

Town of Milton  
Board of Selectmen Meeting  
May 1, 2017  
Milton Town Hall  
Meeting Minutes

**In Attendance:** Selectmen Chair Michael Beaulieu, Andrew O. Rawson, Ryan Thibeault, Town Administrator Heather Thibodeau.

**Public in Attendance:** Brian Boyers, Richard Krauss, Larry Brown, Bob Carrier, Lynette McDougall, Tom McDougall, Nick Marique, Pat Smith, Brian Boyers, Peg Hurd,

Chairman Beaulieu called the meeting to order at 6:10 pm and the Pledge of Allegiance was recited.

**Acknowledgements:**

They will have them for the next BOS meeting.

**OLD BUSINESS -Discussions and Possible Actions:**

- **Ambassador of the Solar Garden Discussion:**

Tabled till the May 15<sup>th</sup> BOS meeting.

- **Article 7 Discussion:**

M. Beaulieu stated that there has been some heated discussion about article 7. The issue at hand is the article 7 warrant, where P. Smith as the elected department Public Works Director was given a raise as was his whole department. They, the Budget Committee, was upset that he as an elected official not an employee getting the voted raise. An email from the town attorney regarding this issue was read. It stated the election only addresses how he is selected via elections and not appointed by the BOS. He is full-time and thus he is a full-time employee subject to all benefits and also to all personnel rules except for discharge. If he were part-time he would be subject to part-time employee. A letter from the LGC about article 7 was also read. It stated that Town elected officials are independent of Select Board and are generally not subject to the select boards supervision or control in the performance of their duties because elected officials are not employees and are not subject to the towns personnel rules. Never the less the town can vote to pay an elected official in the manner of consumer with the step increase merit pay plans applicable to other town employees. If the town meeting voted to give your elected public works director a step increase salary adjustment in a separate warrant article and the conclusion of the DP director salary increase was clearly stated in the warrant article, the will of the town meeting prevails. M. Beaulieu stated that this pretty much says it all and that this matter should be put to bed.

L. Brown stated that for clarity, if the board checks the Budget Committee minutes they will find that the question on article 7 was not brought forth by the Budget committee itself but was brought forward under public comments. The discussion of the budget committee itself was not centered on the warrant. Coming out of the budget committees own interest but in response to

the point raised by the member of the public. What is still unaddressed in the LGC response and the town attorney response is given a budget of \$10, simple math, the budget is raised to \$12 by action of the town, can the elected official spend \$11 on his salary and \$1 on service, because it does not go over the bottom line, that question is still out there. If they had been to town meetings in past years when they were town meeting, the salary of the town clerk and the town tax collector were specified by warrant. L. Brown thinks that this is a small and unnecessary commotion for the better interests of the town.

- **Town Hall Closure:**

M. Beaulieu stated that the town hall would need to be closed on the Monday before July 4<sup>th</sup> for carpet and tile installation. He is requesting a vote to close for that day.

**Motion:**

Motion was made by A. Rawson to close the town hall on Monday July 3<sup>rd</sup> for the installation of tile and carpeting, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried 3-0.

L. McDougall asked how long it will take for the smell of the glue being used for the tiles to go away. It was stated that when it cures it is gone.

- **Library/Town MOU Agreement:**

A. Rawson stated that the town attorney said that this agreement goes from selectmen to selectmen. L. Brown stated that it is designed to be the nicest of covering documents and as it says in the last paragraph, it has no force and can be canned by either party just by saying it is over, but it gives people a heads up on the things that they work together with before, and how to get good services for the library. A. Rawson agrees and he enjoys working with the library.

**Motion:**

A. Rawson motioned to adopt the corporative agreement between the selectmen and the library, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

## **NEW BUSINESS – Discussions and Possible Actions:**

- **Public Hearing on FD Ambulance:**

Nick Marique stated that the public hearing at the last BOS meeting was ok, it turns out that all they needed to do was hold a public meeting not a public hearing. He stated that what they did last time was advertise correctly and the discussion was good to, so he is going to get that information to the USDA and make sure they are all set, if for some reason the USDA has an issue with something then he can do it at the next BOS meeting in two weeks. N. Marique stated that he received an email from the person he is working with out of the Conway office, they said that as soon as the meeting is finalized (They have the minutes and the paper advertisement) they will authorize the money for them, so it looks like it is a go, it is about \$32,000 or \$33,000.

