

Town of Milton
Board of Selectmen Meeting
October 1st, 2018
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Lucier, Town Administrator; Heather Thibodeau, Recording Clerk; Danielle Marique

Public Attendance: Karen Brown, Brian Boyers, Richard Krauss, Nancy Wing, Pat Smith, Bob Carrier, Virginia Long, Larry Brown, Betsy Baker, Steve Panish

Meeting call to order

R. Thibeault welcomed all in attendance and stated the board would conduct the first of many nonpublic meetings. Motioned to start nonpublic meeting with 91-A: II (a). A. Lucier seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 2 under 91-A: 3 II (c). A. Lucier seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item not on the agenda 91-A: 3 II (g). 3-0

Recalled public meeting to order with pledge of allegiance.

Public Comment

N. Wing: Expressed concern about the public comment portion of the Board of Selectmen meeting taking place at the meeting conclusion rather than the beginning of the meeting with hopes for more relevant discussion at the end of the meeting pertaining to the topics discussed.

L. Brown: Expressed thanks to the two budget committee members for their time and commitment to the Town and committee, who have recently resigned from their positions on the Budget Committee.

V. Long: Stated the Casey Road project is under the fundraising stages and have an anonymous donator to match all donations up to \$6,000.

New Business:

- **Town Planner Contract Acceptance**

E. Hutchings motioned to approve and accept the Town Planner Contract for 2019 and authorize R. Thibault to be the signing agent. A. Lucier seconded. 3-0

- **2019-2024 CIP Discussion**

R. Thibeault reported the Planning Board approved the 2019-2024 CIP on September 18th. Approximately \$4,000,000. in CIP funding over the next 6 years with 22 Capital Projects, 15 are future projects including but not limited to the following; 2024 Sewer Expansion, Road construction totaling \$325,000, Fire pumper tanker truck, replace and purchase 3 police cruisers with no funding needed, GIS program, with the boat launch funding project not being a recommendation. E. Hutchings questioned what roads were on the CIP Plan. R. Thibeault stated the specific roads were not disclosed within the plan the question could best be answered by the Public Works Director. E. Hutchings stated she does not support or feel the Fire tanker should be included in the CIP if the townspeople voted it down in the Town vote of 2018. As well

as expressed concern with her opinion of the boat launch being revisited and included in the CIP. A. Lucier questioned if the public is aware of the CIP. R. Thibeault stated the Planning Board had a public hearing discussing the CIP allowing questions and discussions and was available for public access at Town Hall as well as on the website and expressed that the CIP's purpose is to plan for the future. B. Woodruff stated the CIP is simply a recommendation to the voters and each CIP article will be an individual warrant article for the Town vote. Setting small amounts of money each year so there is not any tax spikes associated with projects with higher associated costs. A. Lucier expressed concern with the water district and their lack of involvement. R. Thibeault stated the plan states coordination and colaberation with the water district in the future. B. Woodruff stated adjustments can be made to the plan it would just require a public hearing to do so. R. Thibeault stated the planning board has reached out and strongly suggested to all parties involved. A. Lucier motioned to accept the 2019-2024 CIP. E. Hutchings seconded. 3-0. R. Thibeault thanked the planning board as well as department heads for all their help with the project.

- **Conservation Commission Non-Voting Member Position Discussion**

V. Long requested the Board of Selectmen to support and approve two nonvoting conservation members for student interns. R. Thibeault motioned to accept two nonvoting student body members to the conservation commission. E. Hutchings seconded. 3-0

Old Business:

- **Downtown Parking Discussion Follow-up**

R. Krauss stated the State has not come to enforce the parking issue in the downtown area and with winter approaching issues will begin to become more frequent as in the past. A. Lucier requested a letter be sent to landlords specifying the States suggestions. R. Krauss stated he has tried to contact the State with failed attempts, stated he would make attempt again. Stated regardless of parking signage there is no parking along State roads. H. Thibodeau stated she would send letters to landlords.

- **Townhouse Heating/Cooling Discussion Follow-up**

E. Hutchings requested to table this topic until November 15th. B. Boyers stated this project would need to be included in the CIP due to the pricing amount being over \$10,000.

- **Recreation Revenue and Office Discussion**

R. Thibeault requested to table this topic until November 5th. H. Thibodeau stated there have been some adjustments to the employee handbook regarding both the library and recreation commission that both departments and parties involved have been notified and part of the discussion to this point, that this adjustment is to remain consistent with benefits offered to Town employees. The adjustment to section 3.6a is to allow all Town employees access to Milton Free Public Library cards as well as offer the Milton Town resident rate to enroll his/her children in Camp 3 Ponds during time of employment. R. Thibeault motioned to approve the adjustments to section 3.6a of the employee handbook. E. Hutchings seconded. 3-0. R. Thibeault suggested adding a date of approved adjustment and the topic adjusted to the back of the handbook for clarity and any future reference.

- **Selectmen Discussion of Budget Presentations from 9.24.18**

- **Town Clerk/Tax Collector**

E. Hutchings stated she is comfortable with the proposed budget and the amount

associated. A. Lucier expressed with concern with the proposed new full-time position. R. Thilbeault agreed with A. Lucier and expressed concern with the costs associated with benefit increase with hiring a new full-time employee and suggested any department budgets requesting new full-time employees wait until all presentations are finished to have more adequate information for the insurance and benefits portion of the Town budget.

- **Library**

E. Hutchings motioned to approve the proposed 2019 Milton Free Public Library Budget of \$59,707.83. A. Lucier seconded. 3-0 (Appendix A)

- **Welfare**

E. Hutchings presented the board with her proposed adjustments. Stated the among of money put forth into welfare the expenditures do not show a justification of the hours spent in the department, proposing a 10-hour cut to the salary line bringing the total welfare department salary hours down to 10 hours each week equaling at \$11,180.

FICA and Medicare also reflective of the cut. Training and electric both cut back due to electrical usage being a year to date of \$853, dropping the electrical line to \$2,000 from the proposed \$3,500 from the original 2018 request of \$6,000. Heating line year to date not being expended with a 2018 budget of \$9,000 and 2019 request of \$7,000 proposing a reduction down to \$5,000. Rental line with a year to date expended amount of \$9,076, with a 2018 budget of \$25,000, dropping to \$18,000 for 2019 request, proposing a reduction down to \$12,000. Food, medical, office supplies, postage and equipment remaining the same proposed amounts. Suggesting a cut to the mileage/travel line due to the police chief getting new police vehicles and no need for personal vehicle usage. New total suggested budget amount being \$36,325.27.

