

Town of Milton
Budget Committee
Milton Town Hall, Selectmen's Chambers
Regular Meeting June 23, 2020

CALL TO ORDER

Chairman Humphrey Williams called the Budget Committee meeting to order at 6:10PM.

ROLL CALL

Humphrey Williams – Chairman, Mr. Thomas McDougall, Mr. Larry Brown, Ms. Lisa Gautreau, Ms. Danielle Marique, Mike Beaulieu, Ms. Peg Hurd - School Board Representative, and Mr. Andrew Rawson - Board of Selectmen. Mr. Justin Bellen was absent. A Quorum was present.

PUBLIC PARTICIPATION

One public caller who did not identify themselves.

It was noted that the recording and camera equipment was not working properly.

Mr. Andrew Rawson swore in Ms. Marique as a committee member.

Chairman Williams opened the meeting by sharing current postings listed on the Budget Committee page of the Milton NH Town Website. Chair also shared location for minutes and agenda. Draft noted on the posted minutes needs to be removed.

Mr. Williams opened By-Laws for review/editing and discussion. Ms. Hurd had requested to see all previous changes but was informed they had been all hard copies.

BY-LAWS

CONTENT - No changes were requested.

PURPOSE - No changes were requested.

ORGANIZATION - **Ms. Hurd made a motion to change membership information to reflect six (6) at large members and to include Board of Selectmen Rep, School Board Rep and Water District Rep. Mr. Brown seconded for discussion.** Discussion - Mr. McDougall noted that it is advisable to follow RSA 32:15 to keep it more generic and the fact that our current structure of 6 at-large members can only be changed by vote at Annual Town Meeting. This usually is put through on a warrant article. Mr. Beaulieu noted that only changes can be made at the next scheduled meeting. Call for vote. **Ms. Hurd - Yes, Mr. Brown - Yes, Ms. Marique - No, Mr. McDougall - No, Ms. Gautreau - No, Mr. Beaulieu - No, Chairman Williams - No. Motion fails 2 / 5 therefore change will not be made.**

OFFICERS - **Motion was made by Mr. McDougall to strike the statement “not later than April 30th” as the first scheduled meeting. Seconded by Ms. Hurd.** Discussion - Mr. McDougall verified Mr. Brown's comment that to strike regularly scheduled meeting and change to the first meeting following the annual town meeting. The wording would be the *“Chair and Vice-Chair would be elected at the first regular meeting following the Annual Town Meeting.”* Call for vote. **Ms. Hurd**

-Yes, Mr. Brown - Yes, Ms. Marique - Yes, Mr. McDougall - Yes, Ms. Gautreau - Yes, Mr. Beaulieu - Yes, Chairman Williams - Yes. Motion passes 7 / 0.

The Committee continued to edit the Bylaws through to Section VI with minor changes without the need for motion or roll call votes. Discussion and clarification was had that had no major updated effects on the sections.

Under section V. Subsection B remove the word “physical” as attendance due to the current state of emergency. Mr. McDougall noted it should state a quorum and not a number. Leave physical and just change the “five members” to “quorum”.. Mr. Beaulieu - maybe put physical in parentheses. Chair Williams noted that changing the “Five members need to be” to “*A quorum needs to be*” works better for the committee in the event we lose members during the year.

Conduct of Meetings - Paragraph G., new Sub-Paragraph 2l. “*Must be posted within 5 days.*” How the corrections are made will need to be verified as to how they will be sent to the Recording Secretary.

The committee tabled the remainder discussion of the By-Laws until the next meeting to be held on July 28, 2020.

Due to time constraints Chairman Williams suggested that the discussion of School Budget, with the end of School Year of June 30, 2020, be tabled until the next meeting.

The committee tabled town expenditures discussion, as well, until the next meeting.

Chairman Williams discussed a plan for full budget presentations with the Budget Committee, Board of Selectmen and with the Department Head presentation by the second week of September. The Budget Committee’s goal is to have Default Budget Information early to help the committee determine operating budget for the following year.

The next meeting will be held on July 28, 2020.

Mr. Beaulieu asked about Budget Law Training. Chairman Williams stated that there are no classes scheduled at this time but, that the Budget Committee does have funds for training if/when scheduled.

ADJOURNMENT

Motion for adjournment made by Ms. Hurd at 7:35pm. Seconded by Mr. Brown. Roll call vote. Ms. Hurd -Yes, Mr. Brown - Yes, Ms. Marique - Yes, Mr. McDougall - Yes, Ms. Gautreau - Yes, Mr. Beaulieu - Yes, Chairman Williams - Yes. Motion passes 7 / 0.

Respectfully submitted,

Shari Gaesser

Milton Budget Committee Recording Secretary
Minutes approved the Budget Committee on: July 28, 2020