

Town of Milton, N. H.
Budget Committee
Regular Monthly Meeting Minutes

Tuesday, June 21st, 2016

The Chairman opened the meeting at 6:06 pm

Roll Call: Chairman Larry Brown, Dennis Wing, Tom McDougall, Maureen Steer,
Doug Shute (School Board Alt. Rep.), Stan Nadeau (Water District Rep.), Mike Beaulieu
(Selectmen Rep.)

Excused: Kaitlin Magargee, Lue Snyder a quorum was present.

Public Attendance: Bob Carrier

The Pledge of Allegiance was recited

Secretary: Jennifer Clark is no longer the Budget Committee secretary and Bob Carrier has volunteered to record the minutes for the Budget Committee at no cost to the Town until a recording secretary can be hired. The Committee accepted his offer. Mike Beaulieu said that the recording clerk position has been posted for the Selectmen and Budget Committee.

Budget Committee Vacancy: Stan Nadeau ask if we are going to fill the vacancy on the Budget Committee.

The Chairman stated that Jenifer Ham and Abigail Rooney were no longer available for the vacant position on the Budget Committee. Bob Carrier who was present and sent a letter of intent for the vacant position.

The Chair ask the committee if there is enough of a quorum that represents the interest of the board and take a vote. There are 2 members that are not here.

Stan Nadeau I feel that the people who are interested in being on the budget committee should be here to challenge other candidates for the position. On the other hand there's nothing happening I would like Tom McDougall and Kaitlin Magargee to be involved in this process. I don't think it's fair to Bob who has been at every meeting and has applied for the position he is here. I don't know what I want to say on this because I want to be fair and do the right thing, but what is fair and the right thing right now.

Maureen Steer I remember there was a discussion to fill the position before, that we were going to send letters to everybody who was interested and invited them to this meeting than we should go with it.

Chairman Larry Brown We have one candidate here he has the qualification and is a team player and a good attendance record.

Maureen Steer made the motion to accept Bob Carrier to fill the vacancy on the Budget Committee until the 2017 March elections second by Mike Beaulieu. Discussion Chairman Larry Brown Stan raises good points regarding an opportunity for everybody to discuss.

Chairman Larry Brown I've enjoyed working with him and I like his ability. Stan Nadeau no matter what happens tonight were still going to have someone on the board doing the minutes.

Chairman Larry Brown the plan is the Selectman will have a new Town Administrator and a new recording secretary for the Selectmen and Budget Committee will be in place.

Roll Call Vote: Dennis Wing (Y), Doug Shute (Y), Stan Nadeau (N), Mike Beaulieu (Y), Maureen Steer (Y),

The Chairman Larry Brown (Y) motion passes (5-1)

Stan Nadeau explained why he voted no. We served for a long time together and there are things that we don't agree on but maybe you might prove me wrong this year.

Bob Carrier has been appointed to fill the vacancy on the Budget Committee.

Bob Carrier was sworn in by Mike Beaulieu.

Election of Officers: There's was a discussion on who would be nominated for Vice-Chair. Stan Nadeau if

We nominate Bob Carrier to be the Vice-Chair which was a problem last year would it be a problem this year? I don't want to put anybody in a position their uncomfortable with.

Bob Carrier it will not be a problem this year.

Stan Nadeau I will make a motion to nominate Bob Carrier for Vice-Chair second by Maureen Steer

Discussion Bob Carrier has been Vice-Chair and Chairman he has done this before.

Tom McDougall arrived at 6:20pm and the Chairman explained what took place before he arrived.

Roll Call: Dennis Wing (Y), Doug Shute (Y), Stan Nadeau (Y), Tom McDougall (Y),

Mike Beaulieu (Y), Maureen Steer (Y), Chair Larry Brown (Y) Motion passed (7-0)

By Laws: The Chair would like to table this if the committee does not have any objections because Kaitlin

Magargee is not here and she has some particular points she wants to make.

Stan Nadeau as long as we address this at the next meeting. There is a statute that says it should be done at the first Budget Committee meeting.

Old Business: Approval of Meeting minutes of May 17th, 2016. Chairman Larry Brown there was one correction that needs to be made Abigail last name was misspelled it should read Rooney and not Looney. There were no other corrections. The Chair would like a motion to accept the minutes Stan Nadeau made the motion to accept the minutes with corrections second by Maureen Steer. Motion passed (6-0-2) Bob Carrier and Tom McDougall abstained.