R. Thibeault questioned if the Welfare Director had possession a copy of the newly proposed adjustments stating she should have a copy to know and have the ability to respond properly. D. Marique stated in response the offices at Town Hall are not guaranteed a Town vehicle until after the first of the year if at all that it is currently under the digression of the new police vehicles being built and the process to be followed. That mileage town wide has been seen and reported at an over expenditure due to the town vehicle being utilized for a different department personnel and that budgets are reflective of current date situations not a guess into the future of what could happen until it is a definitive answer. E. Hutchings questioned the date expectancy of the new police cruiser. R. Krauss stated a date is unknown and build date of new vehicles is approximately some time in January of 2019. H. Thibodeau stated this particular position was budgeted in the past as a full-time 32 hour a week position receiving insurance benefits concerned with the amount of cutting on hours and taking away from the townspeople. E. Hutchings stated welfare had been based on appointment only and that H. Thibodeau has the background in welfare that she would be the main relying personnel. H. Thibodeau stated that during the time of welfare director changes she is responsible as a backup to training but would be a conflict to serve as a director herself especially with all other Town business she is responsible for

in daily operations. R. Thibeault stated to cut the budget is one thing but to cut it in half completely after the director has already shown a significant decrease in total budget from 2018 to 2019 is extreme especially without going to the department and notifying or discussing it with them having no knowledge of any of it. E. Hutchings stated she only had the weekend to look at everything. R. Thibeault responded that think that proposing is great but not giving adequate time to the department to respond properly to answers on how the cut would affect their department. D. Marique stated the decrease between 2018 and 2019 was proposed to be at \$8,325. With reiteration that per NH RSA 165, the Town must provide for their poor cutting a budget and hours worked to provide is failing the RSA. E. Hutchings stated we are providing but the amount that is expending and what is appropriated is a big difference specifying the heating line having nothing expended year to date. D. Marique stated that specific line would be reflective of Strafford CAP offering a secondary round of funding that is not always available and cannot guarantee it happen and continue the following year, you have to plan and expect differences with this budget unlike all other town budgets. R. Thibeault stated due to his limited understanding that many of these lines are budget but though they aren't expended it is typically due to the welfare director seeking alternative resources for the client. E. Hutchings suggested to table the discussion and acquire a number of actual people who've applied and come in. D. Marique stated she has 14 cases to date not including people who have obtained an application and not completing it or the required documentation needed to continue with assistance requests. H. Thibodeau stated that welfare is similar to doing research work and the goal is to not spend high amounts of tax money so outside agency work is needed for that outcome. Though sending out a voucher for assistance is expending the budget we are not really doing the best we can for the taxpayers. A. Lucier stated 2016 budget was nearly \$130,000 and 2017 expended amount was nearly \$29,000. That there was a big savings between the years' time. D. Marique questioned if the 10 hour per week reduction request was to take the other 10 hours being cut and applied to a different budget as in the Administrative Assistant line keeping the total hours for her combined positions the same. E. Hutchings responded that no, it would be a strait cut down to 10 hours in administrative assistant and 10 hours in welfare, totaling 20 hours instead of the as is currently 30 hours total between the two positions, stating there wasn't a need for the extra 10 hours in either budget or position. D. Marique stated and questioned this was a pure demotion of the approved 30 hours down to 20. E. Hutchings responded stating the welfare budget would be cut by 20 hours a week to 10 for what she feels and seems as frivolous spending. D. Marique again questioned if the welfare budget was cut to 10 hours where the additional pre approved 20 hours would be applied if all 20 hours were going into the administrative assistant line or what her intentions were. R. Thibeault reiterated that D. Marique is currently approved for 30 hours a week and this proposal would be 20 hours a week split between the two positions and that if 20 hours are spent in welfare it needs to be put into the welfare budget. E. Hutchings stated that she did not see in the budget where D. Marique was spending 20 hours worth of work a week in the welfare budget. R. Thibeault stated there has been a drastic decrease from when the position was started and what is being spent. E. Hutchings responded stating

telling someone to go to another agency is an easy way to keep the budget spending lower. D. Marique stated that is not how her office operates. H. Thibodeau stated there is far more into the position than telling someone to go elsewhere. Gave an example of one case where not a dollar has been spent but the number of hours spent with this applicant has been countless over the last month. E. Hutchings questioned in response if a time clock to punch in for welfare work and again for administrative assistant work would be feasible and if there was a way to track how much time is spent in each department. R. Thibeault stated there are two things at hand being discussed; firstly, it's the cut of the welfare directors' hours being cut in half and the assistance lines being cut in addition to the already proposed cut the welfare director has presented. A. Lucier questioned tabling the discussion until the next meeting to allow the newly proposed budget to be digested. R. Thibeault stated his opinion at this point cutting the 20 to 10 hours would be cost in the town more money in the long run and does not support that decision however if the welfare director sees feasible the assistance lines may be able to have more adjusting. H. Thibodeau stated when creating and reviewing budgets all need to remember the state laws require only two things; to maintain the road ways and to assist the poor of the Town. E. Hutchings stated the need at looking at places to cut. A. Lucier stated he was not ready to make a decision. H. Thibodeau stated the total proposed budget was down 14% from 2018 to 2019 totaling \$58,072. A. Lucier suggested tabling this budget to allow himself to digest what E. Hutchings just proposed as he was just given this information tonight.

