

Town of Milton
Board of Selectman Meeting
Monday, November 17th, 2014
Milton Town Hall
Meeting Minutes

Members in Attendance: Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator. **Also in Attendance:** Toni McLellan, Recording Clerk

Public In Attendance: Michelle Beauchamp, Nick Marique, Linda Kane, Betsy Baker, Kari Lygren, Joel Kost, Les Elder, Pat Smith, Larry Brown, Pam Smith, Bob Carrier, George Knapp, John Katwick and John Kane.

Chairman Gray called the meeting to order at 6:14pm and welcomed everyone.
The Pledge of Allegiance was recited.

New Business

Conservation Commission fill-in appointment: (exp 3/16): Currently the Board has 4 members and one alternate. The Conservation Commission is a 5 member Board with 2 possible alternates. No one has come forward yet to fill the position.

John Tucker Re: Evergreen Valley Snowmobile Club: J. Tucker was not present for this meeting. They are looking for permission to park their vehicles and trailers at the future fire station parking lot. A. Rawson moved to give John Tucker permission to use the future fire station parking lot for parking vehicles. M. Beaulieu seconded. Motion carried. E. Dionne will follow up with him to let him know that this has been approved.

Transfer Station: Re: NH the Beautiful Grant Application: Pat Smith -Two closed top and one open top container need to be replaced. This equipment will be purchased out of the revolving account. A. Rawson moved to allow Pat Smith to apply for the grant to purchase the requested equipment totaling \$12,155.00. M. Beaulieu seconded. Motion carried.

Tax Collector Re: Contract Approval Needed for Sanders Searches Company: This is a renewal. The only change is that the cost has decreased slightly. A. Rawson moved to hire Sanders Searches not to exceed \$2,042.04. Chairman Gray seconded. Motion carried.

Tax Collector Re: Thank You Letter: Michelle Beauchamp drafted a letter publicly thanking Officer Andrew Magargee of the Milton Police Dept. for volunteering to run Milton's State General Election results to the Rochester Police Dept. after a long election day.

Tax Collector Re: EReg Account Refund: On November 4th, there was a motor vehicle renewal online; two people are on the registration. The plate owner (the first person on the registration) is no longer a Milton resident. The second person on the registration has now gone through the proper paper work to register the

vehicle in her name. The plate and birth month difference changes the registration fee. M. Beauchamp is requesting permission for the Bookkeeper to refund the amount of \$122.20. A. Rawson moved to refund the EReg account in the amount of \$122.20. M. Beaulieu seconded. Motion carried.

Library Trustees Re: Library Repairs: The Trustees met November 6th. There is concern regarding the price increase for the repairs presented at the last BOS meeting. There has been a lot of discussion around what can be done, what needs to be repaired, etc. The Trustees are asking for approval from the BOS to work with the town to hire the professional services (will be paid for out of Warrant Article) of an engineer to develop drawings before moving forward.

Larry Brown thanked Mr. Plant for the work done at his own cost; particularly without having clear engineering drawings. A thank you letter will be drafted.

Larry thanked Pat Smith for he has done on this project.

M. Beaulieu removed his verbal offer.

A. Rawson moved to allow Pat Smith to seek bids for an engineer to develop drawings. M. Beaulieu seconded. Motion carried.

Pat Smith Re: Three Quotes For the Roof. He shared the quotes with the BOS. A. Rawson moved to have P. Smith move forward with Mills construction for re-roofing of the library for \$13,100.00. M. Beaulieu seconded. Motion carried.

Fire Dept. Reimbursement Approval for Training and Waiver of 2012 BOS Directive – N. Marique submitted a receipt for reimbursement for parking at the garage at Manchester Airport (not able to put this on Fire Dept. credit card) in the amount of \$30.00.

Motion to Deed Property Back to Previous Owner, Map 47 Lot 30; 184 White Mountain – This property was deeded to the town of Milton on 12/30/2011 for nonpayment of taxes. Back taxes to the town have been received in full from CC Mortgage on September 25, 2014. M. Beaulieu moved to deed the property back to the previous owner. A Rawson seconded. Motion carried.

Updated Property Value for 60 Charles Street – (about ¼ acre) The property has been assessed at \$36,900. The CAP trailer was located here at one time.

Larry Brown on potential uses of this space for the town:

- 1) Parking, and if maintained could be used as:
- 2) Rec Center
- 3) Business Records Storage
- 4) Community Kiosk
- 5) Public Bathrooms
- 6) Small Business Office Space
- 7) Basketball Court
- 8) Skate Board area

A letter will be drafted to CAP to determine at what price they would be willing to sell the property.

