

Town of Milton
Town Budget Committee
Special Session
Town of Milton FY 2019 Budget Presentation
Tuesday, December 18, 2018
Minutes

CALL TO ORDER

Meeting called to order at 6:00 PM by Chairman Mr. Carrier

PLEDGE OF ALLEGIENCE

ROLL CALL - PRESENT

Mr. Bob Carrier – Chairman, Mr. Thomas McDougall, Ms. Ms. Tammy Smith, Mr. David Carpus, Mr. Larry Brown, Mr. Mr. Mark Currier, Ms. Peg Hurd, Mr. Justin Bellen, and Mrs. Shari Gaesser – Recording Secretary.

A Quorum was present.

Town Members Present

Mr. Ryan Thibeault – Chairman, Ms. Erin Hutchings, Mr. Andy Lucier, Ms. Heather Thibodeau. Mr. Thibeault opened the Select Board meeting at 6:01 PM.

Public Present

Ms. Karen Brown - Supervisor of the Checklist, Trustee of Trust Fund, Recreation, Chief Richard Krauss – Police, Ms. Michelle Beauchamp – Town Clerk

Supervisor of the Checklist (01-4142) – Ms. Karen Brown

Flat line budget from last year. Line 130 – Salary \$350.00 Full time salary 10.85/hour would like to request a \$1.00 per hour raise. Line 140 – Election Officials - 3 supervisors \$1,325 – only doing 1 election and 1 for any unanticipated elections.

The office is split between Recreation department and Supervisor of Checklist and Trustee²s of the Trust fund. Mr. McDougall noted that FICA or Medicare taken out. Where does the town pick this up? This will be added if needs to be but if the pay is under \$600 it does not have to be added. Ms. Hurd noted that the increased numbers are not adding up. Ms. Brown - only put in for 50 Hours. 3 supervisors for 36 hours at 10.85 = \$397.00. Chose not to go training so \$100 will cover it.

Total is \$2,295.70 – Decrease of \$1,790.30

Trustee of Trust Fund (01 – 4145) – Ms. Karen Brown

The salary is for 1 hired bookkeeper. This doesn't change for FICA and Medicare. Bookkeeper will submit invoice this Saturday. Everyone else is volunteer.

Training – should be a \$1.

Total is \$3,290 – No change

Recreation (01-4250)– Ms. Karen Brown

Ms. Brown noted that the 2018 Salary was underfunded. The position is at 25 hours but would like it to go up 30 hours. The summer hours are around 40 hours. There are two lines showing one for 25 and another for 30 hours. Mr. Carrier asked if the funds were coming from the revolving fund? Ms. Brown noted it was not coming out of revolving. 7 months comes from the general fund. Once summer begins split between General Fund, Summer Camp Fund (revolving) and Beach Fund. Mr. Carrier asked if the person was to leave will that be enough money to replace the position. Ms. Brown - probably not for what the position requires. 7 months; 5 months salary comes out of Beach Fund and Summer Camp. Should say 7 months and not 6 months. The total FICA and Medicare pay for the 2 for 7 months. Then the Medicare/FICA comes out of the General Fund. This amount only reflects the 7 months.

Total - 25hrs-\$66,160.00, 30hrs.-\$68,310

Moderator – 01-4143 – Ms. Heather Thibodeau

Requesting \$2,791 for 2 elections. No questions.

Total - \$2,791

Economic Development – (01 – 4651) – Ms. Heather Thibodeau

Mr. McDougall asked what type of equipment is purchased? Ms. Hutchings noted that signs were purchased.

Total is \$2,500 – Same as last year

Budget Committee – Mr. Bob Carrier

Total is \$2,600 – Same as last year

Cemetery (01-4195) – Ms. Heather Thibodeau

Mr. McDougall asked if the GIS System have cemetery software. Ms. Hutchings – GIS was not brought up but not sure if there is one. Ms. Thibodeau – there is a research for other software systems. Mr. Carrier noted that the software database will show where cemetery, plot, full burial or cremation. Will be on line so you could see it. Expensive but worth it. Mr. McDougall - Is there continued maintenance or you buy it you own it? Mr. Carrier – there is a fee to do upkeep.