- **Emergency Management**

E. Hutchings motioned to approve the proposed 2019 Emergency Management Budget of \$5,308.00. A. Lucier seconded. 3-0 (Appendix B)

- **Fire**

A. Lucier stated his only concerns with the budget proposed was the costs associated with hydrants. N. Marique stated this has been an ongoing issue since prior to him taking the position that in 2009 the Board of Selectmen instructed the Chief pay the invoicing. A. Lucier motioned to approve the proposed 2019 Milton Fire Rescue Budget of \$451,271.00. R. Thibeault seconded. 3-0 (Appendix C)

- **Outside Appropriations**

A. Lucier suggested that the Town open a facility for Strafford CAP to come directly to Town to aid residents who can not make it to the Farmington or Rochester offices currently in operation, this would be for ease of contact for Town residents. H. Thibodeau stated she would look into the possibility. A. Lucier motioned to approve the proposed 2019 Outside Appropriations budget of \$25,902.00. E. Hutchings seconded. 3-0 (Appendix D)

- **Budget Committee**

E. Hutchings motioned to approve the proposed 2019 Budget Committee budget of

\$2,600.00. R. Thibeault seconded. 3-0 (Appendix E)

- **Economic Development**

A. Lucier motioned to approve the proposed 2019 Economic Development Committee budget of \$2,500.00. E. Hutchings seconded. 3-0 (Appendix F)

Other Business:

- **Budget Presentations**

- **Planning & Code**

(Appendix G)

H. Thibodeau presented as a total budget request of \$100,315.

E. Hutchings questioned the telephone line and why it remains at a \$0.00 request. H. Thibodeau responded the departments with offices at Town Hall have their telephone amounts built into the Town Administrators budget. A. Lucier requested a year to date column to compare against the requests for each budget. R. Thibeault stated the year to date expenditure report is included each meeting in their packets of material.

A. Lucier motioned to accept the proposed 2019 Planning and Code budget of \$101,315.00. E. Hutchings seconded. 3-0

- **Planning Board**

(Appendix H)

B. Boyers presented as a total budget request of \$2,000.

A. Lucier motioned to accept the proposed 2019 Planning Board budget of \$2,000.00. E. Hutchings seconded. 3-0

- **Zoning Board of Adjustment**

(Appendix I)

L. Brown presented as a total budget request remaining the same as 2018 at \$1,500.

E. Hutchings motioned to accept the proposed 2019 Zoning Board of Adjustment budget of \$2,000.00. A. Lucier seconded. 3-0

- **Conservation Commission**

(Appendix J)

S. Panish presented as a total budget request remaining the same as 2018 at \$6,123.

E. Hutchings motioned to accept the proposed 2019 Conservation Commission budget of \$6,123.00. A. Lucier seconded. 3-0

- **Town Administrator**

(Appendix K)

H. Thibodeau presented as a total budget request of \$308,322.

A. Lucier questioned if the contracted amount changed from when Metrocast changed ownership to Atlantic Broadband. H. Thibodeau stated it has not been affected as of yet but will be discussed in the future. A. Lucier questioned if LED street lighting could be a consideration as an option in the same as the Government Buildings project that was

recently conducted. A. Lucier requested the vehicle fuel line be reflected the usage of the Town vehicle and suggested the vehicle maintenance line be adjusted to \$500. From the current proposed \$1.00

- **Debt Services**

(Appendix L)

H. Thibodeau presented as a total budget request of \$362,240.27 indicating there is no direct adjustments to be made to this budget it is presented as informational purposes.

E. Hutchings motioned to accept the proposed 2019 Debt Services budget of \$362,240.27. A. Lucier seconded. 3-0

- **Government Buildings**

(Appendix M)

P. Smith presented as a total budget request of \$188,266.00.

R. Thibeault suggested the Cemetery maintenance should be included within the cemetery maintenance line of the Government Buildings budget. P. Smith stated his department maintains the smaller cemeteries within Town now the Trustees have suggested hiring a part-time sexton to handle the Milton Mills Cemetery to gain more understanding of it and its operations that it is currently under the digression of the trustees due to costs and availability of help. A. Lucier questioned whos budget the associated costs will be reflected under. E. Hutchings state the cemetery trustees are aware of this possibility and looking at the budget to be reflective.

- **Solid Waste**

(Appendix N)

P. Smith presented as a total budget request of \$190,287.

R. Thibeault motioned to accept the proposed 2019 Solid Waste budget of \$190,287.00.

A. Lucier seconded. 3-0

- **Highway**

(Appendix O)

P. Smith presented as a total budget request of \$652,447.00

E. Hutchings motioned to accept the proposed 2019 Highway budget of \$652,447.00. R.

Thibeault seconded. 3-0

Meeting Minutes

R. Thibeault motioned to approve the September 24th, 2018 meeting minutes. A. Lucier seconded. 3-0

Administrator Comments

H. Thibodeau stated she wanted to thank all the department heads for all their work on the town department budgets.

Wanted to wish P. Smith a happy birthday early this month but especially N. Marique for sharing his birthday with everyone present for the meeting.

Next Board of Selectmens meeting scheduled for Monday October 15th, 2018 at 6:00PM.

Selectmen Comments

A. Lucier: No comment

E. Hutchings: Stated T. Guptil, a boy scout receiving an award is currently in the process of assisting with the trail system and signage for the Casey Road project.

R. Thibeault: Thanked all for their budget reports and for coming out to the meeting.

R. Thibeault motioned to seal nonpublic meeting minutes 91-A:3 II (a) for 30 days. A. Lucier seconded. 3-0

R. Thibeault motioned to seal nonpublic meeting minutes 91-A:3 II (c) indefinitely. A. Lucier seconded. -0

R. Thibeault motioned to seal nonpublic meeting minutes 91-A:3 II (g) indefinitely. A. Lucier seconded. -0

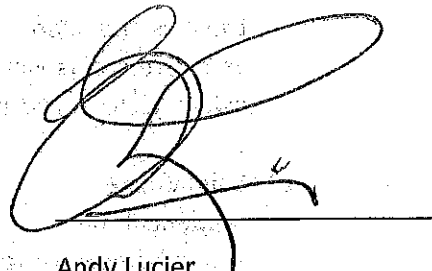
R. Thibeault motioned to adjourn. A. Lucier seconded. 3-0

