

Town of Milton  
Board of Selectman Meeting  
Monday, December 1, 2014  
Milton Town Hall  
Meeting Minutes

**Members in Attendance:** Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator  
**Also in Attendance:** Toni McLellan, Recording Clerk

**Public In Attendance:** Betsy Baker, Dale Sprague, Rip Patten, Eric Knapp, George Knapp, Richard Krauss, Nick Marique, Larry Brown, Gail Pennell, Cynthia Copeland, Michelle Beauchamp

Chairman Gray called the meeting to order at 6:00pm and welcomed everyone.  
The Pledge of Allegiance was recited.

**Acknowledgements**

**Passing's -**

George Titcomb Senior. A moment of silence was observed.

**December Birthdays-**

Karen Brown Rec. Dept.  
Richard Krauss – Police Dept.  
Dave Silbernagel – Fire Dept.  
Clarence Nason – Highway Dept.  
Christopher Stevens – Fire Dept.  
Nick Balch – Fire Dept.  
Dakota Castner – Fire Dept.  
Patrick McMullen – Police Dept.  
Justin Bellen – Fire Dept.  
Tom Magoon – Fire Dept.  
Robert Gay – Highway Dept.

Chairman Gray thanked the employees for their service to the town and wished them a happy birthday.

**New Business**

**SRPC Re: Brownfields Grant** -Rip Patton, Environmental Engineer with Credere Associates, LLC was present to speak to the matter. Also present: Cindy Copeland. Credere is working with the Strafford Regional Planning Commission to pull together an EPA Brownfields Assessments grant application due on December 19th. There are two \$200,000 grants available to do environmental assessments of Brownfield Sites. These sites have environmental issues that may prevent building. If issues are found, remediation is proposed. An example would be a developer wanting to restore an old mill building, or an old community center. This grant provides the money for the environmental assessment/requirements (protecting groundwater, etc.) so the developer doesn't have to spend that money, but the project will meet environmental remediation/requirements. Credere has worked on old schools, old gas stations and they have done such things as removal of underground storage tanks. Milton Mills is an area Credere is considering, but the grant would be applicable to all of

Strafford County. It is a voluntary program, owner does have to agree, but a lot of money can be saved in that all the environmental due diligence is conducted using this grant. The former grant does not actually conduct any environmental cleanup, just assessments. However, the EPA has another program in which interested parties (municipalities or nonprofits) can apply for \$200,000 cleanup grants for removing old dilapidated buildings, asbestos, underground tanks, etc. in order to get the project to a developable stage. E. Dionne mentioned three properties as possibilities: 1) The Tannery 2) Abandoned gas station in Milton Mills 3) The blue house on Route 125. The town does not need to do anything at this point to move this forward. However, someone from the community will need to be part of the Brownfield Advisory Committee. Other community organizations will also have to be involved if the grant is received. This is a national competition. About 50 grants are given out. There is no one else competing locally. This would be the first time applying Strafford Co. is applying for this grant.

L. Brown – Does the most deadly of toxic of substances rate higher in being awarded the grant?

Rip Patten - No, it does not. Anything environmentally that would stand in the way of development such as mold, leaking underground tanks, etc. would qualify the project.

**Dale Sprague Re: Sewer Plant Lagoon -** There are significant rips and tears in the liner of one of the lagoons. It is of the magnitude that D. Sprague cannot do the repair on his own as he has in the past. He has sent pictures and dimensions to a company in Maine in order to get an idea of what the cost to repair the lagoon might be. RTD Enterprises in Madison, ME presented a budget proposal to do the repairs. The cost to repair is \$4,500-\$5,000. D. Sprague would like to lower the lagoons next summer so the repairs can be made. The cost to repair the 15' wide strip would be just over \$52,000. Plans can be made over the next few years to handle this larger cost, or it could come from the Capitol Reserve Fund. D. Sprague will move forward with the repair plans for next summer and will try to absorb as much of the cost as possible in his budget rather than increasing the plant budget for next year.

