

Milton N.H. Budget Committee

Town web site <https://www.miltonnh-us.com>

Boards & Committees

Click Budget Committee for additional information

The Town of Milton is under the SB2 rules and NH Municipal Budget Law. There are important dates and laws set by the State of NH and the Dept. of Revenue for SB2 Towns, School Districts and the Budget Committee that must be followed.

Who we are.

- 9 people who are residents of Milton.
 - 6 at large members that are elected by the voters for a three-year term which are staggered.
 - 1 Representative from the Board of Selectmen. Appointed yearly by the Board of Selectmen.
 - 1 Representative from the School Board. Appointed yearly by the School Board.
 - 1 Representative from the Water District. Appointed yearly by the Water District

What we do.

- Meet monthly to analyze expenses made by the Town and School.
- Create the budget that will go before the voters.
- Set the date for the public hearing according to the RSA's.

What we don't do.

- Set the default budget. The Board of Selectmen set the default budget.
- Set the date of the Deliberative session. The Board of Selectmen set this date according to the RSA's.

Timeline for creating a budget for the Town

- In August, Department heads submit their budgets for the coming year to the Budget Committee and the Board of Selectmen.
- In September, the Budget Committee and Board of Selectmen hold a joint meeting to listen to every Department Head present their proposed budgets line by line, giving all the opportunity to ask questions of each Department Head.
- Excel worksheets are prepared, including the expenses and budgets from the previous 5 years or more, for review by the Budget Committee.
- Generally, the Budget Committee increases meetings to twice a month during September, October, and November, for reviewing, discussing, and asking more questions as needed. Ultimately coming up with a final budget to present.
- In November, another joint meeting with the Board of Selectmen is held to go over the budgets and ask any remaining questions.
- The Budget Committee members will vote to recommend or not recommend the town budget.

Timeline for creating a budget for the School

- In November, the Budget Committee meets with the SAU Superintendent staff, School Board Members and School Principals to go through all the lines in the budget and answer all questions. Similar to the Town procedure.
- In November, the Budget Committee will generally continue meeting twice a month or as needed for reviewing, discussing, and asking questions as needed. Ultimately coming up with a final school budget to present.
- The Budget Committee votes to recommend or not recommend the school budget.

Timeline for Warrant Articles

- In early January, the warrants articles will be presented to the Budget Committee from the Town and School
- The Budget Committee will review the Warrant Articles with monetary content
- The Budget Committee will vote to recommend or not recommend each Warrant Article with monetary content

Public Hearings, Deliberative Session and Voting are held according to the RSA's