Respectfully submitted;
Recording Clerk,
Danielle Marique



Chairman Ryan Thibeault

Erin Hutchings



Andy Lucier

10/1/18 BOB Meeting Minute Appendix

Milton Free Public Library									
2019 Budget Request									
Line Item #	Line Item Title	2016 Budget	2017 Budget	2018 Request	Description	2019 Request	2019 Default		
4550-120	LI Salary Part Time	\$28,124.00	\$28,682.00	\$29,786.00		\$ 36,560.45	\$ 35,560.45	Added employees to have 2 employees per shift for safety	
4550-220	LI FICA	\$1,682.00	\$1,778.00	\$1,834.00	"	\$ 2,266.75	\$ 2,204.75		
4550-225	LI Medicare	\$408.00	\$416.00	\$429.00	"	\$ 530.00	\$ 515.63		
4550-340	LI Contracted Service	\$3,200.00	\$3,200.00	\$3,200.00		\$ 3,200.00	\$ 3,200.00	Library website, catalog(website and builder), online catalog, easy cataloging feature, NH Downloadable Books Consortium, fire alarm, panic button	
4550-350	LI Custodial Service	\$1,600.00	\$1,890.00	\$1.00		\$ 1.00	\$ 1.00	Currently under Buildings and Grounds line	
4550-410	LI Electric	\$2,335.00	\$2,000.00	\$2,000.00		\$ 2,000.00	\$ 2,000.00		
4550-420	LI Heat	\$5,900.00	\$5,500.00	\$3,500.00		\$ 3,500.00	\$ 3,500.00		
4550-450	LI Telephone	\$950.00	\$900.00	\$900.00	2 lines: teleph	\$ 900.00	\$ 900.00	2 phone lines: 1 for telephone and fax, one for fire alarm system	
4550-620	LI Supplies Office/Buil	\$1,750.00	\$2,000.00	\$2,000.00		\$ 2,000.00	\$ 2,000.00	office supplies, Media processing, event food, craft supplies, toilet paper, paper towels, tissues, cleaning, etc...	
4550-625	LI Postage	\$35.00	\$50.00	\$130.00	late notices,	\$ 150.00	\$ 130.00	P.O. box and letters to patrons	
4550-630	LI Program Supplies	\$8,800.00	\$8,800.00	\$8,800.00	books, dvd's	\$ 8,800.00	\$ 8,800.00	books, movies, music, multi-media courses, magazines etc...	
4550-741	LI Equipment Purchas	\$1,000.00	\$500.00	\$250.00	bookcases, r	\$ 1,500.00	\$ 250.00	bookcases, chairs, rugs, desks, racks. This year new circulation desk computer.	
4550-744	LI Technology	\$150.00	\$75.00	\$75.00		\$ 75.00	\$ 75.00	Hardware and software	
4550-840	LI Mileage/Travel	\$235.00	\$235.00	\$235.00		\$ 350.00	\$ 235.00	travel to confereces and professional development	
4550-850	LI Membership/Dues	\$200.00	\$335.00	\$335.00		\$ 250.00	\$ 335.00	Dues for NHLA, NHTLA, RALI, NHCL and conference fees	
4550-890	LI Miscellaneous	\$50.00	\$50.00	\$1.00	\$50 for backg	\$ 50.00	\$ 1.00	background checks for new staff	
	Totals	\$56,419.00	\$56,411.00	\$53,476.00		\$ 62,133.20	\$ 59,707.83		

Appendix A

Emergency Management 2019 PROPOSAL

Line #	Line Item Title	2013	2014	2015	2016	2017	2018	2019	Description
		Default	Default	Budget	Default	Budget	Budget	Request	
0-002	Emergency Management	\$4,001.00	\$4,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	Utilized for any unpredicted funding required for emergency management.
0-006	EMD	\$0.00	\$1.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	This is the annual salary for the Emergency Management Director
0-220	FICA				\$248.00	\$248.00	\$248.00	\$248.00	FICA for the EMD stipend
0-225	Medicare				\$58.00	\$58.00	\$58.00	\$58.00	Medicare for the EMD stipend
0-240	EM Training	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	Utilized for emergency management related training.
0-410	Electric						\$1,000.00	\$1,000.00	A new line utilized to pay the electric bill at the town repeater site.
	Totals	\$4,001.00	\$4,001.00	\$4,002.00	\$4,308.00	\$4,308.00	\$5,308.00	\$5,308.00	

**Fire Department
2018 Proposal**

	2014	2015	2016	2017	2018	2019	2019	2019	Description
	Budget	Budget	Default	Budget	Budget	Budget	Default	Default	
110 FT Salary	\$105,687.00	\$110,249.82	\$110,250.00	\$110,250.00	\$114,047.76	\$117,695	\$117,695	\$117,695	Supports two full time employees, 1-Lieutenant/ EMT-A and 1-Firefighter/ EMT-A. Includes base pay, overtime, holiday pay, and on call pay.
120 Part time Salary	\$52,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$58,000.00	\$60,000	\$60,000	\$60,000	Supports 40 on call firefighters and EMTs for emergency and non emergency calls and training. Also Supports the Assistant Fire Chief for administrative duties.
130 Elected Salary	\$34,989.00	\$35,933.56	\$35,933.56	\$37,288.30	\$38,660.24	\$39,696	\$39,696	\$39,696	Supports the Fire Chief's salary which is based on 24 hours a week
220 FICA	\$7,025.31	\$7,663.98	\$7,663.98	\$8,244.63	\$8,925.36	\$9,031	\$9,031	\$9,031	Pays all salary lines with the exception of salary full time, they are exempt due to their enrollment in NHRs
225 Medicare	\$3,183.84	\$3,395.66	\$3,395.66	\$3,545.52	\$3,741.09	\$3,819	\$3,819	\$3,819	Pays all salary lines
300 NHRs	\$29,565.99	\$31,366.02	\$31,366.02	\$33,665.61	\$36,369.93	\$37,553	\$37,553	\$37,553	Pays mandatory enrollment of all full time Firefighter/EMTs in Group II NHRs at 31.05%
400 Training	\$5,801.00	\$5,800.00	\$5,800.00	\$6,000.00	\$6,800.00	\$6,800	\$6,800	\$6,800	Pays for all required and specialized training
433 Employee Testing	\$200.00	\$166.00	\$166.00	\$166.00	\$200.00	\$200	\$200	\$200	Pays for background checks for new employees
430 Uniforms	\$10,501.00	\$13,974.00	\$13,974.00	\$15,000.00	\$20,350.00	\$20,350	\$20,350	\$20,350	Pays for personal protective equipment and department uniforms
440 Contracted Services	\$1,855.00	\$12,627.60	\$14,300.00	\$14,800.00	\$16,948.00	\$16,951	\$17,441	\$17,441	Pays for contracts, professional dues, memberships and subscriptions
10 Electric	\$8,500.00	\$7,500.00	\$7,500.00	\$8,500.00	\$9,500.00	\$9,500	\$15,500	\$15,500	Pays for the electricity for both fire stations
20 Heat	\$7,500.00	\$7,500.00	\$7,500.00	\$9,500.00	\$9,500.00	\$9,500	\$8,500	\$8,500	Includes heat for both fire stations
30 Water	\$1,500.00	\$1,500.00	\$1,500.00	\$1,950.00	\$3,000.00	\$2,000	\$3,000	\$3,000	Pays for domestic water at Central Station
33 Dry Hydrant	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1	\$1	\$1	
35 Hydrant Fees	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,830.00	\$4,830	\$4,830	\$4,830	Pays for use of fire hydrants
50 Telephones	\$2,581.00	\$2,820.00	\$2,820.00	\$2,820.00	\$4,200.00	\$3,725	\$4,400	\$4,400	Pays for the use of landlines, high speed internet, 3 land connections and two mobile hotspot to send EKG's to the hospital pre-arrival
50 Public Education	\$0.00	\$500.00	\$500.00	\$600.00	\$600.00	\$600	\$600	\$600	Used to promote public safety, specifically fire safety and CPR at the schools
10 Printing	\$601.00	\$100.00	\$100.00	\$200.00	\$400.00	\$400	\$400	\$400	Pays for usage of color copies and department stationary
25 Postage	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	\$3,500	\$4,500	\$4,500	Pays for postage for department mailings
40 Vehicle Fuel	\$2,400.00	\$3,000.00	\$3,000.00	\$2,750.00	\$2,750.00	\$3,000	\$2,750	\$2,750	Pays for gasoline for all department vehicles
45 Diesel Fuel	\$5,000.00	\$5,180.00	\$5,180.00	\$5,000.00	\$6,000.00	\$7,250	\$8,000	\$8,000	Pays for diesel fuel for all department vehicles
20 Building Maintenance	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,895.00	\$1,895	\$1,995	\$1,995	Pays for annual maintenance contracts at the new station, such as sprinkler tests, plywood maintenance, generator service.
30 Vehicle Maintenance	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000	\$14,000	\$14,000	Pays for vehicle maintenance including the required NFPA service testing
32 Lease Payment Pumper	\$41,000.00	\$41,000.00	\$41,000.00	\$41,000.00	\$41,000.00	\$41,000	\$41,000	\$41,000	\$0 moved to contingency and bonding in 2018
40 Equipment Maintenance	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500	\$7,500	\$7,500	Pays for all repairs of equipment and all mandated NFPA service testing
41 Equipment Purchase	\$11,001.00	\$15,500.00	\$15,500.00	\$16,500.00	\$16,500.00	\$16,500	\$16,500	\$16,500	Used to purchase new equipment such as radios, pagers, computers, power tools, hose and nozzles
42 Equipment Lease	\$0.00	\$1,572.00	\$1,572.00	\$1,572.00	\$1,572.00	\$1,260	\$1,260	\$1,260	Pays for lease payment of contracted copy machine
40 Mileage/Travel	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1	\$1	\$1	
90 Miscellaneous	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1	\$1	\$1	
91 PT EMTs on Call	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000	\$25,000	\$25,000	Pays a stipend for two EMT's to be on call during the hours the station is not staffed 8A-9P
Totals	\$396,836.14	\$425,076.65	\$426,465.64	\$407,403.26	\$443,940.27	\$451,271	\$449,451	\$449,451	