Total is \$31,482.03

Outside Appropriations (01 – 4415) – Ms. Heather Thibodeau

Mr. Carrier asked about information on pg. 11 – budgeted for \$1,000 but received \$2,500 on expenditure report. Ms. Thibodeau will look into it. May have been miscoded?

Total is \$25,902.00

Sewer (01 – 4326) – Ms. Heather Thibodeau

Ms. Thibodeau noted that electric was up due to Eversource increase. There are Permits/Testing requirements. Mr. McDougall Line 740 up 50%. Why? Ms. Thibodeau – equipment is getting older and cost to fix increases.

Total is \$87,150.00

Treasurer (01 – 4141) – Ms. Heather Thibodeau

Ms. Thibodeau noted that the phone line should not be kept open, as does not have a phone. Mr. Brown asked who does the transit, deposit when the town vehicle not available. Ms. Thibodeau noted that there isn't a town vehicle now, but will get one. Authorized personnel are used to make deposits. Mr. Carrier noted that only \$750 was spent to date. Are reimbursement slips turned in? Ms. Hurd - office supplies \$450 for a safe? Ms. Beauchamp has a line item for a safe. Treasurer would have a safe in the town hall. Mr. McDougall asked about the mileage line and if the treasurer can't take the deposit would others be able to take mileage from line. Yes.

Total - \$10,330.00

Town Administrator (01-4130) – Ms. Heather Thibodeau

Ms. Thibodeau noted that the Town Administrator has made an adjustment from Selectman's meeting. FICA /Medicare was approved to be lowered to \$200 and then change lines for the Default.

Motion was made by Mr. Thibeault to lower the FICA/Medicare line by \$200. Seconded by Mr. Lucier. The Board unanimously approved the motion. Motion passes 3/0.

Motion was made by Mr. Thibeault to change the figure to \$45,634.23. Seconded by Ms. Hutchings. The Board unanimously approved the motion. Motion passes 3/0.

Ms. Thibodeau noted that the salary was broken out as one figure to anniversary and other for the rest. Legal fees are up due to cleaning up issues. Professional Services – have to do an audit if a new town clerk or treasurer is hired. Phone systems getting old. Supplies - Larger town report is being printed. 1099 forms.

Equipment maintenance and Equipment purchase – computer

Equipment Lease – Pitney Bows was not included in last years budget.

Employee functions – Meetings Etc. Miscellaneous – flowers for funeral est. 5 per year and to recognize employee for service to the town.

Total is \$305,424.55

Motion was made by Mr. Brown to approve the total budget of \$305,424.55 for the Town Administrator. Seconded by Mr. McDougall. Roll call vote – Mr. McDougall – yes; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 8/1.

Mr. Currier – Lines 740-741 Maintenance and Purchase noted that all hasn't been spent but will you use all? Ms. Thibodeau – noted that the computer and phone jack is an issue but may not use whole amount.

Ms. Hurd noted that line – 395 Back ground check doesn't up. Should be more – Noted as a typo. Only 2.

Ms. Hurd - Line 733 – if there is a plan to buy vehicle in January – should there be more money in there. Ms. Thibodeau advised that the town will be getting one and will take any amounts from any lines. \$8 to register.

Mr. Currier – Line 415 street lighting going down so if it is less than the budget will reflect it. Mr. Lucier – town pays if it's on or off.

Ms. Hurd – Line 742 – Leaf funding rental is for copier? Yes.

Ms. Smith – Line 610 – business cards? Ms. Thibodeau – letter head anything printed and business cards etc.

