

Town of Milton
Board of Selectmen Meeting
December 18th, 2017
Milton Town Hall

Board of Selectmen Attendance: Selectmen Chair Andrew Rawson, Ryan Thibeault, Town Administrator; Heather Thibodeau,

Public Attendance: Erin Hutchings, Sandi Woods, Dennis Woods, Peg Hurd, John Katwick, Bob Carrier, Tom McDougall, Lynette McDougall, Betsy Baker, Richard Krauss, Nick Marique, Pat Smith, Larry Brown

New Business:

- **Appointing of Deputy Treasurer**
A. Rawson appointed and swore in Peg Hurd as the Deputy Treasurer.
- **Discuss result of E-Naiad removal efforts from 2017 with continuation for 2018.**
Discussion of unused funds from 2017 warrant article (Steve Baker)
A. Rawson stated due to attendance discussion would be held off toward the end of the meeting.
- **Preliminary Review: Draft warrant article submitted by the Conservation Committee to the BOS.**
A. Rawson stated the drafted warrant article with no further discussion.
- **2017 Encumbrances**
B. Baker stated for the Library there are 3 invoices outstanding; \$99.99 for staples, \$35 for a Native American poster and \$274.41 for Amazon.
A. Rawson motioned to encumber the three (3) invoices for the Library. R. Thibeault seconded. 2-0

J. Katwick stated there will be \$3,000. From the Town Administrators line for the Cemetery software.
A. Rawson motioned to accept the \$3,000 for encumbrances. R. Thibeault seconded. 2-0

H. Thibodeau stated that Economic Development will have \$2,500 which was part of the UNH Co-op Program for the Business Outreach Program.
A. Rawson motioned to accept \$2,500 for Economic Development encumbrances. R. Thibeault seconded. 2-0

Highway Department will have an invoice from Urban Tree for \$2,025.
A. Rawson motioned to accept \$2,025 for Highway encumbrances. R. Thibeault seconded. 2-0

R. Krauss stated he is expecting the invoice for the replacement bullet proof vests within the next week totaling \$4,500.
A. Rawson motioned to accept \$4,500 for police encumbrances. R. Thibeault seconded. 2-0

- **Discussion of Town maintaining section of Bolan Road. Complaint regarding emergency services and current road conditions (Renee Porter)**
 A. Rawson stated that a portion of Bolan Road private that Ms. Porter lives within the private section of the road. Stated that town funding can not be used on a private class 6 road. R. Krauss stated that the private portion of the road is owned by the residents of that section not the town. A. Rawson stated unfortunately Ms. Porter is not present during the meeting to go into further detail on her questions and concerns.
- **Requesting alternate Library Trustee position to be created. 202A 6 (Betsy Baker)**
 B. Baker stated she has someone interested in the position just would need to Board of Selectmen's approval.
 R. Thibeault motioned to accept Betsy's suggestion of an alternate library trustee. A. Rawson seconded. 2-0
- **Adjust scheduled meetings for January 8th, and 22nd due to holidays and to approve town holiday schedule for full year of 2018.**
 H. Thibodeau stated there are two holidays that fall on the Mondays of Board of Selectmen meetings, needing to adjust meetings to January 8th and 22nd.
 R. Thibeault motioned to reschedule Board of Selectmen meetings to January 8 and 22 and to approve the full 2018 town holiday schedule. A. Rawson seconded. 2-0
- **Discussion of tree cutting on or about 4426 White Mountain Highway**
 A. Rawson stated reference to a letter given to the Board stating the uncertainty of property rights of a particular section of trees. Land owner of Map 32 Lot 31 is unsure who owns the property the trees are on. Property owner was not present during the meeting but A. Rawson stated that seeking assistance of a surveyor would help with questioning.
- **Discussion of Keno proposal**
 A. Rawson stated he would like to know more about everything but liked that it would benefit the kindergarten. Stated that he would like to hear what the representative has to say. H. Thibodeau stated she will contact them for attendance of the 1/8/18 Board of Selectmen's meeting.
- **Acceptance of donated photos/paintings by Mr. & Mrs. Nadeau**
 H. Thibodeau wanted to make note that it be clear that both Stan and Tina Nadeau were to thank for the donations of the paintings.
 R. Thibeault motioned to accept Mr. & Mrs. Nadeau's donation of paintings. A. Rawson seconded. 2-0
- **Discuss and review final cost of Town Hall flooring, Town Hall wall/office construction, and Veteran's Park well projects.**
 R. Thibeault stated the following project amounts;
 -Town Hall flooring: Approved: \$12,900. Total Cost: \$12,975. (with now possession of extra unneeded material)
 -Town Hall Wall/office construction: Approved: \$1,500. Total Cost: \$3,693.72
 -Veteran's Park Well: Approved: \$2,860. Total Cost: \$5,580.25
 R. Thibeault stated unfortunately work and projects were completed with costs and detail were not disclosed with all board members. Stated that all future projects need to be handled differently. A. Rawson stated that he had just learned about the final costs

