

Town of Milton
Board of Selectmen Regular Meeting
January 20, 2016
Milton Town Hall
Meeting Minutes

In Attendance: Selectman Chair Tom F. Gray, Selectman J. Michael Beaulieu, Selectman Andrew O. Rawson, Town Administrator Elizabeth Dionne.

Public in attendance: Robert Carrier, Robert Graham, Matt Flathers, Kathy Wallingford, Larry Brown.

Chairman Gray called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

New Business:

Vachon Clukay Audit Contract: M. Beaulieu moved to approve the contract for the 2015 audit to be done in 2016. A. Rawson seconded. Motion carried.

Reimbursements to the General Fund:

- A. Rawson moved to authorize the Public Works Director permission to have Mills Construction conduct repair work at the Milton Free Public Library at a cost of \$2,044.15 and to pay for this out of the general fund. M. Beaulieu seconded. Motion carried.
- A. Rawson moved to authorize the reimbursement of \$2,044.15 out of the 2014 Library Repair and Maintenance Expendable Trust Fund and into the General Fund. M. Beaulieu seconded. Motion carried.
- A. Rawson moved to authorize the Public Works Director permission to have Mills Construction conduct repair work at the Milton Free Public Library at a cost of \$6,355.85 and to pay for this out of the general fund. M. Beaulieu seconded. Motion carried.
- A. Rawson moved to authorize the reimbursement of \$6,355.85 out of the 2014 Library Repair and Maintenance Expendable Trust Fund and into the General Fund. M. Beaulieu seconded. Motion carried.
- M. Beaulieu moved to authorize the Fire Chief to have Eckman Construction and Cowan Goudreau Architects conduct engineering services, pre-bond vote CM services, schematic design, design development, architectural services, and construction drawings, for the proposed fire station at a cost of \$111,860.00 and to pay for this out of the general fund. A. Rawson seconded. Motion carried.
- M. Beaulieu moved to authorize the reimbursement of \$111,860.00 out of the Herbert Downs Fire Station Capital Reserve Fund and into the General Fund. A. Rawson seconded. Motion carried.
- M. Beaulieu moved to authorize the Fire Chief to have Cowan Goudreau Architects conduct architectural drawings for the proposed fire station at a cost of \$2,780.00 and to pay for this out of the general fund. A. Rawson seconded. Motion carried.
- M. Beaulieu moved to authorize the reimbursement of \$2,780.00 out of the Herbert Downs Fire Station Capital Reserve Fund and into the General Fund. A. Rawson seconded. Motion carried.

- M. Beaulieu moved to authorize the Fire Chief to have Cowan Goudreau Architects conduct architectural services for the proposed fire station at a cost of \$11,360.00 and to pay for this out of the general fund. A. Rawson seconded. Motion carried.
- M. Beaulieu moved to authorize the reimbursement of \$11,360.00 out of the Herbert Downs Fire Station Capital Reserve Fund and into the General Fund. A. Rawson seconded. Motion carried.
- A. Rawson moved to authorize the Public Works Director to proceed with the purchase of the 2015 John Deere loader from Nortrax and \$49,000.00 which represents a portion of the purchase price is to be paid for out of the general fund. M. Beaulieu seconded. Motion carried.
- A. Rawson moved to authorize the reimbursement of \$49,000.00 out of the 1997 Highway Special Equipment Capital Reserve Fund and into the General Fund. M. Beaulieu seconded. Motion carried.

Town Report Cover: Two suggestions were presented. The progress of the NH Solar Garden at 803 White Mountain Highway, and the James T. Culverhouse Memorial Playground at the Town Beach. T. Gray moved to have the James T. Culverhouse Memorial Playground on the 2015 Town Report Cover. A. Rawson seconded. Motion carried.

Minutes:

- 01-04-16 Minutes. M. Beaulieu amended page 4, Approval of Minutes, first two sets to show the "second" to each motion be changed from A. Rawson to M. Beaulieu. M. Beaulieu moved to approve as amended. A. Rawson seconded. Motion carried.
- 01-04-16 Nonpublic Session #1. M. Beaulieu moved to approve and to seal item #1 for one year. A. Rawson seconded. Motion carried.
- 01-04-16 Nonpublic Session #2. M. Beaulieu moved to approve and to keep sealed as previously sealed. A. Rawson seconded. Motion carried.
- 01-12-16 Minutes. M. Beaulieu moved to approve. A. Rawson seconded. Motion carried.

Town Administrator Comments:

- MEDC (Milton Economic Development Committee). Discussion ensued regarding increasing the membership from five members to nine members. Consensus to wait until after the elections to discuss further.
- Town Administrator Ad. Consensus to have a meeting on Monday, January 25, 2016 to finalize.
- Interim Town Administrator. Information distributed. Consensus to discuss further on January 25, 2016.
- Town Meeting Selectmen's Binders: The Board decided on who would move on each warrant article at Town Meeting.
- Town Hall Vehicle Key: Discussion ensued on the Tax Collector not having access to a Town Hall vehicle key for bank deposits after hours. M. Beaulieu moved to waive Section 8 of the Key Policy in order to allow the Tax Collector a key to the Town Hall Vehicle, to be kept securely in the Tax Department, key form to be filled out in accordance with the key policy. A. Rawson seconded. Motion carried.

Selectmen's Comments:

A Rawson thanked David Bloser for working on an Eagle Scout pancake breakfast fundraiser at the Milton Free Public Library, to be held at the Moose Club this Saturday.

A Rawson thanked Fred Cameron for his donation of equipment and supplies to the Eagle Scout project at the Milton Free Public Library.

M. Beaulieu discussed the WEX gas card program previously proposed. After discussion, M. Beaulieu moved to proceed with starting the process of setting up a WEX account for the operators of the Town Vehicles. A. Rawson seconded. Motion carried.

T. Gray advised that at the Planning Board meeting Mr. Frizzell will look into the car issues on the property at Commerce Way and do what needs to be done in order to be in compliance with current Town regulations and Zoning Board requirements.

T. Gray advised that at the Planning Board meeting, Arizona's recommended sign changes were discussed and Milton will remain as is.

T. Gray advised that State Representative Bob Graham presented a gift to the Town. The gift is a poster showing pictures of antique ballot boxes and ballot counting machines from all over the State. The Board thanked Representative Graham for his gift. Consensus was to have it framed and hung in the meeting room.

After a five minutes recess T. Gray moved at 6:55pm to enter into nonpublic session under RSA 91-A:3,II,a,c. A. Rawson seconded. Motion carried.

Respectfully submitted,
E. Dionne, Town Administrator

Chairman Tom F. Gray

J. Michael Beaulieu

Andrew O. Rawson