Mr. Carrier – Legal services are high. How much of this is Mi-Te-Jo? Ms. Thibodeau – not sure. Other projects within the town that need to be cleaned up. Evictions that the town is working on. We use the free legal services as often as possible. Mr. Carrier – steadily going up or one time incident? Ms. Thibodeau – some of these are legal cases that can't be discussed publicly. Ms. Thibodeau – asked for \$45,000 but was cut. Some clean up issue should be resolved.
Total is \$305,424.55

Mr. Carrier noted that this ended the Town Budget presentation.

Town Clerk (01 – 4140)

Ms. Hurd – how many part time people are there? Ms. Beauchamp – 3 people. Ms. Hurd asked if there could be 1 full and 2 part time. Ms. Beauchamp noted that insurance would have to be added and it is not in the budget. Reduction in line 840 – Mileage, from \$2,000 to \$500.

Ms. Hutchings made the motion to accept the amount of \$124,176.00 for the Town Clerk Budget. Seconded by Mr. Brown. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Treasurer (01 – 4141)

Mr. Carpus – salary elected line item is constant but it appears that they are doing less work? Ms. Thibodeau – The treasurer is required to do the same amount of work. Each treasurer does things differently. But they must follow state guidelines

Mr. McDougall – 620 deposit slips; bank bags; why has this increased? Ms. Thibodeau - new deposit slips that bank charges for.

For the current mileage rate is \$2,200 is a good number? Ms. Beauchamp - During tax time we are going every day. Mr. Currier – asked if it could drop down to \$1,200 as it appears it hasn't been spent from 2018. Ms. Thibodeau – There are still some outstanding request. Mr. Currier – asked how many weeks were left and not everything had not been spent. Mr. Thibeault – understandable, but need to look at how many trips and should be based on the number. Mr. Currier –How much is done online. Ms. Beauchamp – a good percentage.

**Mr. McDougall made the motion to reduce to line number 01-4141-840 – Mileage down to \$1750. Seconded by Mr. Carpus. Discussion – Ms. Beauchamp – training trips could be included in that figure. Mr. McDougall – agree with Mr. Currier, even at .55 per mile. Ms. Hurd – mileage line over under Tax Collector or Treasurers line. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 8/1.
New bottom line is \$9,880.00**

Supervisor of the Checklist (01 – 4142)

Ms. Hurd made the motion to accept the amount of \$2,295.70 for the Supervisor of the Checklist Budget. Seconded by Mr. Currier. Discussion - Mr. McDougall – how long has the rate at \$10.95 an hour? Ms. Brown – has been the same for many years. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Moderator (01 – 4143) – for 2 activities

Ms. Hurd made the motion to accept the amount of \$2,791.00 for the Moderator Budget.

Seconded by Ms. Smith. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Budget Committee -

Mr. Carpus – 3 training sessions? How many people? Mr. Carrier – 3.

Ms. Hurd made the motion to accept the amount of \$2,600.00 for the Budget Committee Budget.

Seconded by Mr. McDougall. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Trustee of the Trust Fund (01 – 4145)

Ms. Hurd made the motion to accept the amount of \$3,290.00 for the Trustee of the Trust Fund Budget. Seconded by Ms. Smith.

Discussion - Mr. McDougall 610 – why is this amount \$200? Ms. Brown – bookkeeper is not on site. **Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

Assessing (01 – 4152)

Motion was made by Mr. Brown to have discussion prior to final approval subject to changes to \$128,816.38 Seconded by Mr. Carpus. Discussion – Mr. McDougall – 620 supplies - Why not print to big printer. Ms. Thibodeau – each staff has smaller one for quick jobs. Larger printer may be used. Ms. Marique – public computer prints to the large printers. **Motion by Mr. McDougall to reduce the Supply Line from \$400 – \$300. Seconded by Mr. Carpus.** Discussion – Ms. Thibodeau noted that the town used to have 2 large copiers and now down to one. Ms. Smith – looks like over spent the line so a decrease may not be a good idea. Mr. Carrier - \$128,616.38 vs. \$128,816.38. Line 240 – \$50 taken out of training. Line 625 went down to \$350. **Roll call for the reduction on Line 620 – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – no; Ms. Smith – no; Mr. Bellen – no; Ms. Hurd – no; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – No. Motion fails 3/6.**

Motion by Mr. McDougall to reduce Line 890 from \$10 – \$1.00. Seconded by Mr. Brown.

