

Town of Milton
Board of Selectmen Meeting
January 8th, 2018
Milton Town Hall

Board of Selectmen Attendance: Selectmen Chair Andrew Rawson, Ryan Thibeault, Recording Clerk; Danielle Marique

Public Attendance: Pat Smith, Glenn Bailey, Bob Carrier, Erin Hutchings, Janice Long, Tim Long, Steve Baker, Wayne Sylvester, Peg Hurd, John Katwick, Larry Brown, Richard Krauss, Miranda Myhre, Evan Favorite, Tom McDougall, Lynette McDougall, Betsy Baker.

Pledge of Allegiance and Acknowledgements

Birthdates: Augustus Howland-Library, Randy Nadeau-Fire, Eric Salmonsens-Recreation, Sean Remick-Fire.

Deaths: Charles Dreibelbis, Leon Mooers

Old Business:

- **Discuss result of E-Naiad removal efforts from 2017 with continuation for 2018. Discussion of unused funds from 2017 warrant article (Steve Baker)**

S. Baker presented that the Town of Milton, the Town of Lebanon ME, State of NH and State of ME along with residents have helped with funding on this project. In 2017 \$35,577.50 has been spent on removal efforts. Between \$27,000-30,000 is expected to be spent in 2018, including approximately 5 weeks of assistance from DASH (Diver Assisted Suction Harvesting) at an estimate of \$25,000. W. Sylvester reported herbicide treatment underwent in July 2017 with a final survey of the year conducted October 6th stating approximately 50% of the plant has been killed back. Expected \$5,000 will be spent in 2018 from the remaining warrant article amount granted. Grant funding will be used prior to the Town or TTPA funding. Reported that 1600 boats were inspected within 2017.

A. Rawson motioned to encumber remaining balance of \$7,925. For E-Naiad removal efforts. R. Thibeault seconded. 2-0

New Business:

- **Discussion and appointment of new Selectman**

A. Rawson thanked the 4 individuals who had expressed interest in the current position.

A. Rawson motioned to appoint Tim Long the open Selectmen position until March 2018. R. Thibeault seconded. 2-0

- **Swearing in of alternate Library Trustee**

B. Baker stated that from the last Board of Selectmen meeting and their approval to appoint an alternate Library Trustee, Miranda Myhre will be taking the position and sworn in.

- **Deliberative Session Date and Time**

A. Rawson stated that the Town Deliberative session is set for February 10th, 2018 at 9:00AM at Nute High School. R. Thibeault motioned to approve the Town Deliberative Session date of February 10th, 2018 at 9:00AM at Nute High School. T. Long seconded. 3-0

- **Approval to reschedule February 19th BOS meeting to February 12th due to holiday closure.**
A. Rawson stated Monday February 19th is an observed holiday for the Town Hall. R. Thibeault motioned to reschedule the February 29th BOS meeting to February 12th. T. Long seconded. 3-0
- **Acceptance of K9 donation to MPD from Controlled K9 LLC**
R. Krauss stated Controlled K9 LLC was seeking an organization to donate a 3-year-old Dutch Shepard K9 to. The dog has minimal training thus far, with the acceptance of the donation continued training for daily police K9 duty including drug activity training will continue. T. Long questioned where the dog will be housed. R. Krauss stated the dog will reside at his residence. R. Thibeault motioned to accept the K9 donation to Milton Police Department from Controlled K9 LLC. T. Long seconded. 3-0
- **Encumbrances**
B. Baker stated the Budell Construction contract, reflecting phase one of three totaling \$5,500 purchase order #18532 will be encumbered. R. Thibeault motioned to encumber the remaining balance of the Budell Construction contract.
R. Thibeault motioned to encumber purchase order # 18279 for \$271.41. T. Long seconded. 3-0
R. Thibeault motioned to encumber purchase order #18532, for bell tower repair contract. T. Long seconded. 3-0.
A. Rawson motioned to encumber any contracts, bills or expenses issued prior to December 31st, 2017 yet to be received. R. Thibeault seconded. 3-0
- **BOS Approval of Warrant Articles**
 - **Article 1: Zoning**
Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows: to amend the Milton Zoning Ordinance by adding a new Article XXI, entitled Accessory Dwelling Units which makes an Accessory Dwelling Unit a permitted use by right in conjunction with any permissible single-family dwelling while maintaining the visual and functional character of single-family residential neighborhoods, as required by 2016 State statute, RSA 674:71-:73. Copies of the complete text of Amendment No. 1 are available for review at the Town Office and will be available the day of the election.
R. Thibeault stated in generally speaking this article is in reference to allowing single family homes to adapt to in-law apartments. Article 1 is recommended by all selectmen.
R. Thibeault motioned to accept article 1. T. Long seconded. 3-0
 - **Article 2: Zoning 2**
Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance as follows: To amend Article XVI, Groundwater Protection Overlay District by updating all sections to ensure compliance with current state statutes and administrative rules, to amend Section III, Definitions to add and delete definitions as required by statute, to amend Section IV, Groundwater Protection Overlay District to add wellhead protection areas and to add a 1000=ft. radius around wells for blasting activities, to amend Section VI, including those pertaining to regulated substances, and by adding a requirement for projects to prepare a groundwater monitoring plan when excavating or blasting within 1000-ft. of municipal water wells, to amend Section XI, Exemptions, B,, to correct an error, to amend Section XVI, Effective Date by adding date of enactment and amendment, and various revisions were made throughout the text to identify updated reference

