

Town of Milton
Board of Selectmen Meeting
June 5, 2017
Milton Town Hall
Meeting Minutes

In Attendance: Selectmen Chair Michael Beaulieu, Andrew O. Rawson, Ryan Thibeault, Town Administrator Heather Thibodeau.

Public in Attendance: Larry Brown, Brian Boyers, David Carpus, Nick Marique, Matt Moral, Tom McDougal, Lynette McDougal, John Katwick, Pam Arnold, Bob Carrier.

Chairman Beaulieu called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

Acknowledgements:

Passings:

- Lue Snyder
A. Rawson talked about how involved Lue was with the town of Milton and all the boards she was on, he wanted to give her a shout as she was a great lady and will be missed. P. Hurd also let everyone know that they will be holding a celebration for Lue on June 28th at 5pm starting at the Damon House, they have a tree being donated by Cameron's, a bench donated by Pat's Prims, the celebration will continue to Nute where there will be refreshments. P Hurd stated that Lue's heart was in getting the Damon house together. P. Hurd stated that the Friends of Nute will be excepting donations so that they can continue in Lue's honor.

Birthdays:

OLD BUSINESS -Discussions and Possible Actions:

- **Website Discussion:**
There was a discussion on the Proposals that were received from a few different people for the new development of the town website.

Motion:

R. Thibeault motioned to accept D. Carpus proposal which was a flat fee plus monthly service fee, A. Rawson seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried.

R. Thibeault stated, to help D. Carpus get this going he would like to know if the board will appoint him as lead with H. Thibodeau and D. Carpus to keep this rolling. The board agreed.

- **IT Bids for Review**

There was a discussion on the 4 bids received for IT services. It was mentioned that a short workshop may be needed as the board did not feel like they could decipher the bids right now.

It was decided that they would do a workshop so that they can further review the bids and have the companies that sent in Bids come in and give the Board an overview of their of proposed work.

- **Selectmen's Agenda Request Form Discussion**

M. Beaulieu stated that he had asked T. Gray (Former Selectmen) if this form was a policy, T. Gray had said that it was. M. Beaulieu had also asked, about what time frame this policy went into effect, T. Gray had said it was between 2005 and 2007. M. Beaulieu stated that after some research he has found that this was not a policy and this form did not exist. He stated that this needs to be made a policy before it can be required to be used.

Motion:

R. Thibeault motioned to make the Selectmen's Agenda Request form a policy, seconded by A. Rawson.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried.

- **Public Hearing (7:00) Old Fire Station:**

Motion:

M. Beaulieu motioned to open the public hearing at 7pm, A. Rawson seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried.

Discussion:

L. Brown asked what the minimum reserve bid was and the standards of which a bidder secures the purchase. A. Rawson stated that the bid information is not public. A. Rawson stated that if they do not meet their minimum reserve then they will put the Fire Station on their town auction property when they auction the rest of the town properties.

R. Krauss stated that if the town does not receive the minimum bid, would the town consider using the Old Fire Station as a cold storage for all town/departments records seeing as they are all running out of space for records that are mandatory to keep. A. Rawson stated that the building needs too much work to even keep records in the building.

Motion:

M. Beaulieu motioned to close the public hearing at 7:09pm

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- **Waiver for Salt Box Road**

A taxpayer is building a home on a non-maintained road; this waiver is so the town is not held liable if the taxpayer should require emergency services and the emergency vehicles are not able to access the road due to poor conditions. The waiver needs to be signed by the Board of Selectmen; this waiver has gone through the planning board prior to Selectmen signing.

NEW BUSINESS – Discussions and Possible Actions:

- **Wex Cards:**

M. Beaulieu stated that he was not going to discuss this as he found out that the WEX cards cannot be used for people's personal vehicles. This was skipped over.

- **Vehicle Usage Policy Waiver**

R. Krauss stated that two of his swat team members are going to training on June 19th, 20th and 21st, his Sargent is going to be the acting commander for the swat team so during those three days of training should he get called out for a swat call, he will need access to a vehicle. R. Krauss is asking for a Waiver for the Sargent to keep a cruiser at his residence for those three days.

Motion:

A. Rawson motioned to approve the waiver for the cruiser to be located at the Sargent's resident for June 19th, 20th, and 21st, R. Thibeault seconded.

Roll call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- **Deputy Treasurer Appointment:**

Loretta Banks and Al Banks have stepped forward as interested parties for the Deputy Treasurer; P. Arnold spoke about both of them briefly. Pam Merrill is the Deputy Treasurer now and if the Board approves of Lynette and Tom Banks then Pam Merrill would like to resign. R. Thibeault asked if there would be any kind of back ground checks done on them prior to them being appointed. There will need to be a criminal back ground check done. The Board decided to wait on appointment till the background checks come back.

- **RSA: 289:13 Cemetery Association Termination:**

J. Katwick asked if M. Beaulieu would take the time to read the RSA: 289:13. J. Katwick is looking for approval from the Board of Selectmen to start selling lots again now that the cemetery is town owned. In the transition from privately owned to town owned he had to stop selling lots.

Motion:

A. Rawson motioned for the Milton Mills Cemetery Association to start selling lots, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

Approval of Minutes:

- **May 1, 2017**

Motion:

A. Rawson motioned to approve the May 1, 2007 meeting minutes as written, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- **May 15, 2017**

On page 5 R. Thibeault's last name is spelled wrong in two places toward the bottom.

Motion:

A. Rawson motioned to accept the meeting minutes from May 15, 2017 with corrections, seconded by R. Thibeault.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

Treasurers Report

The Board reviewed it and there were no questions or comments.