Discussion - Ms. Hutchings – what is the reason for the \$10. Ms. Thibodeau – it is not included in a dedicated line. **Roll call for the reduction on Line 890 – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – no; Ms. Smith – yes; Mr. Bellen – no; Ms. Hurd – yes; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.**

Total - \$128,607.38

Insurance and Benefits (01 – 4155)

Motion by Mr. McDougall to approve the amount of \$817,785.98 for Insurance and Benefits Budget. Seconded by Ms. Hutchings.

Discussion - Mr. McDougall – 210 – is \$580, 702.79 correct? Yes. Ms. Hurd – Look at both. Mr. McDougall – the line from presentation was \$817,603. Issue with the property insurance from Presentation to approved with transposed numbers. **Roll call – Mr.**

McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Government Building's (01 – 4194)

Motion by Mr. Brown to approve the amount of \$188,266.00 for the Government Building's Budget. Seconded by Mr. McDougall. Discussion - Mr. Brown – 721 – Library Repair Plan Just got grant for \$36,000. Mr. Smith - Line was added when money was encumbered from previous year. Ms. Hurd – Electricity from the solar garden? Mr. Smith – pays for dam, parks, town hall. Estimated the rate and calculated by last year's hours. Tuning on and off fees throughout the year. Ms. Hurd – any buildings seeing any reduction. Payment to town and then goes into general fund. Ms. Hurd – would I see revenue coming in. Ms. Thibodeau – roughly \$13,000 a year and we get a rebate but needs to be begged for. Mr. McDougall – 110 Salary full time custodian and 2 others – reduce bill for cleaning. Did we account for insurance? Nearly \$60,000 is how much were we spending. Mr. Smith - \$25,000. Ms. Thibodeau - went out for quotes and they came back in around \$100,000. Decided to stay with what we have currently. Did away with part time, and saved almost \$9,000 and transferred this to someone employed to the building. Cheaper to hire in house only 1 day a week at \$100,000 but now have cleaning 5 days a week. **Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

Cemetery – (01 – 4195)

Ms. Hutchings made the motion to approve the amount of \$31,482.03 for the Cemetery Budget. Seconded by Mr. McDougall. Mr. McDougall – what does this cover? Mr. Smith - covers the mowing, cleaning, brush cutting weed whacking; and portion of the cemetery not yet open. Mr. McDougall – why can't the town employees do this. Mr. Smith – they don't have time and that is 3 days a week. **Roll call – Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.**

Police (01 – 4210)

Ms. Hutchings made the motion to approve the amount of \$92,004.26 for the Police Budget. Seconded by Mr. Currier. Discussion - Adjusted line 410 down to \$7,700. New amount is \$990,920.26. **Ms. Hutchings withdrew the current motion as did Mr. Currier. Ms. Hutchings made the motion to approve the adjusted amount of \$990,920.26. Seconded by Mr. McDougall.** Discussion - Ms. Smith – Increase for secretary of \$7,000. Chief Krauss – it is hard to make step plan for single individual. It was supposed to come out of town hall so all will be equal. Pay was evaluated and steps taken to raise it. Ms. Smith – She received a raise last year. Chief Krauss – 2% merit and 1 COLA same as all. Mr. Brown – If the position had been part of step plan salary would reasonably be in line. Chief Krauss – It was corrected back in 2014. Mr. Currier – look at the position vs. person. Chief Krauss – The position would be \$20 an hour. Mr. McDougall – Would like to see evidence of benefits to hire RSO. Would like to see data. Chief Krauss – SRO is going to save 4 hours a day with duty office. Duty officer is spending 4 hours working as the SRO. Mr. McDougall – what will the town benefit from this SRO. Still suggest that data is collected for 6 months. Can this be accomplished in the next year and then it would be approved. Chief Krauss – This will free up other officers to do their full job to cover other parts of town; can teach DARE at 3 different levels. It is not a statistical thing. Number of reports will

increase but SRO will be there to handle. Will use the office more. Kraus will get the officer 25% of the year.