documents or sections. Copies of the complete text of Amendment No. 2 are available for review at the Town Office and will be available the day of the election.

T. Long stated that this would be for protection for ground water when blasting etc.

Article 2 is recommended by all selectmen.

R. Thibeault motioned to accept article 2. T. Long seconded. 3-0

- **Article 3: Operating Budget**

To see if the Town will vote to raise and appropriate as an operating budget, Four Million, Five Hundred Eight Thousand, One Hundred Fifteen Dollars (\$4,508,115.00) not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session. Should this article be defeated, the default budget shall be Four Million, xxx and xxx and xxx Dollars and xxx Cents (\$4,xxx,xxx.xx) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 3 is recommended by all selectmen.

R. Thibeault motioned to accept article 3. T. Long seconded. 3-0

- **Article 4: Highway and Road Reconstruction**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Ninety Thousand Dollars (\$290,000.00) for Highway and Road reconstruction purposes. Said amount is partially offset by revenues from the Highway Block Grant estimated to be One Hundred Thirty-Four Thousand Dollars. This appropriation will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until completed or by December 31, 2019. (Majority vote required)

Article 4 recommended by all selectmen.

R. Thibeault motioned to accept article 4. T. Long seconded. 3-0

- **Article 5: Lease Purchase Fire Department Pumper**

To see if the Town will vote to authorize the Selectmen to enter into a ten-year lease/purchase agreement for the sum of Five Hundred and Five Thousand Dollars (\$505,000.00) for the purpose of leasing a pumper/tanker to replace the 1989 pumper for the fire department, as described in the recommended 2018-2024 Capital Improvements Program. The first year's payment will commence in 2019 which is the expiration of the lease for the 2013 pumper and is estimated to be approximately \$61,000.00. This lease agreement contains an escape clause. (Majority vote required).

Article 5 recommended by all selectmen.

R. Thibeault motioned to accept article 5. T. Long seconded. 3-0

- **Article 6: Fire Department Equipment and Apparatus Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Sixty Five Thousand Dollars (\$65,000.00) to be added to the Milton Fire Department Equipment and Apparatus Capital Reserve Fund previously established for the purpose of funding capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum to come from the fund balance and no amount to be raised from taxation. (Majority vote required).

Article 6 recommended by all selectmen.

R. Thibeault motioned to accept article 6. T. Long seconded. 3-0

- **Article 7: Highway Department Special Equipment Fund**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Highway Department Special Equipment Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum to come from the fund balance and no amount to be raised from taxation. (Majority vote required).

Article 7 recommended by all selectmen.

R. Thibeault motioned to accept article 7. T. Long seconded. 3-0

- **Article 8: Highway Department Vehicle Fund**

To see if the Town will raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be added to the Highway Department Vehicle Fund previously established for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum to come from the fund balance and no amount to be raised from taxation. (Majority vote required).