and that the person who was in charge of the projects is no longer here. Continuing on, the right people will be overseeing all other projects and apologizes that did not happen for any of these. R. Thibeault stated that if proper policy was followed things like this would not have happened. A. Rawson stated originally, he was quoted \$5,000 for a well, before the Veteran's Park well project was accepted, stated that however from this point forward there will not be any further costs to the town as such as monthly water usage bills, especially any troubles to the Veterans organization who maintain the park.

- **Update on sale of old Fire Station building**

H. Thibodeau stated that originally there were 4 bids received during the bidding process, the board accepted the highest bid at that time of \$91,000. After discussions with the Town Attorney it was determined that this would be classified as a charitable trust division due to being a gift to the town. Stipulations of such state that one cannot sell for less than the appraisal amount. The original bidder was contacted notifying of such laws and offered to make an offering at the appraisal amount of \$135,000. Original bidders were still interested but would not be willing to come up that high. A. Rawson stated placing it back on the market would be his suggestion. R. Thibeault stated he would not want the building to sit and deteriorate more. Public questioned if the town can gift the building. A. Rawson stated that with a sale it would help the town, especially with the tax rate. L. Brown questioned the 10% amount. H. Thibodeau stated it was a possibility of 10% off the \$135,000. Appraisal amount. P. Hurd questioned if the building could be rented. A. Rawson stated that with the amount of work needed to the building, renting was not an interest.

R. Thibeault motioned to have the town put the building up for sale privately for asking price of \$135,000. A. Rawson seconded. 2-0

- **Discussion of retracting the sale of 16 Spruce Lane, due to town assessment concerns and given information from town contracted assessors.**

R. Thibeault stated he was concerned that the sale amount was listed dependently on assessments and town wide issues of such, he is requesting a temporary suspension of sale. A. Rawson agrees the spring may be a better time to push for a sale.

R. Thibeault motioned to retract sale of 16 Spruce Lane temporary until the spring. A. Rawson seconded. 2-0

J. Katwick questioned why this particular property was put up for sale when it was agreed upon to hold off on all town owned properties until a later point. A. Rawson stated he would like to see movement on unoccupied properties.

- **Varney Road complaint follow up.**

H. Thibodeau stated individual is locking the gate on Varney Road which is a Class 6 road. A. Rawson stated to have P. Smith talk to the individual about such issue. R. Krauss stated that if there are no names listed on the posted signs to simply take them down. Mentioned if there continues to be an issue with any gate being locked to contact himself and he will go cut the lock and would like to be in contact with any further issues with this property and land owners.

Approval of Minutes

R. Thibeault motioned to approve the 11/14/17 meeting minutes with the adjustment of the spelling of H. Thibodeau's name. A. Rawson seconded. 2-0

R. Thibeault motioned to approve the 11/17/17 meeting minutes as written. A. Rawson seconded. 2-0

R. Thibeault recommended tabling the 11/20/17 meeting minutes to add more detail at the end of the meeting for the vote to continue and move the meeting to non-public under RSA 91A: 3II (c)

R. Thibeault motioned to approve the 11/21/17 meeting minutes as written. A. Rawson seconded. 2-0

R. Thibeault motioned to accept the 12/4/17 meeting minutes as written. A. Rawson seconded. 2-0

Expenditure Report

H. Thibodeau stated corrections and adjustments continue to be a part of a process. A. Rawson stated approximately 97% of the town budget has been spent which is right where things should be.

