

Town of Milton
Board of Selectmen Meeting
February 12th, 2018
Milton Town Hall

Board of Selectmen Attendance: Selectmen Chair Andrew Rawson, Ryan Thibeault, Timothy Long, Town Administrator; Heather Thibodeau, Recording Clerk; Danielle Marique

Public Attendance: Bob Carrier, Erin Hutchings, Larry Brown, Richard Krauss, Tom McDougall, Lynette McDougall, Pam Arnold.

Meeting Call to Order with the Pledge of Allegiance

New Business:

- **Meet the Candidates Night Scheduling.**

A. Rawson stated the Meet the Candidates Night is scheduled for Monday February 26th, 2018 at 6:30PM at the Town Hall moderated by Chris Jacobs.

- **Deliberative Session Debriefing**

A. Rawson thanked all who came to show support and move forward to provide information to the town. T. Long thanked the Town Offices and Department Heads for the prep work that went into the meeting and prepared everyone for the event. P. Arnold stated the town is on the cusp of a fantastic future. H. Thibodeau thanked the Department Heads, Budget Committee and Board of Selectmen who spent a lot of time preparing everything especially the operating budget to which is now up to the Town voters. Stated Avatar Assessing will be reviewing the abatements. P. Arnold questioned the time requirement for filing. A. Rawson stated anyone interested can come in and speak to the assessing department who can assist in the abatement process. H. Thibodeau thanked Erin Hutchings, Laura Noseworthy and Danielle Marique for their combined efforts in the successful bake sale. L. Brown stated that on behalf of the Budget Committee for everyones collegial work.

Town Records/Document Discussion

A. Rawson stated that it has become an understanding that Town documents were not being returned to Town Hall. P. Arnold requested to continue in a nonpublic session. A. Rawson stated this was a discussion of policy and if still wanted after discussion there was a process to follow but welcomed it. R. Thibeault stated that the town audit reflects the same suggestion, that all town documents being held at Town Hall. P. Arnold requested the audience have a copy of the draft. H. Thibodeau stated the draft came in after business hours from legal counsel and the full drafted policy will be read aloud. A. Rawson stated there is a zero tolerance with records of any sort that they should be kept at Town Hall and should not leave, stated that if something were to happen to the person or document the town would foresee issues. T. Long agreed there should be a policy, not speaking about individuals but generally it is then the Board of Selectmen's responsibility to enforce the policy. R. Thibeault stated that copies can be made but original documents need to stay. Stated that overall things are handled in such manner but are flaws in other areas. A. Rawson stated the policy is something the Town Attorney suggest continued to read aloud the drafted policy as follows;

Town Records and Documents Policy

1. Public records are to be maintained in the Town Hall and not removed from the Town Hall in the normal course of business.
2. If there is ever an emergency or good town business reason (not merely for personal convenience) for the temporary removal of a record, that shall only occur after:
 - a. Written approval for removal from the department in which the record was created or maintained.
 - b. Copies shall be made and kept in the Town Hall of all papers to be temporarily removed.
 - c. Before removal, documentation shall be created and left at the Town Hall describing the date of removal, the reason for temporary removal, the person who is removing the pages and when the pages will be returned.

R. Thibeault questioned if H. Thibodeau seen any issues with what is being requested in the drafted policy. H. Thibodeau stated she did not see any issues and stated there are filing cabinets available for whom needs. T. Long motioned to accept the policy as read. R. Thibeault seconded. 3-0.

P. Arnold requested to go into nonpublic regarding this. A. Rawson stated a nonpublic can be granted under a 91A request and following requesting process. L. McDougall questioned if something was going to go into more depth of policy and follow more of a procedure. A. Rawson stated what was read and motioned on was the policy and procedure would be following. P. Arnold questioned when the policy would be effective. A. Rawson stated it will be effective immediately that they are just trying to protect the town as it is the Board of Selectmen's job. L. Brown questioned the definition of document. A. Rawson stated documents leaving the building without knowing and anything subject to a 91A is a document. P. Arnold questioned when the policy would be available. H. Thibodeau stated it will be available Tuesday morning and will be posted on the Town website.

- **Approval of Minutes**

R. Thibeault motioned to accept and approve the February 5th, 2018 BOS meeting minutes. T. Long seconded. 3-0

- **Treasurer & Expenditure Report**

A. Rawson stated there is nothing to report on the treasurer report and was briefly discussed last week. H. Thibodeau stated nothing in the expenditure report is jumping out and it is still early within the year.

- **Administrator Comments**

H. Thibodeau congratulated Fire Chief Nick Marique on yet another successful grant saving the Town \$4,000.00 for the local Emergency Operations Plan update. Stated she felt the deliberative session went rather well and the Town sample ballot including warrant articles will be mailed the first week of March. Reiterated the reasoning the town report is not completed and printed prior to the deliberative session is due to each warrant article needing to be voted, approved and finalized so it can be included.

6:30 Keno Public Hearing

A. Rawson motioned to open the Keno public hearing. R. Thibeault seconded. 3-0.

A. Rawson stated that Chapter 229 of the 2017 NH laws SB191 provides for additional education grants for school districts and have a full-time kindergarten, with the funding for those grants to come in in part from the proceeds of keno operations. The new law allows businesses that hold liquor licenses, restaurants, hotels, private clubs and certain other establishments which to operate keno games upon obtaining a license from the liquor commission however keno may be operated only in cities and towns that have a vote to allow it.

L. McDougall questioned if monies brought in are from both the Town and State. A. Rawson stated that even if the town does not pass the article allowing games the Town will still benefit that the more towns that participate within the state the better the ending finances will be. L. Brown stated clear direct and complete info requested. Feels as though keno is not a game or sport yet gambling with minimal odds at winning. Intermittent reinforcement, potentiating behavior were key terms used in discussion. Stated concern with SB 193 which refers to \$63million to be pulled from education.

A. Rawson motioned to close the Keno Public Hearing at 6:40. R. Thibeault seconded. 3-0

- **Selectmen Comments**

T. Long: Stated that it is the right and responsibility to the Towns people to speak about the budget and urges those to be present and a part of the decisions.

R. Thibeault: No comment to anything that has not already been said and stated.

A. Rawson: Stated Winter Carnival starts Friday with multiple events all weekend including a pancake breakfast and open house Saturday morning at the Fire Station from 8-11.

Stated Sunday February 18th, 2018 is the rec basketball banquet at Nute.

H. Thibodeau reminded everyone there is no Board of Selectmen's meeting Monday February 19th, 2018 due to Presidents Day holiday. The following Monday night meeting is the Candidates night meeting at 6:30.

A. Rawson stated the selectmen quarters room looks great with the addition of the new chairs.

- **Public Comments**

E. Hutchings: Wanted to thank L. Noseworthy and D. Marique as well as the townspeople for te support at the bake sale, it was a great success and terrific to see the town coming together as a community.

R. Krauss: Stated the heavy hauling road ordinance has been posted and in effect as of today, February 12th, 2018. Stated that due to the warm weather it is affecting the roads so any vehicle traveling that is over 5tons needs to contact Pat Smith for approval.

T. McDougall: requests the board to remain after the meeting adjourns so video camera adjustments can be made. A. Rawson thanked T. McDougall and B. Carrier for all their media help especially at deliberative session for allowing video and audio recording.

R. Thibeault motioned to adjourn A. Rawson seconded. 3-0

Respectfully submitted;
Recording Clerk,
Danielle Marique

Chairman Andrew Rawson

Ryan Thibeault

Timothy Long