



Milton Town Budget Committee  
Tuesday, January 28, 2020  
Selectman Chambers

**CALL TO ORDER** - Chairman Thomas McDougall called the Budget Committee meeting to order at 6:06PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** - Mr. Thomas McDougall– Chairman, Mr. Larry Brown, Ms. Peg Hurd, Mr. Dennis Woods, and Mr. Humphrey Williams. Mr. Andrew Rawson – excused. A Quorum was present.

**PUBLIC PARTICIPATION** - Ms. Lisa Gautreau

The Committee discussed the next steps in the budget process. Mr. McDougall noted that Forms MS27 and 727 were signed. Next is the deliberative session to be held on Saturday, February 8th at the school. 9am will be for the town and 1pm will be for the school.

Mr. Williams suggested that the committee should add the signing of Forms MS27 and 727 to the bylaws.

**REVIEW OF REPORTS**

**Town Reports** – Mr. Williams – downloaded the reports to excel to compare. Projection was showing at 90.21% as of December it is currently 90.44%. There are warrant articles and encumbrances to be added. 90% will be further impacted by bills. Mr. Brown noted that linear expenses can be estimated. Mr. Woods noted that sending expense reports to us needs to be more consistent. It was asked to have the Town Administrator send out an excel file to the entire committee.

**School Reports** – Ms. Hurd – insurance is still messed up. Mr. Castle is working on the new system - Masking is taken out and then put back in or puts it someplace else. All coming out of salary line instead of each line, as this fund should be coming from. Primex, which is workers comp and unemployment, is giving a credit because we don't have high unemployment or workers comp claims. Mr. Williams – encumbrances for FICA and other benefits higher than what Mr. Castle thought. Ms. Hurd - May not have to encumber as much. Mr. Williams asked when this will be corrected. Was going back to make sure adjustments are correct. Ms. Hurd noted that at the public hearing a \$2,850 grant from United Way for Youth to Youth program was accepted. \$3,295 for the robotics program and \$150,000 from improvement group. After school program starting to this week. It was filled immediately so another session has been added. New class is being offered at the high school – business class worth 3 college credits will start in the fall.

Milton Budget Committee Meeting Minutes of January 28, 2020

**APPROVAL OF MINUTES:**

**Mr. Brown moved to approve the minutes of November 26, 2019 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Brown moved to approve the minutes of December 4, 2019 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Ms. Hurd. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Brown moved to approve the minutes of December 27, 2019 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Brown moved to approve the minutes of January 3, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Williams moved to approve the minutes for the Special Town Budget meeting of January 14, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Brown. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Ms. Hurd moved to approve the minutes of the Special School Budget meeting January 14, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Brown moved to approve the minutes of January 3, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Committee voted unanimously to approve the minutes. Motion passed 5/0.**

**Mr. Brown moved to approve the minutes for the Special Town Warrant Public Hearing meeting of January 18, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Williams. Discussion – Too many changes are needed. Mr. Brown and Mr. Williams rescinded their motion. Mr. Williams moved to table the approval of the minutes of January 18, 2020 so the wording for the warrant articles could be added. Seconded by Mr. Brown. Committee voted unanimously to approve tabling the minutes. Motion passed 5/0.**

**Mr. Williams moved to approve the minutes for the Special School Warrant Public Hearing meeting of January 18, 2020 with such corrections and additions noted by consensus with spelling and punctuation at the call of the clerk. Seconded by Mr. Brown. Discussion – Too many changes are needed. Mr. Brown and Mr. Williams rescinded their motion. Mr. Williams moved to table the approval of the minutes of January 18, 2020 so the wording for the warrant articles could be added. Seconded by Mr. Brown. Committee voted unanimously to approve tabling the minutes. Motion passed 5/0.**

## **OTHER BUSINESS**

**Mr. McDougall read the resignation letter of Ms. Tammy Smith effective immediately. Mr. Brown thanked Ms. Smith for the time and energy that Ms. Smith committed to the committee. It was noted that the time frame to sign up for the position is until Friday January 31, 2020. Motion was made by Mr. Williams to accept Ms. Smith's resignation. Seconded by Ms. Hurd with regret. Committee voted unanimously to approve the Motion. Motion passed 5/0.**

Mr. Williams informed the committee of a meeting that he, Mr. Woods and Ms. Smith had attended in Concord to meet with SPED Director and Commissioner Edelblut. The members spoke about the Special Ed Budget and what information could be provided that would help with future budget planning. It was suggested by the SPED director the members look into the iPlatform where information is available to the public.

It was also noted by SPED director that most towns have a contingency fund and it would be advantageous to us this if there is an overage. Ms. Hurd noted that as of the expenditure report of December 20, 2019, only .3% of the original SPED budget remains. SPED for Milton Elementary - \$86,000, Middle school \$49,000 and High school \$110,000 in the hole. Special Ed is the least predictable in the entire. Ms. Hurd will provide the breakdown of number of students, by schools and the number that are out of district.

Mr. Brown attended the Board of Selectman's meeting on the 27 of January. The Public hearing for tax cap, the changes in town ordinances and RSA on how the "Pole" property is taxed by the town.

**NEXT MEETING** - Saturday February 8, 2020 for the Deliberative Session will be held. Town meeting begins and 9:00am and the School meeting begins a 1:00PM.

Next regular committee meeting will be on Tuesday February 24, 2020.

#### **ADJOURNMENT**

**Motion was made by Mr. Williams at 7:30PM for adjournment. Seconded by Ms. Hurd. Committee voted unanimously to approve the Motion. Motion passed 5/0.**

Respectfully submitted,

Shari Gaesser  
Milton Budget Committee Recording Secretary