Appendix C

Outside Appropriation Funding Requests

Vendor	Vendor Address	Request Sent	Request Returned	Amount Requested	2018 BOS Approved	2019 Request
Strafford CAP	P.O. Box 160 * Dover, NH 03821	2018	2018	\$8,250.00	\$7,250.00	\$ 7,250.00 RECEIVED
Homemakers Health Services/ Homeless Center for Strafford	P.O. Box 7306 * Rochester, NH 03839	2018	2018	\$1,000.00	\$1,000.00	\$ 2,000.00 RECEIVED
Haven	20 International Drive Suite 300 * Portsmouth	2018	2018	\$1,800.00	\$500.00	\$ 1,800.00 RECEIVED
AIDS Response Seacoast	7 Junkins Avenue * Portsmouth, NH 0380	2018	2018	\$400.00	\$400.00	\$ 400.00 RECEIVED
Cornierstone VNA	178 Farmington Road * Rochester NH 0380	2018	2018	\$5,652.00	\$5,652.00	\$ 5,652.00 RECEIVED
American Legion Post #61	P.O. Box 526 * Milton NH 03851	2018	2018	\$800.00	\$800.00	\$ 800.00 RECEIVED
A Safe Place	20 International Drive Suite 300 * Portsmouth	2018				N/A Combined with HAVEN
CASA	P.O. Box 1327 * Manchester, NH	2018	2018	\$500.00	\$500.00	\$ 500.00 RECEIVED
Strafford Nutrition & Meals on Wheels	25 Bartlett Ave. Suite A * Somersworth, N	2018	2018	\$1,500.00	\$1,500.00	\$ 1,500.00 RECEIVED
Wakefield Food Pantry	P. O. Box 426 * Wakefield, NH	2018	2018	\$2,500.00	\$2,500.00	\$ 2,500.00 RECEIVED
Youth Sponsorship (DARE)		2018	2018	\$1,500.00	\$1,500.00	\$ 2,500.00 RECEIVED
Wakefield Resource Center	PO Box 96 Union NH		2018		\$1,000.00	\$ 1,000.00 RECEIVED
					\$22,602.00	\$ 25,902.00

Appendix T

[illegible]

2019 ECONOMIC DEVELOPMENT

Line Item #	Line Item Title	2016 Budget	2017 Budget	2018 Budget	2019 Request	Comments
??-??-240	ED Training				800.00	91- A
??-??-610	ED Printing/Copies			\$	100.00	Rus Cards
??-??-741	ED Equip Purchase			\$	1,000.00	Signage
??-??-890	ED Miscellaneous			\$2,500.00	600.00	

