

**Town of Milton**  
**Remote Budget Committee Meeting**  
**June 23, 2020**

**AGENDA**

**Electronic Meeting**

**Checklist During State Of Emergency**

Notice is hereby given in accordance with NH RSA 676:5 and 676:7 and the Governor's Emergency Order #23 that Milton Budget Committee will hold a regular meeting, remotely on Tuesday, June 23<sup>rd</sup>, 2020 at 6:00 P.M. As Chair of the Milton Budget Committee, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12, this public body is authorized to meet electronically.

Citizens will not have physical access to the Town Hall because it is currently closed to the public. If citizens have input for the Budget Committee, please submit those questions to Humphrey Williams, BC Chairman, at [hwilliams.miltonbc@gmail.com](mailto:hwilliams.miltonbc@gmail.com) prior to the meeting. Emails will be read into the record during the "Public Comment" portion of the meeting. Citizens may also call into the meeting via the Conference call option below. If there is a major problem seeing or hearing the meeting, please call: Humphrey Williams, BC Chairperson, at 603-275-4572 or Thomas McDougall, BC Vice Chairperson, at 619-929-7060.

We are utilizing the following for this electronic meeting:

*1. Conference call, for people who don't have the means to join via computer.*

a. All members of the Budget Committee have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary<sup>1</sup>, participate in this meeting by **dialing the toll free phone number (844) 857-5555** and upon the prompt, enter **Access Code 6286876** and **push # (pound sign)**,

2. For on-line access clicking on the following website address:

<https://join.freeconferencecall.com/miltonta2> (the online meeting ID is **miltonta2**).

3. *Town YouTube Live Stream:*

a. The Town's normal live stream broadcast on its YouTube Channel, which can be accessed from the Milton Town Website at <https://www.miltonnh-us.com/>, then clicking on the Social Media tab or by [Clicking Here](#).<sup>2</sup>

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1. Public Participation is required only in the case of a public hearing or a quasi-judicial proceeding of a Planning Board or Zoning Board of Adjustment)

2. Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office

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1. Call the meeting to order at 6:00 P.M.
2. Pledge of Allegiance
3. Roll Call of seating members to determine a quorum
  - a. Check on public participation
4. Discuss Town Website updates for Budget Committee
  - a. Member listing, By-laws link, updated the Posted Minutes
5. Review/approval of by-laws
6. Town Expenditure Reports
  - a. Training Session and Review
  - b. Discuss recommendation for assigned reviews
7. Review School Reports
8. Approve Minutes
  - a. Minutes of 22 February 2020
  - b. Minutes of 26 May 2020
9. Other business that may come before the board
10. Public Comment or Questions
11. Next Regular Meeting – 28 July 2020