

**Town of Milton
Board of Selectmen
Monday, June 20, 2016
Meeting Minutes**

Members in attendance: Chairman Tom Gray, Michael Beaulieu and Andrew Rawson.

Also in attendance: Pam Arnold, Nick Marique and Kimberly Ladisheff Recording Clerk.

Public in attendance: Michelle Beauchamp, Kathy Wallingford, Pat and Pam Smith, Doug Shute, Stan Nadeau, Larry Brown, Bob Carrier, Karen Brown, John Katwick, Thomas and Lynette McDougall, Bob Adams, Justin Avery, Celeste Gingras, Robert Myrick, Louise Laplante

Chairman Gray called meeting to order at 6:05 pm and the Pledge of Allegiance was recited.

NEW BUSINESS

Signing of closing documents for Fire Station bond

Nick Marique had all bond documents that needed to be signed by the Selectmen and Town Treasurer, Pam Arnold. The documents were signed and Town Clerk, Michelle Beauchamp notarized paperwork.

Softball Field Renovations Calendar Fundraiser

Recreation Director Karen Brown stated that in an effort to get kids of Lockhart field because of sinking issues they would try to rejuvenate the ball field behind the elementary school. The volunteers are Mr. Cameron, John Katwick, Bob Adams, Doug Shute, Athletic Director Jane Weymouth, Pat Smith and herself. They thought of a way for the kids to buy into this and came up with an idea of a calendar sale. They have received donations and people are thrilled to be part of this project. Karen is asking that the Selectmen endorse the project. Funds will be put in the Recreation revolving fund and they will have a committee who would vote where the money is allocated. They would be the expending agents on the funds but the commission would have to approve. They will salvage what they can out of Lockhart field but there will be additional fees. Andy thanked everyone for taking the time to do this for the children of Milton and stated all their hard work doesn't go unnoticed. M. Beaulieu motioned to endorse the project, seconded by A. Rawson. All in favor, motion carried.

Celeste Gingras, Seacoast Eat Local re: mobile market

Celeste was present to represent a nonprofit organization called SAMM (Seacoast Area Mobile Market) that connects local farmers with people using a mobile farmer's market that may include bread, eggs, meat, fresh vegetables and fruits. Celeste is the mobile market coordinator. This mobile market will get to areas with people who have low access in being able to get to these markets. This is a great program that they are offering families on ways to stretch their monies while eating healthy, locally grown food. She would like to make the town beach a stop. The organization will be licensed and approved for whatever compliance she needs for each town. The program won't start until August 1st and she would like to come on Tuesday, Wednesday and Thursday for approximately 90 minutes to 2 hours. Recreation Director, Karen Brown stated she fully endorses this and is a great program. This is not just for low income people but for everyone. M. Beaulieu motioned to endorse the Seacoast Area Mobile Market at the Town Beach. Seconded by A. Rawson. All in favor, motion passed.

Review and discuss Code of Conduct Policy & Code of Ethics

Tabled

Review and discuss possible adoption of Email/Text Policy

T. Gray explained the policy states that boards and committees should not be texting or emailing each other about Town business. Email or texting from one member to another that are then forwarded or passed on to other members could constitute a quorum which violates the spirit and intent of RSA 91-A. The communications should be sent from town staff to the Board members. M. Beaulieu motioned to accept the Boards and Committees email/text policy. Seconded by A. Rawson. All in favor, motion passed. The Selectmen signed the policy.

Review Strafford Regional Planning Commission Annual Membership for 2017

SRPC had submitted an invoice in the amount of \$5336.07 representing fiscal year 2017 dues. A signed statement is needed to confirm that the Town voted to refrain from making payment. M. Beaulieu motioned to have the Chair sign due to having a default budget and they would not be paying the dues. Seconded by A. Rawson. All in favor, motion carried. T. Gray signed the statement. Another item submitted by SRPC was regarding the Strafford Metropolitan Planning Organization (SMPO). The letter represented their biennial solicitation for SMPO Technical Advisory Committee appointees. Larry Brown was the appointee last year. T. Gray asked if Larry was interested in being on the committee again. Larry stated is was useful to keep our foot in the door as it does not require dues be paid to stay in and agreed to be the representative for Milton.

Address Primex Contribution Assurance Program

Primex is offering members in their Workers' Compensation Program an opportunity to stabilize their annual contributions through participation in their Contribution Assurance Program (CAP) at no more than a 10% increase for the next 3 years. M. Beaulieu motioned to accept the CAP Program and have the Chair sign the paperwork. Seconded by A. Rawson. All in favor, motion carried.

Review of contract with Joanne Smith of Stonehill Municipal Solutions

The Board reviewed the contract. M. Beaulieu motioned to accept the contract as written if there were no changes from last year. K. Ladisheff advised the contract was the same as last year. Seconded by A. Rawson. All in favor, motion carried.

There was a brief discussion on the health insurance buy-back program. It was discussed that the Board had adopted a 30% buyout plan not 35%. K. Ladisheff will redo the figures and resubmit to the Board.

Approval of Minutes

M. Beaulieu motioned to accept the June 1, 2016 public session special meeting minutes. Seconded by A. Rawson. All in favor, motion carried.

M. Beaulieu motioned to accept the June 6, 2016 minutes as amended. The amendment was to change email policy to read email/text policy. Seconded by A. Rawson. All in favor, motion carried.