**Fire Chief Nick Marique Re: Follow-up on Ambulance Service Letter to Lebanon:**

An informational letter (to the BOS of Lebanon) was drafted by N. Marique and presented to the BOS for review. The letter states that, effective December 1<sup>st</sup>, Milton will be charging Lebanon an "Initial Response Fee" of \$2,000 each time the Milton ambulance is requested and toned to respond to the community when their own rescue cannot respond due to lack of proper manpower. He proposed sending the letter as is, and in addition formulating a mutual (contractual) aid agreement. The BOS was in agreement with this. He will work on a mutual aid agreement. He met with Fire Dept. Chief Jenny Sheriff of Lebanon. She is aware that a letter will be forthcoming. The town of Acton will receive a similar letter. He reported that there have been 12 calls for Acton, 26 for Lebanon this year. Milton has collected on approximately 25% of the time they serviced Lebanon. M. Beaulieu made a motion for N. Marique to draft a letter to the BOS of Lebanon Maine. A. Rawson seconded. Motion carried. M. Beaulieu made a motion for N. Marique to draft a letter to the BOS of Acton, Maine. A. Rawson seconded. Motion carried.

**Discussion on Number of Conservation Commission Full and Alternate Positions:**

The Commission currently has 5 full members. There is a 6<sup>th</sup> full member position that is vacant, but the recommendation (E. Dionne) is to change that position to a vacant alternate and then fill it as there should be an odd number of members on the commission itself. E. Dionne spoke with 3 of the Commissioners regarding this and they are fine with this change. This will eliminate some confusion around membership on the Commission. E. Dionne will advertise for an alternate position.

**Approval of Minutes**

## 12.1.15 BOS

November 17, 2014 – Regular Meeting Minutes – Corrections are as follows: 1) Under New Business, the second paragraph, the second sentence should read “They are looking for permission to park their vehicles and trailers at the future fire station parking lot” rather than parking their snow machines there 2) At the end of that paragraph, “M. Beaulieu” should be added as the second on the motion 4) Under approval of the minutes on page 3, under Regular Meeting Minutes, “M. Beaulieu moved to change Chairman Beaulieu and add a signature block for Chairman Gray” should read “M. Beaulieu moved to change Chairman Beaulieu to Selectman Beaulieu and add a signature block for Chairman Gray.” 5) On page 4 under “Administrator Comments”, number 2 should state the Bridge Warrant Article (not just The Article) 6) On page 4 under “Administrator Comments”, number 3, the first sentence should contain “Library Funding Warrant Article” (not just the Warrant) 7) On page 4 under “Selectman Comments” under “Chairman Gray”, the second paragraph regarding the 5% Franchise Fee should be added. Chairman Gray provided a copy of the document 8) On page 5, in the 4<sup>th</sup> paragraph, 4<sup>th</sup> line, “DES” should read “ReEnergy” 9) On page 5, under “Public Comments”, the wording after Chairman Gray should read “Chairman Gray would like the town Tax Collector/Town Clerk’s office to be open the day after Christmas” not “Chairman Gray would like the town to be open the day after Christmas” M. Beaulieu moved to accept the November 17<sup>th</sup> regular meeting minutes with the above listed amendments made by Chairman Gray. A Rawson seconded. Motion carried.

November 17, 2014 – Nonpublic Meeting Minutes Sessions 1 & 2 – M. Beaulieu moved to accept the nonpublic meeting minutes for session 2 for November 17, 2014. A. Rawson seconded. Motion carried. Nonpublic session 1 will be addressed in the nonpublic session 2 this evening.

November 20, 2014 – Nonpublic Meeting Minutes – Corrections as follows: E. Dionne will divide the meeting minutes into public and nonpublic. These minutes will be reconfigured and addressed at the next meeting.

November 24, 2014 – Special Meeting Minutes – Corrections as follows: Page 4 “A. Rossin” should read “A. Rawson”. M. Beaulieu moved to accept the November 24<sup>th</sup> Special Meeting Minutes as amended. A. Rawson seconded. Motion carried.

### **Expenditure Reports**

Nothing to report

### **Administrator Comments**

E. Dionne – Police Chief Richard Krauss would like to discuss an issue regarding Taser and radar units.

Chief Krauss reported that the Dept. received the freeze grant for \$5,440.00 so the Dept. will purchase 2 SWAT vests. The Tasers that they currently have are 6 years old. There is going to be a significant surplus in budget, so his suggestion is to replace 1 Taser for all officers including the 2 part-timers. This would cost \$15,456.72 (this would cover 10 Tasers and holsters). To date, 72% of the Dept. budget has been spent. The radar units, 4 of them received on grant in 2004, are getting old and have taken a beating for the past 10 years being transferred from car to car. It is time to replace the units. One of them has been in service since 2000. There have been some issues with them. This can come out of the surplus, or it could be taken out of the detail account. This will cost approximately \$15,000. The BOS approved.

Property Liability Insurance amounts came in for next year. There is a 7% increase (the cap amount). E. Dionne had already budgeted for this increase.