Sign Control Ordinance Re: Follow-Up Answers from Code Enforcement Officer –

Complaints have been filed about signs placed throughout the town. The Code Enforcement Officer's assessment of the situation is as follows:

- 1) Complaint on McKenzies Farm on Spaulding Turnpike: The sign is on the State Right of Way and therefore is out of the Town's jurisdiction. However, the sign is seasonal and has been removed.
- 2) Complaint on Missing Cat sign: Refer to Title XX Transportation Chapter 236 – "The owner of an object upon which an advertisement is place in violation of this section shall be entitled to remove and destroy the advertisement..." The Code Enforcement Officer has removed the sign from the stop sign. He did not remove the signs from telephone poles as this is out of Town jurisdiction.
- 3) Complaint on Arrows (for flea market) on Old Wakefield Rd.: The sign is on state owned property and is out of town jurisdiction.
- 4) Route 125 and Applebee Road: Sand/loam sign on telephone pole: This sign is also out of town jurisdiction. The Police Dept. can remove signs on telephone poles but have not done so previously.

Public Service of NH has a permission form in order to post something on a telephone pole. A. Rawson will contact Candace Cole-McCrea of the Women's Club of Milton to discuss permission through PSNH. E. Dionne will contact Catalina at PSNH to inquire about forms and to determine if there is permission on file for the Town of Milton.

Marion Trafton Re: Request for Correction of 10/6/14 BOS Minutes:

Marion Trafton requests the change of the spelling of her name from "Grafton" to "Trafton"

A. Rawson withdraws motion to approved meeting minutes on 10/20 (for the 10/6/14 meeting).

M. Beaulieu withdrew his second.

M. Beaulieu moved to correct "Marion Grafton" (appears 3 times in the same paragraph) to "Marion Trafton"

A. Rawson seconded. Motion carried.

Public Hearing

Re: Proposed Sale of Town Land Abutting 320 Silver Street

Chairman Gray opened the public hearing at 7:03pm. The purpose of the hearing is to receive input on the proposed sale of the above named Town owned parcel.

This is in accordance with RSA41:14-A

Larry Brown: the parcel increases tax value of town.

There will be another public hearing (as required) at the next BOS meeting. At the following meeting, there will be a vote for approval.

Chairman Gray closed the public hearing at 7:05pm.

Approval of Minutes

October 8, 2014 – Nonpublic Meeting Minutes - M. Beaulieu moved to add a signature block for Chairman Gray. M. Beaulieu moved to accept the meeting minutes as amended and to seal them for one year. A. Rawson seconded. Chairman Gray abstained.

October 20, 2014 – Regular Meeting Minutes M. Beaulieu moved to change “Chairman Beaulieu” to “Selectman Beaulieu” and add a signature block for Chairman Gray. An additional requested by the Town Administrator is on Page 3, third paragraph, first line, “Workman’s Comp” which appears twice should be changed to “Worker’s Comp” and “Prime” should be changed to “Primex”. M. Beaulieu moved to accept the meeting minutes as amended. A. Rawson seconded. Chairman Gray abstained.

October 20, 2014 - Nonpublic Meeting Minutes – M. Beaulieu moved to change “Chairman Beaulieu” to “Selectman Beaulieu” and to add a signature block for Chairman Gray. M. Beaulieu moved to accept the meeting minutes as amended. A. Rawson seconded. Chairman Gray abstained.

November 3, 2014 – Regular Meeting Minutes – M. Beaulieu moved to change “Chairman Beaulieu” to “Selectman Beaulieu” and to add a signature block for Chairman Gray. M. Beaulieu moved to accept the meeting minutes as amended. A. Rawson seconded. Chairman Gray abstained.

November 3, 2014 – Nonpublic Meeting Minutes Sessions 1 and 2 – M. Beaulieu moved to change “Chairman Beaulieu” to “Selectman Beaulieu” and to add a signature block for Chairman Gray. M. Beaulieu moved to accept the meeting minutes as amended and to seal them for one year. A. Rawson seconded. Chairman Gray abstained.

Expenditure Reports

Nothing to report

Administrator Comments

E. Dionne Re: Warrant Articles – Page 5 questions:

1) Who Creates the CIP Committee: Board of Selectman or Planning Board?

The Planning Board will be the CIP Committee

2) The next Article, the Bridge Warrant Article, that has the strikethrough - does the BOS wish to have that added to the Warrant?

Yes, at \$40,000

3) The last Article on page (5), The Library Funding Warrant Article, with the strikethrough - does the BOS wish to have that added to Warrant Article? If they wish to do so, for how much? Do not add back in.

E. Dionne – received a resignation from Roby Parsons from the Milton Economic Development Committee in order to devote more time to the position of State Rep. A. Rawson moved to accept the resignation of Roby Parsons with regrets. M. Beaulieu seconded. Motion carried. E. Dionne will post the position.