M. Beaulieu motioned to accept the June 6, 2016 1st session nonpublic minutes and seal for 1 year. A. Rawson seconded. T. Gray abstained. Motion carried.

M. Beaulieu motioned to accept the June 6, 2016 nonpublic 2nd session minutes and seal indefinitely. Seconded by A. Rawson. All in favor, motion carried.

M. Beaulieu motioned to accept the June 6, 2016 nonpublic 3rd session minutes and seal for 1 year. Seconded by A. Rawson. T. Gray abstained. Motion carried.

M. Beaulieu motioned to accept the June 8, 2016 special meeting minutes with correction to date and seal for 1 year. Seconded by A. Rawson. T. Gray abstained. Motion carried.

Expenditure Report

M. Beaulieu stated the expenditure report looked good. Only 23.099% of the overall budget has been spent.

Selectmen's Comments

A. Rawson re: wanted to thank Pat Smith for putting in the benches and picnic tables donated to the Town Beach.

Bob Myrick stated there was a meeting on Wednesday, June 22nd at 6:30pm at the Nute High School Cafeteria. This is an informative meeting for the public about what's going on with the Naiad and what the plan is to do about it. Surveys have been done a couple of times and they have found growth. It looks like a much larger patch in the channel now, it has clearly spread from last year. Expectation is in July the divers will go out and start pulling the invasive plants. Both DES and DEP will be picking up the bill this year.

A. Rawson re: asked if Larry Brown had anything to discuss about the library. Larry stated Les Elder had sent a memo which said they are looking for a replacement because the contractor's health is not good. Larry said Pat Smith would need to give info on detail of window work.

M. Beaulieu re: mentioned they received a letter of interest from Justin Avery who would like to join the Economic Development Committee. M. Beaulieu stated Justin had brought some wonderful ideas to the last meeting about some programs that could benefit us. T. Gray mentioned Justin worked for the State of NH Division of Economic Development which is a huge asset. M. Beaulieu motioned to accept Justin Avery's letter of interest for the EDC and appoint him as a member. Seconded by A. Rawson. All in favor, motion carried.

M. Beaulieu re: brief discussion on where the project was at with the new Fire Station. N. Marique stated they had started the underground electrical today and as that progresses they will be backfilling behind them. They are making good progress.

M. Beaulieu re: mentioned tomorrow night was a budget committee meeting and he wanted to send out a reminder to all department heads they will be getting an email to start preparing the budgets.

M. Beaulieu re: talked about the carpet throughout the building and they have received a quote from Lowes to rip up carpet and put something else down, right now looking at a laminate. He asked if the people should vote on this. N. Marique stated they might want to keep the CIP in mind. Linette McDougall spoke about having it expedited because of health reasons. T. Gray stated they will have to do some digging for the monies.

M. Beaulieu re: WEX program – program is working and the Town is saving money.

T. Gray re: mentioned the first Monday in July is a holiday and asked the other members when they wanted to do the next meeting. The Board decided the July meetings would be July 11th and July 25th.

T. Gray re: follow up on a couple of things: paper going into the Transfer Station, he spoke with P. Smith and we are right on target and doing very well on recycling. Next he was looking into a video cover for the recording equipment to keep dust out of it. Also, he has CEO Brian Boyers looking into dilapidated buildings.

Public Comments

B. Myrick – here primarily to ask a request of the Town. State started an aquatics prevention program of getting rid of issues of naiad, etc. and basically trying to start a program where eventually all public ramps are going to have wash stations. TPPA is asking that the Town put in a rinse for boats coming out. We are now a potential hazard for other lakes. We could have a designated area with a hose and TPPA is willing to pay for post and signage. The other request is DES will be coming in eradicating non-toxic plant debris, putting them in barrels and taking off the boat at Mi-Te-Jo where the boat will be moored. Mi-Te-Jo should not bear the responsibility of getting rid of it, and he was wondering if there is any space for composting at the transfer station. The Board will talk to Pat to see what he can do as far as disposing of it.

L. Brown – wanted to thank both Jennifer Ham and Abigail Rooney for sending in their letters of interest for the Budget committee. They do not have 2 vacancies but they are welcome to attend the meeting.

D. Shute – asked when he will see a resolution for the issue he brought up. T. Gray stated they haven't had a chance to get to that but will.

L. Laplante of 147 St. James Ave – expressed her concerns on the St. James right-of-way. She was informed we have legal counsel reviewing it and the abutter to the right-of-way has Norway Plains of Rochester surveying his property to establish lot lines.

T. Gray closed public comments at 7:35pm and read aloud for the camera the flyer concerning learning about the European naiad on Milton Three Ponds and what's being done about it. Meeting open to the public June 22nd at 6:30pm at Nute High School Cafeteria and June 23rd at 6:30pm at Martha Sawyer Community Library on 53 Upper Guinea Rd, Lebanon ME.

M. Beaulieu – stated there was a ribbon cutting at Stop, Drops and Roll on Saturday that was very successful. Also there was an open forum hosted by Mrs. McDougall at Dunkin Donuts. I chose to join in, great discussion. I want to call that my open forum for this month.

T. Gray – stated the summer kick off this year was amazing. Karen Brown and the Recreation crew did a great job putting everything together and a good time was had by all.

There was a brief recess and T. Gray motioned to go into nonpublic session under RSA 91-A:3 II (b).

Respectfully submitted,
Kimberly Ladisheff

Chairman Tom F. Gray

J. Michael Beaulieu

Andrew O. Rawson