- **FD Portable Radio Purchase:**

N. Marique stated that he has the updated quote and the financing information. The quote is for \$114,794.12 and the warrant was for \$150,000.

**Motion:**

A. Rawson motioned to purchase the FD Portable Radios for the sum of \$114,794.12 as per warrant article, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

N. Marique stated that the warrant article stated that they would lease purchase them, he updated the finance rates and the terms based on the information they got prior to the warrant article. His recommendation is a 4 year lease and the annual payment will be \$30,317, the warrant article authorize \$30,344, so there should be enough. His recommendation again will be to go with Municipal leasing credit corporation as they have been really good to them and they have used them for many things.

**Motion:**

A. Rawson motioned to move forward with Municipal Leasing Corporation for a 4 year annual lease at 2.79% and to authorize Nick Marique to sign all pertinent paperwork, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

- **FD Utility Truck Discussion:**

N. Marique stated that when they have surplus equipment that they need to get rid of they either auction it off or do some kind of bid process or trade it in. Trading it in gives them the ability to put equity into the new vehicle. That was the intent was to trade it in, which is what the budget was built on, however the town of Farmington found out that they were getting rid of the Utility truck and are interested in purchasing it. N. Marique spoke with the finance person in town to see how they will deal with not bidding it or trading it in and still get the equity into the new vehicle, she said that if they sell it to Farmington directly the town can have unanticipated revenue and that can be spent by the selectmen towards the new vehicle. N. Marique is looking for a discussion and opinion from the selectmen on if they can sell to Farmington at a value equal to what they would get for trade and if he board is ok with that money going back into the new vehicle. M. Beaulieu asked what the price for them to purchase was going to be, was it \$10,000? N. Marique stated that it was the ball park price they had been talking about but he has to get an updated trade-in value and as long as it's within that ball park that is the number they would give. N. Marique will come back to the next BOS meeting with new trade-in value and other information for the board.

- **Email Policy:**

H. Thibodeau stated that they have had email policies in the past and this one being presented is the most up to date one, she would consider this a living document, as technology changes there will need to be updates as well.

**Motion:**

A. Rawson motioned to accept the new amended email policy, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

- **Junkyard Renewal Request:**

H. Thibodeau asked B. Boyers when the inspection was done, B. Boyers stated yes he did, and he stated that they still have their green certification. H. Thibodeau asked B. Boyers when he did the inspection; B. Boyers stated he was there last Tuesday or Wednesday.

**Motion:**

A. Rawson motion to accept the yearly renewal of Roger Libby and/or Dawson Libby of 424 Applebee road Milton Mills NH their Junkyard License Renewal, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried 3-0.

**Approval of Minutes:**

- **Minutes from March 20, 2017**

**Motion:**

R. Thibeault motion to accept the March 20, 2017 meeting minutes as written, A. Rawson seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried 3-0.

- **Minutes from April 3, 2017**

R. Thibeault stated that on page 7 in the middle there is a word "say" it should read "saw"

**Motion:**

A. Rawson motion to accept the April 3, 2017 meeting minutes with corrections, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

- **Minutes from April 17, 2017**

M. Beaulieu stated that on page 5 at the top on the second sentence the word "committee" should be "communicate". R. Thibeault stated that on page 1 under properties available for sale it says "R. Thibodeau" and it should read "R. Thibeault". On page 1 "K. Laygren" should be K. \_\_\_\_\_

**Motion:**

A. Rawson motion to accept the April 17, 2017 meeting minutes with corrections, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Expenditure Reports**

- Tabled till next BOS meeting

**Administrator Comments:**

- H. Thibodeau stated that she met with the Fire Chief and he has some Deputy Warden appointments that need to be approved by the board.
- H. Thibodeau stated that she received notice from the recording clerk that she can no longer be available in the evenings as she has taken another part-time job. The recording clerk has offered to continue to do the minutes via recording/video if the board is willing to allow her to do this. H. Thibodeau stated as the board knows it is not easy to find someone to do this job, H. Thibodeau stated that she would recommend that they try allowing her to do the minutes via video and see how it goes and she would like the board's approval and willingness to accept that. M. Beaulieu stated that they do not have someone right now to fill that position so there only options are to either have H. Thibodeau take minutes or to allow the recording clerk to do the minutes via video, M. Beaulieu stated that at best a trial and see how it works out. A. Rawson stated that the seat has been empty many times and to have H. Thibodeau do the minutes and participate in the meetings is not easy. R. Thibeault stated that if she can take minutes from the video then they should give it a try.