Article 8 recommended by all selectmen.

R. Thibeault motioned to accept article 8. T. Long seconded. 3-0

- **Article 9: Establish Municipal Buildings Capital Reserve Fund**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of designing, constructing, and maintaining municipal buildings and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed in this fund for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum is to come from the fund balance and no amount is to be raised from taxation. Further to name the selectmen as agents to expend from this fund. (Majority vote required).

Article 9 recommended by all selectmen.

R. Thibeault motioned to accept article 9. T. Long seconded. 3-0

- **Article 10: Milton Free Public Library Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Thirty One Thousand Dollars (\$31,000.00) to be placed in the Milton Free Public Library Capital Reserve Fund, previously established for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum is to come from the fund balance and no amount is to be raised from taxation. (Majority vote required).

Article 10 recommended by all selectmen.

R. Thibeault motioned to accept article 10. T. Long seconded. 3-0

- **Article 11: Town of Milton Technology Fund**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be placed in the Town of Milton Technology Fund, previously established for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum is to come from the fund balance and no amount is to be raised from taxation. (Majority vote required).

Article 11 recommended by all selectmen.

R. Thibeault motioned to accept article 11. T. Long seconded. 3-0

- **Article 12: Geographic Information System**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) for the purpose of establishing a Geographic Information System (GIS) for the town as described in the recommended 2018-2023 Capital Improvements Program. This sum is to come from the fund balance and no amount is to be raised from taxation. (Majority vote required).

Article 12 recommended by all selectmen.

R. Thibeault motioned to accept article 12. T. Long seconded. 3-0

- **Article 13: Establish Bridge Capital Reserve**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing, reconstruction or constructing bridges or culverts in the Town of Milton and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) to be placed in this fund for the purpose of funding future capital expenditures as described in the recommended 2018-2023 Capital Improvements Program. This sum is to come from the fund balance and no amount is to be raised from taxation. Further to name the selectmen as agents to expend from this fund. (Majority vote required).

Article 13 recommended by all selectmen.

R. Thibeault motioned to accept article 13. T. Long seconded. 3-0

- **Article 14: Milton Recreation Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Milton Recreation Capital Reserve Fund previously established for the purpose of repairing the town boat ramp. This sum to come from the fund balance and no amount to be raised from taxation. (Majority vote required).

R. Thibeault stated he will not be recommending this article and that it is also not recommended among the CIP. States that should be following the CIP and other funding means can be found. A. Rawson stated the upgrades are needed to help beautify the Town Beach. T. Long stated he will not be recommending this article as well due to the planning board discussion and feels the pricing is very high. Article 14 is not recommended by the selectmen. Article 14 failed majority vote to continue as a town warrant article 1-2.

- **Article 15: Eradicate European Naiad**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purposes of eradicating the invasive plant species, European Naiad from the water bodies in the Town of Milton. This is a special warrant article. This sum to come from the fund balance and no amount is to be raised by taxation.

Newly adjusted article 14 is recommended by all selectmen.

R. Krauss questioned the ability to make article a revolving account to eliminating encumbrances each year. T. Long suggests seeking legal advice on this possibility to continue.

- **Article 16: Extend Fire Chief Term**

To see if the Town will vote to extend the term of office for the position of Fire Chief from one (1) year to three (3) years.

Newly adjusted article 16 recommended by all selectmen.

R. Thibeault motioned to approve the newly adjusted article 15. T. Long seconded. 3-0

- **Article 17: Conservation**

To see if the Town will vote under the authority of RSA 80:80, V, to retain for public use 5 former subdivision lots located on the Class VI portion of Winding Road, as conveyed to the Town by tax collector deeds, which property has since been voluntarily merged into one lot of approximately 5.5 acres, by action of the Town and the Planning Board. (These lots were formerly identified in the town's records as Map 41, Lots 68.11, 68.12, 68.13, 68.14 and 68.15.) This property is to be dedicated to conservation purposes with public access, and approval of this article shall also authorize the Town to convey a conservation easement on this property to a qualified non-profit conservation organization for stewardship.