Board of Selectman Report: Mike Beaulieu

- At last night's BOS meeting we signed the paper work for the new fire station. Interest rate is 2.97% for 16 years instead of 20 years a savings of over \$300,000 in interest costs.
- We ask all Department Heads to start preparing their budgets for next year.
- The WEX program from May 1st to May 30th there was a consumption of fuel purchase in the amount of 3,838.2 Gal. The savings were \$2,168.48.
- In the absence of a Town Administrator the Town staff are working on the reports there will be some housekeeping issues in the expenditure reports.
- We have a new Town Administrator Heather Thibodeau who is currently working in Town of Ashland N.H. She has an excellent background in both as TA and Human Resource. The reason she is leaving the travel time to get to her job. She will start working in Milton the 2nd week of August.

Stan Nadeau I had a request bring up the Barron Bros. (yard waste) disposal. Mike Beaulieu we're paying them approximately \$800.00 a year that's to take all the leaves, grass clippings etc. no rubbish.

The question is why can't we bring it to the transfer station.

1, There's not enough room down there.

2, There's a process to composting

3, We would have to hire people to man that and you would have to add hydrogen into it.

Just to have it sit down there it would be like having a landfill with hydrogen in it.

Stan Nadeau I can't see why they can't turn it over with the loader, \$800.00 is not a huge saving but it be a benefit for the people who can use it for their gardens.

Mike Beaulieu in the course of a year you could spend more than \$800.00 manning it at the transfer station.

Equipment, fuel and man hours.

Stan Nadeau the man hours are already there other town do it I don't see why we can't. I think more research needs to be put into this. It would benefit the residents who could use the compost.

Dennis Wing ask if they could use Lockhart field the Town owns it why can't we use that area for dumping yard waste.

Mike Beaulieu there's been no discussion on what that field will be used for,

Chair L.Brown the railroad tracks go in front of the transfer station, so you would not be able to go across to Lockhart field.

The residents would have to use the entrance to dump their waste and men and equipment would have to be moved there.

Stan Nadeau I feel that the people on Milton should not have to go to Farmington to get rid of yard waste. We could also sell it. It's these little things that could help the Town. We can't do anything about it now, but is something we need to look at.

Chairman Brown the issues are the number of people who use the service and the number of times the people do use it and the total volume of waste that is generated by the people.

How do they know if you're from Milton and not from Wake field?

Mike Beaulieu They should be checking to see if you have a Milton sticker, but they have not done that.

Chairman Brown they seem to be content with the process and the Town of Milton gets charged \$800.00 a year no matter how many people from Milton go there and what the volume is.

Stan Nadeau at last night's BOS meeting there was mentioned replacing the rug. The statement was made that we had the money. We're on a default budget, but we have the money \$10,000 or more. I feel the money should come out of Gov't Buildings for transparency, put it on a warrant article, or contingency (Unanticipated Expenses). I would have no problem if it was coming out contingency if it was proven to be a health hazard not a tripping hazard.

Mike Beaulieu they had air quality studies done and the rug was mentioned.

Stan Nadeau when we did this budget last year the Selectman said there were no extra money available and we are in a default budget.

Mike Beaulieu there was money that was not spent this year and we could transfer money to contingency.

Stan Nadeau the contingency line exist for these purposes but need to be justified.

Chairman L.Brown the Planning Board which has been designated as the CIP committee when it gets done gets done they have been using a Capital Improvement figure of \$25,000 or higher an additional warrant has the problem of diluting the belief that the CIP will be a level funded warrant expense and that could start the back and forth jockeying pf one dept against another.

If it goes for Government Buildings and the Selectmen have bottom line control then the money can be transferred to Government Buildings. If it goes to a warrant Selectmen or citizen board can take care of it and if it's contingency you would need to get the definition and allocate the money.

Stan Nadeau if you put it on a warrant article and the voters vote no and no means no. you will never be able to replace it.

Dennis Wing If you decide to put hard wood or laminate floor the noise echoes in here. You may want to consider what type of flooring you want in here.

Mike Beaulieu The consensus is no carpeting in the Town Hall.

School Board Representative: Doug Shute

- We have a new Principal at MES Frank Safina his starting salary is \$84,000 that's \$2,674 less than the previous Principal.