- R. Thibeault stated that they should make a motion on the Fire Chief Wardens before moving forward.

**Motion:**

A. Rawson motion to have Josh Biron become a Deputy Warden, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Motion:**

A. Rawson motion to have Jarrod Wheeler become a Deputy Warden, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Motion:**

A. Rawson motion to have Jason Behrens become a Deputy Warden, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

- H. Thibodeau stated that she needs a motion to accept the school draw down schedule from the board of selectmen

**Motion:**

R. Thibeault motion to accept the Milton School District Draw down schedule, A. Rawson seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

- H. Thibodeau talked about the ratification of their vote. Because they moved there voting day. A. Rawson asked if the governor had signed it, H. Thibodeau stated yes last Thursday. The town will need to hold a public hearing and then the board of selectmen will need to have a meeting to ratify the vote, so she needs the board to set a date for the public hearing and then have a meeting. A. Rawson asked if there would be time to hold the public hearing at the next BOS meeting, H. Thibodeau stated yes there would be time. She suggests doing the public hearing on May 15<sup>th</sup> and then 3 days later do the vote.

- H. Thibodeau stated that on May 15<sup>th</sup> they will also be having a public hearing on the fire station.

**Selectmen Comments:**

- R. Thibeault wanted to thank everyone for coming out for earth day helping with the cleanup of the roads and everyone that helped organize it, he was not able to make it but heard that it was pretty successful and went well.
- R. Thibeault would like to ask the other board members, the selectmen agenda request forms are very helpful to him, the more information the better as it gives him time to do research so he can make an educated decision on what they are trying to talk about or decide. R. Thibeault stated that this last time there seem to be lack of some of them being filled out and lack of information on them, he thinks it would make things go smoother especially them as selectmen if they really make sure they fill them out themselves if they want something on the agenda, led by example.
- A. Rawson stated that the REC Department is working on their summer kick off; it is June 10<sup>th</sup> and 11<sup>th</sup> if there is anyone that would like to be involved call Karen Brown at extension 8 at the town hall. Open enrollment for summer camp there are still slots open if there is anyone that has children interested in summer camp please call Karen Brown, it fills up fast as they only take 50 kids. The maintenance staff has been hired and work has started in preparation for the 2017 beach camp season.
- A. Rawson stated that he wanted to thank everyone that went out after earth day and picked up like on Applebee road. He asked P. Smith how many bags were picked up, P. Smith stated there were about 150 bags of trash and that was not all the roads. A. Rawson stated having a nice clean town really says a lot about who we are. A. Rawson wanted to thank the Public Works department as they donated their time to go and pick up all the trash on the side of the road, so he wanted to thank all the DPW workers.
- A. Rawson stated that this Thursday at 6:30pm at the Lebanon elementary school at 53 Upper Guinea road in Lebanon Maine there will be a public meeting on the proposed Herbicide treatment to control the European Naiade in the Northeast Pond. N. Marique asked if the town of Milton's warrant article that was approved for the European Naiade being used to fund Maine DEP doing the Herbicide, A. Rawson stated yes it would fund that, plus Lebanon has their town meeting this Tuesday and they also have a warrant article to raise funding for the Herbicide as well.
- A. Rawson has some motions that need to be made to accept some donations on behalf of the girls softball field.

**Motion:**

A. Rawson motion to accept the Pratt family donation of \$1,000 towards the ball fields, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Motion:**

A. Rawson motion to accept the Milton Alumni class account donation of \$4,947.47 towards the ball fields, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Motion:**

A. Rawson motion to accept the Girls Softball Team Breakfast & Spaghetti Super Fundraiser donation of \$452.53 towards the ball fields, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

**Motion:**

A. Rawson motion to accept the Cheney Group donation of \$6,500.00 towards the ball fields, R. Thibeault seconded.

**Roll Call:**

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), motion carried 3-0.