Mr. Currier – will not see the affects right away but the benefit will be seen inside of school. Mr. Carpus – Have you noted what SRO's were in other towns. Won't get our data but neighboring towns may have this data. Ms. Hurd – just the presence of officer in building will be nice. Students may no longer fear police and look at someone who can help them. **Roll call – Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – no; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 5/3.**

Fire Department (01 – 4220)

All questions emailed by Ms. Smith were answered by Chief. **Mr. Thibeault made the motion to adjust the Fire Department Budget to \$445,028. Seconded by Ms. Hutchings. Motion was unanimously approved by the Board. Motion passes 2/0.**

Mr. Brown made the motion to approve the amount of \$445,028 for the Fire Department Budget. Seconded by Mr. McDougall. Discussion - Ms. Hutchings – FD telephone dropped over \$1,000. **Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

Chair called a break at 8:45PM for 5 minutes.

Meeting continued at 8:52PM.

Planning and Code (01 – 4240)

Mr. Brown made the motion to approve the amount of \$100,315.00 for the Planning and Code Budget. Seconded by Ms. Hurd. Mr. McDougall made the motion to reduce line – 620 – supplies by \$100. Seconded by Ms. Smith. Discussion – we have one large printer. Ms. Hutchings – this line has nothing to do with Printers. Mr. McDougall – Ink cartridges are supplies. **Roll call to reduce line 620 – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 8/1.**

Mr. McDougall -110 and 111 salary FT and OT. Can Land Use Clerk adjust hours to come in at a later time when there is a need for a late night meeting? Ms. Thibodeau - Hourly employee, it helps with continuity and can't flex her time. Mr. McDougall – why can't she flex her time. Personnel policy would not allow this shift.

Mr. Carrier requested a motion to continue the meeting past 9:00PM. **Mr. McDougall made the motion to continue the meeting to finish Planning and Code budget. Seconded by Mr. Brown. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

Mr. Brown made the motion to approve the amount of \$100,215.00 for the Planning and Code Budget. Seconded by Mr. McDougall. Roll call – Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 6/3.

Mr. Thibeault – There are 4 department heads waiting and request that we need to finish with.

Motion was made by Ms. Hurd to continue until 10:00PM. Seconded by Mr. Carpus. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – no; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – no; Mr. Currier – no, and Mr. Carrier – yes. Motion passes 6/3.

Welfare (01 – 4445)

Mr. Brown made the motion to approve the amount of \$58,073 for the Welfare Budget. Seconded by Mr. McDougall. Discussion \$58,071.73 - Each line rounded to nearest \$1. FICA and Medicare rounded up. **Roll call – Mr. McDougall – no; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 8/1.**

Public Works (01 – 4312)

Electric – Line 410 – changed from \$5,600 to \$5,500.

Ms. Hutchings made the motion to approve the amount of \$652,447 for the Public Works Budget. Seconded by Mr. Brown. Discussion - Mr. McDougall – Line 120 increased from 25 to 30 hours. Mr. Smith implemented programs to track different P.O.s, which is done in house. This program tracks complaints and employee hours. The staff member has more work to do and is working 30+ hours already. She does work for all three departments. **Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

Transfer Station (01 – 4324)

Mr. Brown made the motion to approve the amount of \$190,285 for the Transfer Station budget. Seconded by Mr. McDougall. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Recreation (01 – 4520)