Totals

\$0.00 \$0.00 \$2,500.00 2,500.00

Use Calibri font, size 10

Use 8.5 x 14 sheet

Use landscape layout

PLANNING & CODE - 2019 PROPOSAL						
Line Item #	Line Item Title	2016 Budget	2017 Budget	2018 Budget	2019 Request	Description
01-4240-110	Salary- Full Time	\$32,641.00	\$31,777.00	\$37,160.00	\$38,536.00	Land Use Clerk includes 1.7% COLA + 2% merit
01-4240-111	Overtime	\$0.00	\$1,681.00	\$2,000.00	\$2,335.00	Required Night Meetings for Land Use Clerk (average of 7 hours a month) 2 PB, MCC, ZBA
01-4240-120	Salary- Part Time	\$27,490.00	\$27,999.00	\$29,042.00	\$29,042.00	Code Officer/Bldg. Inspector includes 1.7% COLA + 2% merit
01-4240-270	FICA	\$3,639.00	\$3,811.00	\$4,229.00	\$4,335.00	Mandated 6.20%
01-4240-225	Medicare	\$851.00	\$892.00	\$989.00	\$1,014.00	Mandated 1.45%
01-4240-240	Training	\$400.00	\$400.00	\$400.00	\$400.00	Workshops for Code Officer and Land Use Clerk for Procedures, Updates on RSA's and Training
01-4240-330	Registry of Deeds	\$25.00	\$25.00	\$25.00	\$25.00	Recording of documents at Strafford Registry of Deeds
01-4240-340	Contracted Service	\$17,100.00	\$17,100.00	\$19,000.00	\$22,403.00	Contracted amounts for: Town Planner, Avitar annual updates for the Building Departments software programs, GIS with CAI Tech.
01-4240-351	Notices/Ads	\$200.00	\$200.00	\$200.00	\$200.00	Public Notices posted in newspaper
01-4240-355	Professional Service	\$4,000.00	\$1.00	\$200.00	\$200.00	Adobe Acrobat
01-4240-450	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	
01-4240-610	Printing	\$150.00	\$75.00	\$75.00	\$75.00	Printing of numerous permits, building, electrical, plumbing, etc. Land Use Books
01-4240-620	Supplies	\$500.00	\$500.00	\$500.00	\$500.00	General office supplies for Land Use Office, Building Inspector Office, paper, files, folders, receipt books, ink cartridges, etc.
01-4240-625	Postage	\$300.00	\$250.00	\$250.00	\$250.00	Cease & Desist letters, general mailing
01-4240-640	Vehicle Fuel	\$0.00	\$0.00	\$0.00	\$0.00	
01-4240-740	Vehicle Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
01-4240-740	Equipment Maintenance	\$150.00	\$150.00	\$150.00	\$150.00	Maintenance of 2 computers, 1 laptop and 2 printers
01-4240-741	Equipment Purchase	\$150.00	\$150.00	\$150.00	\$150.00	Replacement of old equipment
01-4240-840	Mileage/Travel	\$100.00	\$75.00	\$75.00	\$100.00	Travel for Land Use Clerk and Town Planner for workshops, travel to registry, etc.
01-4240-850	Membership & Dues	\$550.00	\$550.00	\$550.00	\$550.00	NH Health Officers, NH Building Officials, International Code Conference, Misc. subscriptions
01-4240-890	Miscellaneous	\$50.00	\$50.00	\$50.00	\$50.00	Unanticipated expense
	Totals	\$88,296.00	\$85,686.00	\$95,045.00	\$100,315.00	
					\$5,270.00	Increase
					5.25%	

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PLANNING BOARD - 2019 PROPOSAL						
Line Item #	Line Item Title	2016 Budget	2017 Budget	2018 Budget	2019 Request	Description
01-4241-240	Training	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Workshops for Planning Board Members
	Public Notice	\$ 400.00	\$ 400.00	\$ 400.00	\$ 650.00	Public Notices for Public Hearings (Planned for 5 PH, CIP, 2 Regulations, 1 Master Plan, 1 Zoning)
01-4241-391	GIS Data Sets & Ma	-	-	\$ 500.00	\$ 500.00	Zoning Map Layer of GIS Maps and Future Layers and Data Sets
01-4241-395	Printing/copying	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Copies for members of Planning Board
01-4241-610	Supplies	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Paper, files, etc.
01-4241-620	Postage	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Public Hearings
01-4241-625	Mileage	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Training and/or Workshops
01-4241-840	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Unanticipated expense not budgeted for
TOTALS		\$ 1,250.00	\$ 1,250.00	\$ 1,750.00	\$ 2,000.00	

Amendment 4

ZONING BOARD - 2019 PROPOSAL						
		2016	2017	2018	2019	
Line Item #	Line Item Title	Budget	Budget	Budget	Request	Description
01-4242-240	Training	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Workshops for Zoning Board members
01-4242-330	Registry of Deeds	\$ 50.00	\$ 50.00	\$ 258.00	\$ 258.00	Recordings of Notice of Decisions
01-4242-391	Public Notice	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	Notices for Public Hearings
01-4242-610	Printing/copying	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Copies of applications for Board members
01-4242-620	Supplies	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	Paper, files, etc.
01-4242-625	Postage	\$ 250.00	\$ 250.00	\$ 457.00	\$ 457.00	Certified mailing for Public Hearings
TOTALS		\$ 1,085.00	\$ 1,085.00	\$ 1,500.00	\$ 1,500.00	

60

Appendix T

CONSERVATION COMMISSION - 2019 PROPOSAL									
Line Item #	Line Item Title	2016 Budget	2017 Budget	2018 Budget	2019 Request	Description			
01-4243-240	Training	\$ 300.00	\$ 150.00	\$ 150.00	\$ 150.00	\$50 PER COMMISSIONER, E.G. Saving Special Places; NHACC mtg.			
01-4243-320	Legal Defense		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	Enforcement of easment violations			
	Professional Services	\$ 1,597.00	\$ 1,597.00	\$ 2,097.00	\$ 2,097.00	TPPA water testing, SRPC contract work, Ordinance updates, Master Plan update, GIS Map Data Layers			
01-4243-395									
01-4243-610	Printing	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	Publicity for Town Forest/Conservation easement			
01-4243-620	Supplies	\$ 200.00	\$ -	\$ 25.00	\$ 25.00	Office supplies, folders, etc.			
01-4243-625	Postage	\$ 500.00	\$ 250.00	\$ 250.00	\$ 250.00	Mailing of publicity (see above)			
01-4243-850	Membership Dues	\$ 925.00	\$ 600.00	\$ 600.00	\$ 600.00	SPNF, MMRG, TPPA, NHACC			
01-4243-890	Miscellaneous	\$ 150.00	\$ 1.00	\$ 1.00	\$ 1.00	Unexpected Expenses			
TOTALS		\$ 4,672.00	\$ 5,598.00	\$ 6,123.00	\$ 6,123.00				