A. Rawson stated that this is a total fundraiser effort of \$15,900 all put toward completing of the fencing project. A. Rawson wanted to thank everyone that was involved in that project. L. McDougall asked if they did anything to reciprocate, P. Smith stated that renovation committee sends out thank you to all donations that come in. P. Smith stated that with these donations this will complete the field, that field has been totally done. A. Rawson stated that the field has been done with zero tax dollars and all donations that is community; the total was around \$80,000.

- M. Beaulieu stated that a couple of the budget committee members had some ideas on new format to better help them through the process.

**Public Comments:**

- T. McDougall asked about the collaboration between Maine and NH whom is heading up the European Naiade. Whom is in charge of determining when and how much of the funds to be dispersed from each state. A. Rawson stated that it has not gotten quite that far but when it does Maine DEP is taking charge of this process.
- N. Marique stated that the ambulance bids close on Friday at 4pm and asked if they have to have a public bid opening or can they just stop excepting them at 4pm Friday. M. Beaulieu stated that yes. N. Marique asked if the board of selectmen could be there on Friday at 4pm. M. Beaulieu asked where it is taken place; N. Marique asked if it could be at the fire station. H. Thibodeau stated she would post that there will be a meeting.
- L. Brown asked if the board could identify the Cheney Group, which Cheney and of what address. A. Rawson stated that it just says the Cheney group but if L. Brown would like him to get an address he could. L. Brown said it is not necessary.
- L. Brown stated that he would like to thank T. McDougall and S. Perreault and D. Wing in terms of the reporting. There is a way of taking the information which is on both the town monthly report and the school monthly report and setting them up in such a format that requires nothing more than a key stroke so that they can look at a group of figures in a category and see which ones are curious outliers.
- N. Marique stated that he received an email the other day from the Michael Maloney foundation inquiring whom the check should be made out to, if they remember he applied for the \$5,000 for the cardiac monitor, so he is guessing that is an indication of an award but he has not heard it officially.
- H. Thibodeau stated that N. Marique does an outstanding job at getting outside grants.

- P. Smith stated that he would like to mention some of the accomplishments that the town has achieved over the last few years that he thinks people have either forgot about or maybe it was not recognized and just get away from some of the negativity that has been going on around town. In the last few years you have had a group of department heads come together and establish the CIP plan which is positive for the town of Milton, that has been put in place and they are working on that, they have level funded the town budget for the last few years, purchased equipment that has been needed in all departments, they got a new fire station, they have had four years of roadside clean up with volunteers from the employees of town and residents of town, they built a playground at the town beach, revitalized the ball field at the beach, they built a softball field, they had a group of people come together in town to start work to help the kids in this town to give them more options of sports and different activities even as far as recreation, look how much Recreation has grown over the last couple of years due to the efforts of volunteers. He thinks that there are a lot of positive things that are going on in town, he thinks that the employees have stepped up to the plate and have volunteered to help out in a lot of these areas and there are even people that have come in from out of town that have even offered to help do some of these projects, so they have gotten a lot done in the last three or four years as a group. The other big thing that has happened with the ball fields and the athletics is the school and the town has come together and started working together with sports programs and even with the CIP they have more communication with the school over the last 2 or 3 years then he can remember in all the years he's been in Milton. He just wants to talk about the positive things tonight and just thank everyone involved, department heads, residents, employees, and the businesses that have donated their time and money to the youth of this town; he just appreciates it and just wants to thank everyone for it. M. Beaulieu stated that is called Milton Pride and he thank P. Smith.

**Other Business that may come before the Board:**

None

**Next meeting will be May 15th @6pm**

**Adjournment**

Motion to go into Non-Public (RSA 91:A3,2c) at 7:10pm was made by A. Rawson, Seconded by R. Thibeault, All in Favor, Motion carried. 3-0

Respectfully submitted,  
Brenda Pabon, Recording Clerk

---

Chairman J. Michael Beaulieu

---

Andrew O. Rawson

---

Ryan Thibeault