Expenditure Reports

H. Thibodeau stated that she is working on it and trying to clean it up more.

Administrator Comments:

- H. Thibodeau stated that the auditors have been working on tying up things so that they can get there audit done. She needs to have Tom Gray (Former Selectmen/Chair) fill out a form called inquiry of those charged with governance and seeing as Tom Gray was the Selectmen Chair for 2016 he needs to fill it out. T. Gray would like the board's permission to do this.

Motion:

A. Rawson motioned to have Tom Gray fill out the Inquiry of those Charged with Governance form, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- H. Thibodeau stated that she has a memo from B. Baker reminding everyone about the parade and invite everyone to participate in the fun which will be on July 4th in the mills at 10am, it starts at the library, walk up main street to the church, and back to the library, the memo also asked if R. Thibeault would be will to join with some of his antique cars.
- H. Thibodeau stated that M. Beauchamp got a call and wanted the board to hear it and discuss it. "A resident called and wants NH to be on the map to recognize the issue of Global Warming and how it relates to the "Paris thing", she would like Milton to take a stand on Trump's decision to pull out of the Paris initiative" this was from a resident. The Board of Selectmen stated No Comment.
- H. Thibodeau stated that she has a motor vehicle bill of sale for the Utility vehicle to the town of Farmington that will need to be signed by the Board of Selectmen.

Motion:

A. Rawson motioned to sell a GMC Model 3500HD Year 2002 Utility Truck to the town of Farmington for the sum of \$10,000, this \$10,000 will be put towards the new vehicle that the Fire Department will be purchasing, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

Motion:

A. Rawson motioned to authorize the Chair (M. Beaulieu) to sign the Bill of Sale, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- H. Thibodeau stated that the Board of Selectmen has to give the approval for the beach personnel. K. Brown has 7 people at the beach; this will be discussed in a non-public session.
- H. Thibodeau stated that there was talk of a dunking booth that may be at the summer kick off and they may be looking for volunteers.

Selectmen Comments:

- R. Thibeault talked about the seminar that he attended at the Local officials workshop put on by the NHMA, he stated that he learned a lot and would recommend all officials attend if they have not.
- R. Thibeault stated that at the last Selectmen's meeting M. Beaulieu had mentioned adding a line item to the budget for 91A's, R. Thibeault wanted to know how M. Beaulieu came up with the number that that he mentioned at that meeting, R. Thibeault could not come up with that number and asked if M. Beaulieu could explain. Beaulieu stated that it was \$1,600 for the Attorney fee and about another \$500 for D. Carpus's fee. R. Thibeault stated that he did not see an attorney bill for the \$1,600. M. Beaulieu stated that he would get him a copy of the bill.
- R. Thibeault Mentioned an email from the town Attorney.

Motion:

R. Thibeault and asked the board if H. Thibodeau and Brian can work with the town Attorney on this matter to keep things moving and avoid a liability to the town, A. Rawson seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- A. Rawson Stated that the Milton Summer Kick off is this coming weekend, K. Brown is still looking for venders if anyone is interested. The boat races are both Saturday and Sunday along with other events. There are still openings for the summer camp that starts June 26th. The Arts in the park starts June 28th and will be every Wednesday at 10am, it is free family entertainment.
- A. Rawson stated that they had one of the beach employees put up a cameras down at the town beach and he is willing to put camera's up at the town hall, he stated that it will not go over H. Thibodeau's line item on the budget to do this job. The Board agreed to have the camera's put in the town hall.
- M. Beaulieu stated that he will give the other board members a copy of the financial policy so that they can start working on updating it.

Public Comments:

- L. McDougal asked why the word draft is on the minutes; M. Beaulieu stated that it was only on the minutes until they are approved at a Board of Selectmen meeting.

- L. McDougal asked why not automat the Selectmen's agenda form instead of using a hard copy and would that work better for them. D. Carpus stated that he could add that to the website as time goes on.
- N. Marique wanted a quick discussion on the ambulance billing. He stated that he sent out the proposals, they are ready to move forward, the other municipalities that were involved in that RFP basically decided on which company will be going forward and if it is alright with the Board, Devon and N. Marique are going to start working on the process to switch billing companies. It is a lot of information and he does not know how much the board wants to be involved or if there good with the fact that the RFP went out and that's the recommendation, N. Marique is looking for some direction and approval to just go ahead and make it happen. M. Beaulieu stated that they should be able to move forward with this as they have done in the past and have done a great job, N. Marique stated that he would keep the board informed along the way.

Motion:

A. Rawson motioned to allow N. Marique to move forward with Enhanced Management Services and give N. Marique permission for any signatures and/or approvals needed, R. Thibeault seconded.

Roll Call:

A. Rawson (Yes), R. Thibeault (Yes), M. Beaulieu (Yes), Motion carried

- L. Brown discussed the structure and function of the agenda, there should be old business, new business and other business that may come before the board, there is absolutely no reason to have selectmen's comments that do not come either under new business or other business that may come before the board or old business. He stated that the cameras and the ambulance billing could have been brought up under new business and not in the public comments or selectmen's comments as they are not comments.

Other Business that may come before the Board:

None

Next meeting will be June 19th @6pm

Adjournment

Motion to Adjourn and go into Non-Public was made by M. Beaulieu , Seconded by A. Rawson, All in Favor, Motion carried. 3-0

Respectfully submitted,
Brenda Pabon, Recording Clerk

Chairman J. Michael Beaulieu

Andrew O. Rawson

Ryan Thibeault