Appendix 1

**Town Administration
2019 Budget**

Line Item #	Line Item Title	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Request	Description
01-4130-110	Salary - Full-time	\$103,553.00	\$107,693.00	\$104,426.84	\$107,881.64	\$113,133.00	Bookkeeper \$19,18x40hrs x26weeks=\$19,947 3.7%Cola & Merit x40hrs x 26weeks = \$40,632
01-4130-120	Salary - Part-time	\$6,622.00	\$6,610.00	\$6,325.80	\$1.00	\$10,985.00	Admin Assist \$20.74 x 10hrs x 26wks = \$5392 3.7% Cola & Merit x 10hrs x 26wks=5593
01-4130-130	Salary - Elected	\$6,930.00	\$6,930.00	\$6,930.00	\$6,930.00	\$6,930.00	
01-4130-220	FICA 6.20%	\$7,263.00	\$7,517.00	\$7,389.33	\$7,118.31	\$8,126.00	TA:4650. BK:2519. AA: 681. BOS: 430
01-4130-225	Medicare 1.45%	\$1,701.00	\$1,758.00	\$1,728.15	\$1,664.77	\$1,900.00	TA: 1088 BK: 589 AA: 159 BOS: 101
01-4130-240	Training	\$1,150.00	\$1,150.00	\$970.00	\$900.00	\$1,190.00	
01-4130-320	Legal Services	\$32,000.00	\$32,000.00	\$35,000.00	\$33,500.00	\$45,000.00	
01-4130-330	Registry of Deeds	\$200.00	\$200.00	\$200.00	\$300.00	\$300.00	
01-4130-340	Contract Services	\$52,206.00	\$43,126.00	\$46,870.00	\$58,415.32	\$64,501.00	
01-4130-391	Legal Notices and Ads	\$1,000.00	\$1,000.00	\$900.00	\$900.00	\$800.00	
01-4130-395	Professional Services	\$9,131.00	\$9,131.00	\$10,027.00	\$13,805.00	\$11,494.00	
01-4130-415	Street Lighting	\$14,832.00	\$14,832.00	\$15,560.00	\$18,000.00	\$10,720.00	2018 average \$1500/month Supply expected 19%increase
01-4130-430	Water Bill	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	
01-4130-450	Telephone	\$6,439.00	\$6,439.00	\$6,239.00	\$5,438.40	\$2,900.00	
01-4130-610	Printing/Copies	\$7,381.00	\$7,381.00	\$7,381.00	\$9,541.00	\$9,541.00	
01-4130-620	Supplies	\$5,783.00	\$5,783.00	\$5,461.00	\$4,760.00	\$4,690.00	
01-4130-625	Postage	\$2,146.00	\$2,166.00	\$2,166.00	\$2,063.75	\$1,423.00	
01-4130-640	Vehicle Fuel	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$1.00	
01-4130-730	Vehicle Maintenance	\$500.00	\$500.00	\$500.00	\$1,000.00	\$1.00	
01-4130-733	Vehicle Registration/Misc	\$8.00	\$8.00	\$1.00	\$12.00	\$1.00	
01-4130-740	Equipment Maintenance	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
01-4130-741	Equipment Purchase	\$1,300.00	\$1,300.00	\$2,300.00	\$2,300.00	\$2,300.00	
01-4130-742	Equipment Lease	\$4,949.00	\$4,949.00	\$4,949.00	\$2,268.00	\$4,011.00	
01-4130-840	Mileage and Travel	\$300.00	\$300.00	\$550.00	\$750.00	\$1,000.00	
01-4130-850	Membership and Dues	\$3,807.00	\$3,909.00	\$3,897.00	\$4,288.00	\$4,489.00	
01-4130-860	Employee Functions	\$300.00	\$300.00	\$200.00	\$200.00	\$200.00	
01-4130-870	Bank Charges	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	
01-4130-890	Miscellaneous	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	
Totals		\$273,186.00	\$268,667.00	\$273,256.12	\$285,323.19	\$308,322.00	

appendix h

Debt Service

		2017 Budget	2018 Budget	2019 Budget
Debt Service Principal				
01-4711-151	2016 Int'l Dump Trucks Principal	\$ 60,997.11	\$ 62,759.93	\$ 64,573.69
01-4711-161	2016 John Deere Grader Principal	\$ 21,166.76	\$ 21,799.64	\$ 22,451.45
01-4711-162	Bond Principal TANS	\$ 1.00	\$ 1.00	\$ 1.00
01-4711-541	2012 Toyne Fire Truck Principal	\$ 38,604.40	\$ 39,740.52	Purchase Complete
01-4711-542	2016 Fire Station Bond Principal	\$ 176,840.61	\$ 143,140.51	\$ 147,400.15
01-4711-543	2017 Fire Radio Lease Principal		\$ 27,910.40	\$ 28,687.71
Totals Debt Service Principal		\$ 297,609.88	\$ 295,352.00	\$ 263,114.00
Debt Service Interest				
01-4721-151	2016 Int'l Dump Trucks Interest	\$ 9,338.48	\$ 7,575.66	\$ 5,761.90
01-4721-161	2016 John Deere Grader Interest	\$ 5,626.84	\$ 4,992.96	\$ 4,341.15
01-4721-541	2012 Toyne Fire Truck Interest	\$ 2,303.60	\$ 1,168.48	Purchase Complete
01-4721-542	2016 Fire Station Bond Interest	\$ 38,962.61	\$ 72,662.71	\$ 68,403.07
01-4721-551	Bond Interest TANS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
01-4721-522	Fire Radio Lease Interest		\$ 2,397.46	\$ 1,620.15
01-4721-899	Unanticipated Expenses	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
Totals Debt Service Interest		\$ 75,231.53	\$ 107,797.27	\$ 99,126.27
Totals General Fund		\$ 372,841.41	\$ 403,149.27	\$ 362,240.27

