

Milton Budget Committee

Regular Meeting Minutes

September 15, 2015

The Chairman open the meeting at 6:08 PM

Roll Call of Seating Members: Chair Bob Carrier, Thomas McDougall, Maureen Steer, Mike Beaulieu
(Selectmen Representative), Ann Walsh (School Board Representative),

Stan Nadeau (Water District Representative). Excused Larry Brown, John Katwick

Also in Attendance: Lue Snyder

A Quorum was present

Salute to the flag: The pledge of Allegiance was recited

Recording Secretary: Victoria Price sent her resignation by e-mail to the Chairman of the Budget Committee which the Chairman read to the Committee. It was because of the new job she recently accepted which is considerably unpredictable and she felt it would be better if she resign.

A motion was made to accept the resignation of Victoria Price second by Stan Nadeau motion passed 6-0-0.

The order of the agenda was changed.

Budget Committee Resignation notification and acceptance re: Devon Pageau: The Chairman of the Budget Committee received an e-mail dated September the 6th from Devin Pageau of his intent to resign from the Budget Committee. The Chairman read the letter to the Committee. The reason was due to his recent work changes that he would not be able to put the time it takes to commit to the Committee.

The Chairman accepted his resignation with regret he served the Budget Committee well and his input and comments will be missed.

A motion was made by Mike to accept Devon Pageau resignation second by Maureen Motion passed 6-0-0.

New Business: Fill Vacancy Devon Pageau on the Budget Committee: Lue Snyder who has served on the budget committee and is qualified and is interested in serving on the budget committee. Ann ask if it was posted. The Chair response no. when Tom was elected she was the next one in line. Stan this is only good till March of next year. There is still one year left on Devon's term. Ann if there's a vacancy on the committee it should be posted. Stan It was on Facebook that we were looking for people to fill the spot. I think we're in a spot now that we don't have the time to post it. Stan: when Tom was elected Lue was the only other one that was interested and when it was posted we gave it plenty of time. Stan made a motion to accept Lue Snyder as the Appointee to the budget committee. Mike: I want to make sure we do this right did she submit a letter of interest? Bob response yes.

Mike: ask if it was sent to the BOS. Stan the budget committee has the authority to appoint a new member.

The Chair read the By-Laws Section IV Vacancies: RSA 32:15, VII A Member-At-Large vacancy occurring during the year shall be filled by appointment by majority vote of the budget committee.

The Chair ask for a roll call vote Mike B. yes, Ann W. no, Maureen S. no, Tom Mc D. yes, Stan N. yes,
Chair yes, Motion passed 4-2

Mike Beaulieu administered the oath of office. The term will expire in March 2016.

Approval of minutes of August 18, 2015: A motion was made by Mike B. to accept the minutes as read
Second by Stan N. motion passed 6-0-1.

Review School reports: Everybody got the Aug 31st report all the health insurances and salaries aren't encumbered till the end of September teachers have to the middle of September to decide if they are going to take their buyback or take the health insurance. This is the biggest part of our budget. Last month we were talking about our fund balance and what we thought we might have left over and at the last school board meeting we were presented with a sheet that says we were going to have a fund balance of approximately of \$150,000. I think it should be \$255,000. Stan: this is prior to the warrant articles Ann response: yes. But if you add up all the increase in the operating budget from last year and all our warrant articles with the teacher's contract it's a \$337,000 addition.

And if you take the \$150,000 off of that you're going to be down \$188,000 that would be an increase to the tax rate due to the school district.

So it would be closer to an \$88,000 increase but it's going to be an increase either way.

Stan: the new budget is going to increase our taxes. Ann response yes. We know what our warrant articles add up to I'm just not sure if the offset is going to be \$150,000 or \$255,000.

Stan: then when you take the warrant articles off that and whatever is left if any goes back to the town.

Ann: yes. It's either going to be an \$88,000 or an \$188,000. Stan: It sounds like you're not counting that \$100,000 from that insurance. Ann: I don't think they included it at the end of June 2014. We had surplus money to put toward the warrant articles for last year. I don't think they included that money in the revenue side this year. Stan: that would be just carrying over the balance. Ann response: Mr. D'Agustino did it and it never came back nobody said it was wrong. Nathan is working with MRI to make sure it.

