have no power to change their budget. Suggest that the Budget Committee meet on the third Tuesday. Have Bylaws in place. Change to a date we use to have which is Thursday – end of month or beginning of month so reports will be available. Mr. Carrier will be asking for the Revolving Funds account information.

#### **ADJOURNMENT**

**Motion was made by Ms. Hurd to adjourn at 7:35PM. Seconded by Ms. Smith. The Board voted unanimously to approve the motion. Motion passes 9/1.**

Respectfully submitted,

Shari Gaesser – Recording Secretary Milton Budget Committee