There are two amounts – 1 amount for 25 hours and 2nd one for 30 hours. The committee voted on the second amount. **Ms. Hutchings made the motion by to approve the amount of \$68,310 for the Recreation Budget. Seconded by Mr. McDougall.** Discussion - Mr. McDougall - Supplies Line 620 Copier is downstairs of the town building and is also used for the Trustee for Trust Fund. **Roll call – Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.**

Planning Board (01 – 4241)

Ms. Hurd made the motion to approve the amount of \$2,000 for the Planning Board budget. Seconded by Ms. Hutchings. Discussion – Mr. McDougall made the motion to reduce Line 890 Misc. from \$100 to \$1. Seconded by Mr. Carpus. Mr. Brown - Sometimes the Planning board does the paperwork for the office of deeds. Mr. McDougall - seems very specific. Ms. Smith - they are spending out of the line so it may be overspent. **Roll call to reduce line number 890 – Mr.**

McDougall – yes; Mr. Carpus – no; Mr. Brown – no; Ms. Smith – no; Mr. Bellen – no; Ms. Hurd – no; Ms. Hutchings – no; Mr. Currier – no, and Mr. Carrier – no. Motion fails 1/8.

Roll call for the final number Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.

ZBA (01 – 4242)

Ms. Hutchings made the motion to approve the amount of \$1,500 for the Zoning Board budget. Seconded by Mr. Brown. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Conservation (01 – 4243)

Ms. Hutchings made the motion to approve the amount of \$6,123 for the Conservation Committee budget. Seconded by Ms. Hurd. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Emergency Management (01 – 4312)

Ms. Hurd made the motion to approve the amount of \$5,308 for the Emergency Management budget. Seconded by Ms. Hutchings. Roll call – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Outside Appropriations (01 – 4415)

Ms. Hurd made the motion to approve the amount of \$25,902 for the Outside Appropriations budget. Seconded by Ms. Hutchings. Discussion - Ms. Hurd - line 355 – DARE if we have an SRO this amount could go to supplies. Mr. McDougall - line 351 – split the difference and give to half Wakefield or go down to \$1,500 and increase line 368 to \$3000. Ms. Hutchings –already had a question on expenditure and should be concerned in dropping that down. Wakefield has presented and this is the amount that they asked for. Roll call – Mr. McDougall – no; Mr. Carpus – abstained; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/1/1.

Library (01 – 4550)

Ms. Hurd made the motion to approve the amount of \$62,133.00 for the Library Budget. Seconded by Mr. Currier. Discussion - Mr. McDougall – do Grants impact this in anyway. Ms. Thibodeau– no. Mr. McDougall - Additional employee needed? Has anyone checked the Panic Button? I do not see the need to increase this line. Mr. McDougall made a motion to decrease Salary Line 120 down to \$30,000; FICA Line 220 – \$2,000; Medicare Line 225 – \$475. Seconded by Mr. Carpus. Discussion – Mr. Brown we have had robberies. Ms. Thibodeau – what if one person has a medical emergency? Roll call for the decrease in Salary, FICA and Medicare – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – no; Ms. Smith – no; Mr. Bellen – no; Ms. Hurd – no; Ms. Hutchings – yes; Mr. Currier – no, and Mr. Carrier – no. Motion fails-3/6.

Roll call for the budgeted amount– Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.

Economic Development (01 – 4651)

Ms. Hurd made the motion to approve the amount of \$2,500 for the Economic Development Budget. Seconded by Mr. Brown. Discussion - Ms. Hutchings – this is a very active group and nice to see. Ms. Hurd agreed. **Mr. McDougall – no; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 8/1.**

Debt Services (01 – 4721)

- Principal

Ms. Hutchings made the motion to approve the amount of \$263,114 for the Debt Services – Principal budget. Seconded by Mr. Brown. **Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.**