Newly adjusted article 16 recommended by all selectmen.

R. Thibeault motioned to approve the newly adjusted article 16. T. Long seconded. 3-0

- **Emergency Management Performance Grant (EMPG) LEOP Update (Nick Marique)**

A. Rawson stated this is an Emergency Management grant to update the LEOP valued at \$4,000. R. Thibeault motioned to accept the terms of the Emergency Management Performance Grant as presented in the amount of \$4,000.00 to update the community's Local Emergency Operations Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$8,000.00, in which the town will be responsible for a 50% match (\$4,000.00). In addition to the motion authorizes the Chair to sign the grant. T. Long seconded. 3-0

- **Review assessing bids for Avitar and MRI**

A. Rawson stated that he has looked over both bids. Shared that the current assessing programing used in town is thru Avitar. R. Thibeault stated that there was a third bid, it being the previously used Corcoran Associates. Stated for the same reasons he would be suggesting Avitar. Also stated that within his research he has found many similar towns are currently and have been in the same situation as the Town due to the same previous contracted assessing firm. T. Long stated due to personal experiences many years ago when first moving to town he can not recommend Avitar. R. Thibeault motioned to continue with Avitar Assessing. A. Rawson seconded. 2-1

- **Approval of Minutes**

R. Thibeault motioned to accept and approve the November 14th, 2017 BOS meeting minutes. A. Rawson seconds. T. Long abstains. 2-0

R. Thibeault motioned to accept and approve the November 20th, 2017 BOS meeting minutes. A. Rawson seconds. T. Long abstains. 2-0

R. Thibeault motioned to accept and approve the December 18th, 2017 BOS meeting minutes. A. Rawson seconds. T. Long abstains. 2-0

- **Treasurer & Expenditure Report**

A. Rawson stated there is nothing to report as of now, it is the beginning of a new year so things are just stating to come in and still finishing tying up last years loose ends.

- **Selectmen Comments**

R. Thibeault: Stated clarification on the appointment of T. Long to selectmen stating his resignation of the Planning Board would be needed. T. Long stated for the record effective

immediately he will be resigning from the Planning Board.

Would like to wish everyone a Happy New Year and eager to continue to move the town forward and work as a team.

T. Long: Stated there has been excellence in communication especially with meetings being videoed and recorded.

A. Rawson: Would like to wish all a Happy New Year, speaking of new year, would like to congratulate Dustin Nason on the birth of his son Corbin born on New Year's Day.

Stated he had recently spoken with H. Thibodeau and wishes a quick recovery and quick return.

Shared that he has received a bid for \$10,300.00 for a new furnace to replace the current at

Town Hall. T. Long recommended receiving 3 bids per normalcy prior to a decision. A. Rawson

stated the current furnace is 40 years old with multiple Band-Aid repairs. R. Thibeault stated he agrees the furnace is older but full replacement may not be the best direction. Stated the

Planning Board has efforts in the making to work with and determine the needs of all town

buildings. A. Rawson asked P. Smith to collect two additional bids. P. Smith stated that

eventually it needs to be replaced but not an emergency situation and could not give a time

limit on the current life expectancy of the existing furnace. Stated that there is no additional

money in any of his budgets for an expense like this and that we are now under a 1-year

contract with Strogens. J. Long questioned where the money would come from. A. Rawson

stated it would be the unanticipated line. R. Thibeault motioned not to continue with additional

bids to replace existing furnace. A. Rawson motioned to move forward for quotes. T. Long

seconded. 2-1

- **Public Comments**

L. Brown welcomed T. Long as the new selectmen, stating he was saddened to see a valued Planning Board member leave.

T. McDougall stated if the Board of Selectmen would approve to purchase two cables for the amplifier, he will continue and hook them up for operation.

L. McDougall questioned why the board decided to continue with Avitar Assessing. R. Thibeault stated many reasons when it was just discussed as well as multiple references were looked at in addition to the reasons previously stated.

R. Thibeault motioned to adjourn. T. Long seconded. 3-0

Respectfully submitted;

Recording Clerk,

Danielle Marique

Chairman Andrew Rawson

Ryan Thibeault

Timothy Long