Administration Comments

- H. Thibodeau suggested the Town Deliberative session to be set for February 10th, with a time being set and confirmed by the moderator.

R. Thibeault motioned to set the Town deliberative session for February 10th, 2018. A. Rawson seconded. 2-0

L. Brown questioned a snow date. H. Thibodeau stated legal opinion as well as moderator discussion would be needed but a possibility of morning meeting time with a 'snow date' of the same day just later in the day for a time. B. Carrier questioned the School Deliberative session was now scheduled for the same date. H. Thibodeau stated that there is conflict on the town side for a Feb 3 meeting thus it would need to be held on the 10th. Also, that communication with the superintendent did not reflect the school boards decision of the 10th. A. Rawson suggested having both meetings on the same day just offset the times. P. Hurd stated the School Deliberative session is scheduled for 2/10/18 at 1pm.

R. Thibeault motioned the Town Deliberative session to be held at 9am on 2/10/18. A. Rawson seconded. 2-0

H. Thibodeau stated she will be in contact with the school's superintendent.

- H. Thibodeau stated that she has received back 2 assessing contract bids, that many who were contacted have denied the contract offer due to following in behind Corcoran. Avatar and MRI are two in hand with anticipation of a smaller companies bid coming in very shortly, communication has been made. Approximately 10 abatements have been returned to date. A. Rawson reminded all to continue with the process and a deadline of March 30th is set.

- Stated there is a department head meeting scheduled for tomorrow, Tuesday 12/19/17.

- Reminder that the Town Hall will be closing at noon on Friday 12/22/17 and wishes all a happy holiday.

Selectmen Comments

R. Thibeault stated he would like to wish all Happy Holidays

A. Rawson stated he would like to thank all town employees and notes their hard work over the year has not gone unnoticed. Would like to wish everyone Happy Holidays in all that is celebrated and would like to thank Mrs. Everetts Kindergarten class for the wreath they made shown in the selectmen's quarters.

Public Comments

L. Brown stated the Budget Committee is finishing up the budget process.

L. McDougall questioned the location of the Keno proposal. A. Rawson stated it is to be determined. Stated she would like suggest to the Cemetery Committee that they be aware of who is being used for the cemetery computer software. J. Katwick stated discussion of such will be during the next Cemetery Committee meeting.

R. Krauss reminded all of 'Jessica's Law' in reference of all snow and ice to be completely removed from all vehicles as failure to do so would result in a \$350. fine and goes on drivers record.

J. Katwick stated as an update on the Jones Brook Park, the goal is to gather volunteers to clean the park up later this spring.

B. Baker stated the story times within the Library will be changing a bit. Each will be on Wednesdays with one at the library and other continuing in various locations around town with the first to be held at the fire station on January 24th, 2018.

January 10th, 2018 will be the winter Doldrums Party

Coordination of the Milton Free Public Library, Milton Recreation and both Elementary and Middle/High School Librarians are in the process of planning a Native American culture learning program.

Public questioned potential of Comcast suppling and being contracted within town. A. Rawson stated it is an option. H. Thibodeau stated in order for Milton to join in a particular clientele amount needs to be reached within the area. With Rochester bringing in Comcast it will be beneficial to the Town that Milton would need the extra numbers. T. McDougall stated contacting Metrocast with any and all issues all day every day so the 'know' of issues and service outage they can help assist better. Stated this may not be the result wanted but was notified by Metrocast if they 'know' of the issue it is better then assuming they know there is an issue within town.

L. McDougall wanted to thank the employees for getting thru a difficult year and wishes all a Happy Holiday.

A. Rawson motioned to move and continue meeting into nonpublic under RSA 91-A:3II (c)

Respectfully Submitted

Recording Clerk,
Danielle Marique

Chairman Andrew Rawson

Ryan Thibeault