

**TOWN OF MILTON, NEW HAMPSHIRE
BUDGET COMMITTEE
MEETING MINUTES
Tuesday, May 19, 2015**

Public Minutes

Roll Call of Seating Members

Chair Bob Carrier called the meeting to order at 6:09PM. Present were committee members Larry Brown, Maureen Steer, Stan Nadeau (water district representative), and Ann Walsh (school district representative). Also present was Lue Snyder, Lynette McDougall, and Tom McDougall.

Excused: John Katwick and Mike Beaulieu (Board of Selectmen Rep.)

There was a brief discussion about the Pledge of Allegiance. The budget committee usually does not start their meetings with a flag salute but may do so if they choose to.

Committee member Devon Pageau arrived at 6:15PM.

Old Business

Chair Carrier stated that he would like to move the old business items up on the agenda. He stated that three community members had sent in letters of interest to fill the vacant seat on the budget committee. Tom McDougal, Lue Snyder and Steve Wendt had all sent in letters which Chair Carrier read to the committee. The committee then voted by ballot. Tom McDougal won by majority vote. Chair Carrier asked Tom to appear before the Town Clerk to be sworn into office.

The committee then discussed the open secretary position. The person the committee thought may be interested declined the position. Mr. Carrier mentioned that a letter was sent to the person with the conditions of the job. It is a subcontracted position. Stan Nadeau asked that the committee review the letter. A member of the audience said that she may be interested. Mr. Carrier asked her to get in touch with the town administrator.

The committee then discussed the need for an alternate budget committee member. Mr. Carrier informed the committee that under the Municipal Budget Law 32:15(b) at-large budget committee members were not allowed to have alternates.

Review and Approval of the April 21, 2015

Larry Brown moved, second by Maureen Steer, to approve the minutes of April 21, 2015 with the following corrections:

Page 1 – correct the spelling of Nadeau

Page 2 – 2nd paragraph from the bottom, first sentence – remove “or not” at the end of the sentence.

All were in favor and the motion passed.

Review of the School Report

Ann Walsh reported there were no major changes in the expense or revenue reports since the last meeting. As of April 30, 2015 the balance remaining in the general fund was \$279,672.31. The school board has asked the school district business administrator to unencumber any money that is not going to be spent for the May 31, 2015 report. Bob Carrier asked about the overage in the co-curricular lines, the sped transportation positions, the vocational transportation lines, and the elementary sped contracted services. Ann Walsh will get a definite answers for the next meeting.

Review of Town Reports

Selectmen's representative Mike Beaulieu was not present. Chair Carrier noted that 27% of the town's budget had been spent which is where they should be at this time. Mr. Carrier did ask about the ambulance revolving fund. He said it seemed that the revenues were not coming in but we were still spending money. He is concerned that they money may not be available when it is time to buy a new ambulance. Devon Pageau said a lot of it had to do with the collection rates. They are slow but our collection rate is much better that other communities.

Discuss Joint Selectmen and Budget Committee Presentations

Bob Carrier presented the committee with a draft plan for town department presentations during the upcoming budget season. His concerns stem from the last budget season when the budget committee's final vote was made right before the town's public hearing. Mr. Carrier was trying to come up with ways to consolidate meetings with department heads. He suggested that the department heads present their budget to the budget committee and the selectmen at the same time which would save time in the budget process. The department heads were commended on their presentations last year. Ann Walsh voiced concerns that it was the selectmen's budget to bring forward to the budget committee. All departments may have a lot of needs but the selectmen need to decide what to bring forward to the budget committee. The committee thought we should wait to get the selectmen's input as well.

There was a brief discussion on the default budget.

Stan Nadeau moved, second by Larry Brown, to table the discussion to the next meeting. All were in favor and the motion passed.

Members Comments/Requests

Stan Nadeau requested that the committee put a time limit on their meetings. It was agreed that the committee would limit their meetings to 3 hours and end no later than 9PM.

Other Business

No other business.

Next Scheduled Meeting

The next scheduled meeting is June 16, 2015 at 6PM at the Milton Town Hall.

Adjournment

Larry Brown moved, second by Stan Nadeau, to adjourn the meeting at 7:17PM. All were in favor and the motion passed.

Respectfully submitted,

Ann Walsh
Secretary Pro tem

Minutes are a draft until approved.

Approved on: _____