- Interest

Ms. Hurd made the motion to approve the amount of \$99,126.27 for the Debt Services – Interest Budget. Seconded by Mr. Currier. Discussion - Mr. McDougall made the motion to reduce line 551 to \$100. Seconded by Mr. Carpus. Discussion - Mr. McDougall – we have lines open that we can move money into to potentially to pay interest. Ms. Thibodeau – Revenue coming due. We will have a reevaluation next year. Mr. Brown – is there no quick access to general funds? Ms. Thibodeau – we would have to have a special meeting and added cost to have a meeting. Auditor said that it would cover up to \$1 million. Mr. McDougall – the selectman can move money from any open line. Mr. Thibeault – yes money is being returned. Should only budget for what we need. **Roll call for the decrease – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – no; Ms. Smith – no; Mr. Bellen – no; Ms. Hurd – no; Ms. Hutchings – no; Mr. Currier – yes, and Mr. Carrier – no. Motion fails 3/6.**

Mr. McDougall made the motion to reduce line 899 down to \$5,000. Seconded by Mr. Carpus. Discussion – Mr. McDougall replace items or pay deductibles. Expending out of this line for things that are not unanticipated expenditures. Mr. Brown – unanticipated expenses for a line item then this should be controlled. They will hit the town hard for demolition; legal cost and objections. Ms. Thibodeau – accidents causes a deductible. Mr. Brown – write down what these unexpected expenditures are. Mr. McDougall – these things (furnace or tear down) should be a line item or warrant article.

Ms. Hutchings made the motion to continue budget discussion past the allotted 10:00PM time. Seconded by Mr. Carpus. Roll call - Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Ms. Thibodeau – when something is moved you do see other things that need to be done. Ms. Hutchings –the property tear down, these items that should have been taken care. Mr. Currier – out of

\$18,000 you have \$15,000 left. Mr. Lucier – legal issue that may happen will be taken out. Ms. Hurd – Why is it under debt services interest? Ms. Thibodeau – this is part of what the auditors requested - general operating. Mr. Carpus – if you know what has to happen then it should be a line item. Not used for things for that moment in time. Mr. Thibeault – if you look at line item and see the % then divide this between all departments it is very small. Mr. Brown – distinguish from improvements. Mr. Lucier – which department do you take it out of? You don't know who is going to own it. That is why it is placed where it is. **Roll call for the decrease – Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – no; Ms. Smith – no; Mr. Bellen – no; Ms. Hurd – no; Ms. Hutchings – no; Mr. Currier – no, and Mr. Carrier – no. Motion fails 2/7.**

Roll Call for final budget number - Mr. McDougall – no; Mr. Carpus – no; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 7/2.

Sewer (01 – 4326)

Ms. Hurd made the motion to approve the amount of \$87,150 for the Sewer Budget. Seconded by Mr. Brown. Roll call - Mr. McDougall – yes; Mr. Carpus – yes; Mr. Brown – yes; Ms. Smith – yes; Mr. Bellen – yes; Ms. Hurd – yes; Ms. Hutchings – yes; Mr. Currier – yes, and Mr. Carrier – yes. Motion passes 9/0.

Mr. Thibeault made a motion to adjourn the Board of Selectmen at 10:24PM. Seconded by Mr. Lucier. The Board voted unanimously to approve the motion. Motion passes 3/0.

The approval of the Town Budget Grand total will be tabled until the next meeting.

MEETING MINUTES

Mr. McDougall made the motion to table the meeting minutes of December 5, 2018. Seconded by Ms. Hurd. The Committee voted unanimously in favor of the motion. Motion passes 9/0.

Mr. Brown made the motion to table the meeting minutes of December 11, 2018. Seconded by Ms. Hurd. The Committee voted unanimously in favor of the motion. Motion passes 9/0.

NEW BUSINESS – None

PUBLIC COMMENTS – None

NEXT MEETING

January 7, 2019.

ADJOURNMENT

Motion was made by Ms. Hurd to adjourn at 10:31PM. Seconded by Ms. Smith. The committee voted unanimously to approve the motion. Motion passes 9/0.

Respectfully submitted,

Shari Gaesser – Milton Budget Committee Recording Secretary