Bob ask if we could get a report on the capital reserve Ann response: yes

Stan: do you have till December 15th like the town does to deposit the money for the warrant articles that passed. Ann response: We have 30 days after we close the books.

Town Reports: Mike on the expenditure report we're at 65% this is where we should at. If you look at

Expenditure report you see a lot of zero's throughout the report. Stan: Is because there maybe issues that may happen at the end of the year or are you saying they are not needed. Mike response: They are there if needed and if they use half of it would be like giving a tax break.

We are approaching budget season and right now we're in good shape.

Stan: It would be nice if we could get the history of the final expenses at the end of the year. This would give us a heads up that way we could tell if that line is adequate.

Stan: We have to be careful because of the last few years there has been a trend to take money out of the Town Administrators budget and spread it out over here so we can't just assume that the number is still true where it might be presented somewhere else. Mike: This is why dept heads go line by line when they present their budgets that's the time to ask those questions. Bob: I received a list of dept heads and committees that will be presenting the budgets starting tomorrow night and I see that there's a new budget the Milton Economic Development Committee with Jerry Coogans name on it. He is under the Planning & Code contracted services is he going to have his own budget? Mike response: This will have to be discussed when we get the budget.

Bob: On page 7 The Planning & Code line # 01-4240-110 Salary Full Time MTD in the July report was questionable and looking at the August report the same line had a correction of -4,561.84. I checked with the Bookkeeper the explanation was when Kim Landisheff left the Land Use to be the bookkeeper she was still being paid from the Land Use line instead of the Town Administrators budget line #01-4130-110 Salary Full time. It has been corrected and that's why the salary line %used is not where it should be for the month of August.

The other concern is the Fire Department page 6 line # 01-4220-290 Uniforms. This line is overspent by \$7,103.86 that is a lot.

Stan: is it turnout gear? Bob: It has to be turnout gear. Stan: It about \$2,000 a set.

Bob: He's still within his budget but he will have to keep track of his lines to cover that line. This has to be checked.

Milton Withdrawal Planning Committee: Ann: When we left that meeting we ask Nathan to plug in numbers For a Part Time Superintendent, Financial Manager, administrator Assistant would handle Human resources, payroll with the Financial manager then we have a Part Time Bookkeeper, Special Ed Director they would just take Coordinator positions in the school. There will be a bit of an increase. Lue: What's the difference Between the Business Administrator and a Financial Manager?

Ann response: BA has to be certified by the State of N.H. as a school District. BA, FM

You don't have to be certified. Lue: is a Financial Manager like an advance Bookkeeper? Ann response: Yes.

There was a discussion on options where the SAU would be located:

- The options they can stay where they are now and continue to pay rent which increases every year.
- We could put a modular behind the MES. The utilities water and sewage and electrical should still be there from the previous modular that were there.
- Put a second floor on the middle school this is something we would have to look at in the future.
- A decision would have to be made on what we're going to do with Old Nute.

Ann: the Wakefield voters will have to vote to whether from the SAU. It will also be an increase cost for them as well if they decide to withdraw.

Review the revised budget schedule for Town & School: The Chair made changes to the schedule because there was conflicting dates with another board. The BOS will be having their budget workshop starting tomorrow Sept.16th and Sept. 23rd and they will start making their recommendations to the budget.

Bob cancelled the October 6th meeting. The Selectmen may not have the budget ready for the budget committee. October 13th the budget presentations may start.

Stan: we're starting at 5:30 pm. Bob response: no Maureen would not be able to get here on time. We will start at 6:00pm. We will not go beyond 9:00pm.

Members Comment: Devon Pageau made a difference on this board in the short time he served and the people of Milton thank him for his service.

Public Comment: None

Next schedule Tentative date October 13th 2015

Adjourn: Stan made a motion to adjourn second by Mike motion passed 7-0-0

Submitted by Bob Carrier Chairman of the Budget Committee

minutes are a draft until approved: Approved date _____