

Town of Milton
Board of Selectmen Special Meeting
April 15, 2019
Milton Fire Department Training Room

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice-Chair Erin Hutchings, Member Andy Rawson.

Staff and Others Attendance: Interim Town Administrator David Owen, MRI Consultant Carole Granfield

Public Attendance: None

R. Thibeault convened the meeting at 8:45 AM at the Milton Fire Station with all members in attendance. The purpose of this special meeting was for the Selectmen to interview the 4 finalist candidates for the Town Administrator's position, and to decide which candidate to offer the position to. The Board discussed the candidates with Carol Granfield, the consultant from MRI who has coordinated the Town Administrator selection process for the Town, and the process that would be used to interview and rate the candidates.

The first candidate was interviewed beginning at 9:30 AM for approximately 1 hour, after which the Selectmen spent about 15 minutes discussing their impressions of the candidate and rating the candidate. *N like manner*, the second candidate's interview began at approximately 10:45 and lasted about 1 hour. The Board recessed for lunch from 11:45 AM to 12:20 PM, when it began its interview of the third candidate, after which the fourth candidate was interviewed beginning at approximately 1:45 PM and ending at 2:30 PM.

The Board then began to deliberate relative to the selection of its preferred candidate. After substantial discussion, it was moved by Erin Hutchings, and seconded by Andy Rawson, to authorize MRI to make a conditional offer of employment to candidate No. 2, subject to a background investigation and successful negotiation of terms of employment, and to designate candidate No. 3 as the Board's second most preferred candidate, in case the preferred candidate does not accept the Town's offer. The motion was approved unanimously.

The meeting adjourned at approximately 3:45 PM.

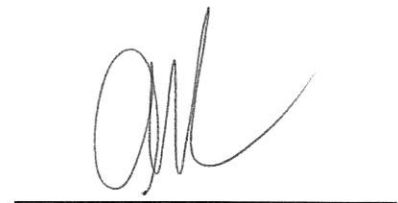
Respectfully submitted,
David Owen, Interim Town Administrator



Chairman Ryan Thibeault



Erin Hutchings



Andy Rawson