	A	B	C	D	E	F	G
2							
3							
4							
5							
6		<u>Line Item #</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	
7	01-4194-110	<u>Line Item Title</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	
8	01-4194-120	GB Salary Full Time	\$70,169.00	\$71,347.00	\$106,737.00	\$ 101,728.00	
9	01-4194-220	GB Salary Part Time	\$8,787.00	\$8,937.00	\$1.00	\$ 1.00	
10	01-4194-225	GB FICA	\$4,896.00	\$4,978.00	\$6,618.00	\$ 6,308.00	
11	01-4194-290	GB Medicare	\$1,145.00	\$1,165.00	\$1,548.00	\$ 1,476.00	
12	01-4194-340	GB Uniforms	\$200.00	\$300.00	\$450.00	\$ 450.00	
13	01-4194-395	GB Contract Services	\$29,657.00	\$30,066.00	\$20,054.00	\$ 20,054.00	
14	01-4194-410	GB Professional Svcs	\$1.00	\$1.00	\$1.00	\$ 1.00	
15	01-4194-420	GB Electric	\$8,600.00	\$8,600.00	\$9,600.00	\$ 9,600.00	
16	01-4194-430	GB Heat	\$8,000.00	\$8,000.00	\$4,000.00	\$ 6,710.00	
17	01-4194-440	GB Water	\$5,750.00	\$5,750.00	\$5,750.00	\$ 5,750.00	
18	01-4194-450	GB Sewer	\$0.00	\$0.00	\$0.00	\$ -	
19	01-4194-620	GB Phone	\$0.00	\$0.00	\$0.00	\$ -	
20	01-4194-625	GB Supplies	\$2,997.00	\$2,112.00	\$2,112.00	\$ 4,612.00	
21	01-4194-640	GB Postage	\$10.00	\$10.00	\$1.00	\$ 10.00	
22	01-4194-720	GB Vehicle Fuels	\$6,500.00	\$6,500.00	\$4,000.00	\$ 4,765.00	
23	01-4194-721	GB Bldg Maintenance	\$20,000.00	\$20,000.00	\$20,000.00	\$ 20,000.00	
24	01-4194-725	GB Library Repair Plan	\$0.00	\$0.00	\$0.00	\$ -	
25	01-4194-740	GB Cemetery Maintenance	\$5,000.00	\$5,000.00	\$5,000.00	\$ 5,000.00	
26	01-4194-741	GB Equip Maintenance	\$1,000.00	\$500.00	\$1,000.00	\$ 1,000.00	
27	01-4194-742	GB Equip Purchase	\$564.00	\$150.00	\$6,600.00	\$ 300.00	
28	01-4194-890	GB Equip Lease	\$500.00	\$500.00	\$500.00	\$ 500.00	
29		GB Miscellaneous	\$1.00	\$1.00	\$1.00	\$ 1.00	
30							
31		Totals	\$173,777.00	\$173,917.00	\$193,973.00	\$ 188,266.00	

SOLID WASTE - 2019 PROPOSAL					
Line Item Title	2016	2017	2018	2019	
	Default	Actual	Actual	Request	
SW Salary Full Time	\$37,753.00	\$ 38,942.00	\$ 40,792.00	\$42,852.00	
SW Salary Part Time	\$42,963.00	\$ 41,883.00	\$ 47,298.00	\$ 49,120.00	
SW FICA	\$5,005.00	\$ 4,950.00	\$ 5,462.00	\$ 5,703.00	
SW Medicare	\$1,171.00	\$ 1,158.00	\$ 1,278.00	\$ 1,334.00	
SW Training	\$600.00	\$ 600.00	\$ 600.00	\$ 600.00	
SW Uniforms	\$400.00	\$ 600.00	\$ 600.00	\$ 600.00	
SW Contracted Services	\$11,475.00	\$ 5,830.00	\$ 5,830.00	\$ 9,800.00	
SW Disposal	\$66,000.00	\$ 66,000.00	\$ 66,000.00	\$ 68,000.00	
SW Rental	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Hazardous waste removal	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Electric	\$1,200.00	\$ 1,500.00	\$ 1,700.00	1,700.00 1,800.00	
SW Heat	\$1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	
SW Telephone	\$567.00	\$ 652.00	\$ 654.00	652.00 654.00	
SW Supplies	\$1,305.00	\$ 2,159.00	\$ 2,159.00	\$ 1,305.00	
Postage	\$10.00	\$ 10.00	\$ 10.00	\$ 10.00	
SW Operating Supplies	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Diesel Fuel	\$15,000.00	\$ 15,000.00	\$ 8,000.00	\$ 8,000.00	
SW Building Maintenance	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Equipment Maintenance	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Equipment Purchase	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Equipment Lease	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Permit fees	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
SW Miscellaneous	\$1.00	\$ 1.00	\$ 1.00	\$ 1.00	
Totals	\$184,458.00	\$180,293.00	\$ 180,892.00	\$190,185.00	

~~\$190,285.7~~

\$190,287.92

Appendix N

[illegible]

#652,447.1

Appendix D

**Nonpublic Session Minutes
Milton, NH Board of Selectmen**

Date: October 15, 2018 Item #1

Members Present: Chairman Ryan Thibeault
Erin Hutchings
Andy Lucier

X
X
X

Motion to enter Nonpublic Session made by R. Thibeault seconded by A. Lucier.

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request be granted.*

 RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 RSA 91-A:3 II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

 RSA 91-A:3 II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

 RSA 91-A:3 II(f) *Consideration or negotiation applications by the adult parole board under RSA 651-A*

 RSA 91-A:3 II(g) *Consideration or negotiation of security related issues bearing on the immediate safety of security personnel*

 RSA 91-A:3 II(h) *Consideration or negotiation of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13*

 RSA 91-A:3 II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

X **RSA 91-A:3 II(j)** *Consideration or negotiation of confidential, commercial, or financial information that is exempt from public disclosure.*

Roll Call vote to enter nonpublic session:

Chairman Ryan Thibeault
Erin Hutchings
Andy Lucier

Y N
N N
N N

Remove public meeting tape (if applicable)

Entered nonpublic session at 5:02 a.m./p.m.

Other persons present during nonpublic session: _____

Town Administrator - Heather Thibodeau
Recording Clerk - Danielle Marique

Description of matters discussed and final decisions made: _____

Legal matters regarding Three Points Resort.

BOS requested discussion with Town Attorney
and Town Planner at the next scheduled
BOS meeting (November 5th, 2018)

Note: Under RSA 91-A:3, III Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of the majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by R. Thibeault,
seconded by A. Lucier.

Motion: Passed/ Did not pass (circle one)

Public session reconvened at 5:28 a.m./p.m.

Motion made to seal these minutes? If so, motion made by No motion
seconded by _____, because it is determined that divulgence of this
information likely would:

- ☐ Affect adversely the reputation of any person other than a member of this board.
- ☐ Render a proposed action ineffective
- ☐ Pertains to preparation or carrying out of actions regarding terrorism.

Roll Call Vote to seal minutes:	Chairman Ryan Thibeault	Y	N
	Erin Hutchings	Y	N
	Andy Lucier	Y	N

Motion: Passed/ Did not Pass (circle one)

These minutes recorded by: Danielle Marique