- We have a new Superintendent Erwin Sussman we will be reviewing his salary and benefits tomorrow night.
- We're currently looking for a new MES Assist. Principal the current Assist. Principal Josylyn Young has resigned.
- I went to Somersworth with Superintendent Tursi and talked to the Superintendent down there About contracting out all SAU services to them and close our office completely. We are currently waiting for an estimate from them.
- On the same subject we are working on our own budget SAU #64. The following year when we will separate from Wakefield (June 30th 2017). It looks like the building we will be moving into will be the Damon house that building needs some work were going to empty it this summer. The money will probably come out of the Building and Renovation Fund.
- We have \$154,000 left in the budget, we froze the budget with the exception for graduation and field trips expenses.
- The bond for the Elementary school will be paid off in 2020 payments are \$253,000 a year.
- We have a vacancy on the school board anyone interested in the position need to send a letter of interest.

Stan Nadeau ask if they are possibly considering sending the high school students to another district.

Doug Shute Yes, that was discussed when we went to Somersworth.

Doug Shute there was a survey done in 2009 the feeling was the people wanted to send them out, but nothing happen to it.

We will probably have to do another survey with the Towns people. There will be 3 options to consider, repair classic Nute, put a second addition to the high school or send the students out. The voters will have the option to have their votes made known.

Stan Nadeau are they going to have the information cost on all three options for the voters?

Doug Shute we did get the cost of the options in the past from Somersworth. There is a binder at the Library that study has been done, but we may have to do again.

The cost to renovate Classic Nute is roughly \$2,000,000. The cost to put a second floor addition on the high school a minimum of \$4,000,000 according to the Harriman report.

We did have the figures to send the students out. Somersworth came in and gave a presentation on what they have to offer, but we decided not to send them out.

Mike Beaulieu the addition to the high school is this in anticipation for growth or is it because Nute has a lot of repairs to be done.

Doug Shute we spent a total of \$74,000 on the Harriman reports and they wanted to do 2 more.

The school population is going down and as for the addition Nute needs repairs and is not the correct size for the amount of students we have there.

I'm not asking for the second floor to be done. Every option was looked at.

New Business

- Stan Nadeau discussion on why the people of Milton have to pay \$800.00 a year to to bring their yard waste to Barron Bros. in Farmington instead of the transfer station.

Housekeeping:

Stan Nadeau I think we should take July off there's nothing major going on. We will soon be in the busy season soon enough.

The committee has agreed not meet in July.

Chairman Larry Brown We have new members on the committee and have some with experience I would like to have an informal workshop of the budget committee to bring up free flowing discussion exactly the kind of points regarding Barron's and for the new members a review of some of the issues of the budget workbook before September.

Bob Carrier I'm making a request for the final 2015 expenditure report and the Final 2015 revenue report. The reason revenue and expenses are ongoing until December 31st and I also would like the revolving fund and Capital Reserve.

The Chairman directed the request to Mike Beaulieu.

Stan Nadeau it's been the policy that everything goes through the Chair.

Chairman L. Brown no problem with anyone asking for information so long as nobody is left out of the loop. The consensus of the board and the feeling of the Chair that Bob Carrier will obtain the documents requested from Kathy Wallingford and when the information from the school board the final school expenditure report bring it to the meeting and discuss your finding with the Budget Committee.

Mike Beaulieu This not a good time to ask for the information and ask if it could wait until August, this is the Town Administrator job and she won't be here till mid- August. Kathy has her job to do.

Stan Nadeau the contributions to the revolving and warrants are put in at the end of the year you will not get a true monetary value till the contribution are done. I think you are a little early, unless you want to cross reference the warrant articles to see how much was put in each account.

Bob Carrier I will withdraw my request because I don't think anyone is interested in the documents.

Stan Nadeau we should look at them but you have to remember that contributions come in at the end of the year.

Bob Carrier will wait until the new Town Administrator arrives to get the documents and will report his findings to the Committee at the next meeting.

The other thing we should talk about the E-mail policy we presently do not have a recording secretary and the Selectmen's interest is that we don't wind up being an electronic quorum doing business of the Budget Committee.

If you have something that is a question it should not be done in what is called a daisy chain (reply to all.)

Adjourn: the Chairman L. Brown would like a motion to adjourn Stan Nadeau made the motion second by

Tom McDougall Motion passed (8-0) at 7:15 pm

Note: This meeting was videotaped and can be accessed through the Milton website

Submitted by: Bob Carrier Date Approved: _____

These are draft minutes until approved. Chairman Larry Brown : _____