Re: List of sealed minutes – After the expiration of sealed meeting minutes, there is a process that must be followed. They must be unsealed, reviewed and a determination made as to whether they can be released, or if the situation warrants further sealing. The BOS will review 2008 and 2009 minutes at next meeting. A half dozen will be reviewed at a time. E. Dionne will consult with Attorney Sessler for legal guidance on this issue.

Larry Brown – What is the RSA direction on this? RSA's are listed currently in minutes; they may not have been in the past. Attorney Sessler will be consulted.

### **Public Hearing**

#### **Re: Proposed Sale of Town Land Abutting 320 Silver Street Map 37 Lot 3**

Chairman Gray opened the public hearing at 7:00pm.

The purpose of the hearing this evening is to receive input on the proposed sale of the above named town owned parcel. The public has the opportunity to speak to the sale of this land. This is the second public hearing this evening (two are required). This is in accordance with RSA4114-A. The lot is an unbuildable lot (< ¼ acre) with some wetland area. It belongs to the town. The abutter would like to purchase it. More information is available at the Town Assessing Dept. and the Town Administrator's office. The town will get additional tax revenue from the property.

Chairman Gray closed Public Comments at 7:07pm. The BOS will vote on this at the next meeting.

### **Selectman Comments**

A. Rawson would like to thank the Boards that did the tree lighting and the Rec. for putting up decorations.

Chairman Gray – At the last meeting, the grant to Metrocast (\$5,000) was discussed. A formal motion needs to be made to instruct the Town Administrator to send a letter to Metrocast requesting the grant for the purposes of purchasing recording equipment. Chairman Gray made a motion to ask that E. Dionne send a letter to Metrocast to request the \$5,000.00 grant for the purposes of purchasing equipment. A. Rawson seconded. Motion carried. Also, there is some confusion regarding the Franchise Fee payment to the town of up to 5% .Chairman Gray would like to request a presence at a meeting from Metrocast to discuss how to go about obtaining that payment.

Re: Facebook Site – The recommendation from town attorney Jim Sessler is that the BOS should not be organizing a Facebook site. Chairman Gray states that there is someone that is willing to be the Administrator. After the first of the year, there could be a workshop to discuss ideas.

Town Identification badges – E. Dionne sent a message to town employees that this would be happening. Chief Krauss states that the Highway Dept. badges are done, as is the Fire and Police Departments. He needs to know what the BOS would like to have on the badges. E. Dionne will put together a draft of what is wanted and Chief Krauss will take a look at it.

A few years back Primex did a teambuilding exercise for the Dept. heads and BOS. Chairman Gray would like to do this again. He felt it was a good process. It would not be mandatory. Dept. heads, employees, Boards and Committees, whomever would like to attend can do so. E. Dionne will contact Primex to look into this possibility.

Chairman Gray stated that after the first of the year, he would like the BOS to report (during the regular BOS meetings) on what is taking place in the different committees that they participate in so that everyone may be kept abreast of what is happening.

Re: hanging signs on telephone poles, E. Dionne sent an email to Catalina at PSNH but has not heard back.

### 12.1.15 BOS

A few years back at Rocky Point “No Hunting” signs were supposed to be placed at the site. Signs for “No Trespassing” were actually put out mistakenly. It was not the intent of the BOS to restrict use of that land other than hunting. Correct signs need to be put out. E. Dionne will hold a meeting this week with the Chairman of the Conservation Commission as Rocky Point is conservation land.

### **Public Comments**

G. Knapp – The Highway and Fire Departments deserve praise for the handling of the last storm. The BOS will pass this along to the Departments.

L. Brown – Re: Primex they did an Internal Controls Audit. Chairman Gray noted that the town incorporated suggestions as a result of the Audit that were very helpful. E. Dionne will contact Primex to check into doing another internal audit.

E. Knapp - Made a recommendation that the 2 Milton pages that are privately administered. He felt that more may be accomplished if the town participated in the existing Facebook communities.

Chairman Gray stated that the issue with this is that there is no control over what happens on the site for the town. The town page would be informational only. E. Knapp expressed that the town website is hard to follow. The town attorney has stated that 2 Selectman or any Board (thereby forming a Quorum) cannot talk/discuss/read business on that site.

Chairman Gray closed public comments at 7:20pm

Chairman Gray moved to go back into nonpublic session at 7:21pm under RSA 91A 3:11(a) and (c). M. Beaulieu seconded. Motion carried.

Respectfully Submitted,

Toni McLellan  
Recording Clerk

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Chairman Tom F. Gray

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James Michael Beaulieu

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Andrew Rawson