E. Dionne received the 2015 Health Ins rates for July 1st. The BOS signed off on them.

E. Dionne will have the insurance budget at the next meeting in order for the BOS to recommend that particular line item. She is still waiting on property and liability insurance.

Eastern Bank has purchased Centrix Bank. The letter in the file amending the current letter of credit must be approved. M. Beaulieu moved to approve the amendment to the letter of credit and authorized the BOS Chairman to sign. A. Rawson seconded. Motion carried.

The county tax bill has been received at \$997,883.00. It must be signed by the BOS in acknowledgement of receipt. The bill must be paid by December 17th. If the deadline is not met, interest accrues.

Selectman Comments

A. Rawson –

The Rec Dept. would like to move forward with a Facebook page.

Fingerprinting – The Rec Dept. spends a lot of money on this and fingerprints the same people that come back year after year. The School Dept. does fingerprinting once/year. There may be a separate set of statutes for the school Dept. A. Rawson will look into the differences that may apply.

Mile Beaulieu –

Asked for clarification regarding new names coming up while signing checks. A part time fire fighter was not issued two paychecks in April by ADT (by mistake). Checks have been re-issued.

Chairman Gray –

Thanked everybody for the well wishes while he was out.

Re: Metrocast contract 2008-2018. Page 20, section 7.2 – Access Equipment/Facilities Funding “ Franchise shall provide a grant of five thousand dollars within sixty days of a request by the Franchise Authority to be used by the Town for construction of a PEG Access Studio and/or the purchase of PEG Access equipment.” “Within two years of said payment, the Town shall inform the Franchise of the uses of these funds.” Regarding the Franchise Fee Payment – “If and as, the Town may require, the Franchise shall pay the Town throughout the term of this Franchise Renewal Agreement, a Franchise Fee up to five percent (5%) of the Franchise’s Gross Annual Revenue each year of this Renewal, but only so far as is in accordance and consistent with the Communications Act and FCC regulations.” Chairman Gray proposed applying for the grant through Metrocast. It would help with the development of the CIP and the transparency of meetings.

Facebook page for the Town: It is past the time that the Town of Milton should establish an official page because there are currently 2 unofficial Facebook pages. In the interest of having accurate information rapidly, and for easy access to town information, Chairman Gray proposes setting up an informational read only Facebook page (no posts allowed) with an administrator. N. Marique, Chairman Gray and A. Rawson will work with the BOS to discuss options. A date will be decided to meet. The meeting will be open to the public. The meeting will be posted on the website. A member of the Rec Committee according to A. Rawson reports that nine surrounding communities have a Recreation Facebook page. Library, and Fire and Rescue, have a Facebook page. The library does allow comments but monitors the comments. Lanette McDougall proposed doing an analysis to determine what would be most helpful. A workshop (open to the public) will be set up to work on this. The date and time will be posted.

Chairman Gray has received calls from concerned citizens that BOS members do not appear to be prepared for the meetings. In the interest of making decisions and avoiding tabling items, he asked that all BOS members read all items prior to meetings.

Re: Identification Badges for town employees. Chief Krauss would like to know where the town is at with this issue and what needs to be done to move forward so that town employees may be easily identified. E. Dionne will contact Departments and will let them know that this is forthcoming.

Re: Meeting held on October 10th. There was some information circulating that was not quite correct such as public input not being allowed in the meeting prior to this. Public input was allowed, but it was to be directed at ReEnergy questions only. It was also said that the issue at hand was the zoning change. It is not so much about a zoning change as it is about the right of the people of the town to vote. DES was not invited; no one reached out to them. It is protocol that they were present. The BOS, as leaders of the community, should be supplying information, letting residents vote and then carrying out the wishes of the residents (not blocking things).

Public Comments

Kari Lygren – are the Warrant Articles available to the public? They will be when they are finalized. What was presented at the last meeting can be found on Michelle Beauchamp's counter.

John Katwick – Re: Correction to the October 6th meeting minutes; under "Selectman's Comments" where it states "John Katwick" will take care of it, it should read "Pat Smith" will take care of it. This correction will be made and will be presented for approval at the next meeting.

John Kane – Concerned that the town has a considerable number of properties in back taxes and would like to know what is being done about it. The meetings regarding the tax issues is being worked on, but it may not be apparent as they are worked on and addressed in a nonpublic session.

Pat Smith – Re: December 26th. He would like to know if he can close the DPW and give his staff a personal day. They would use a personal or vacation day. The BOS is supportive of this if there is not a storm.

Chairman Gray would like the Tax Collector/Town Clerks office to be open the day after Christmas.

Re: Clarification on pet policy for town property - Pets are not allowed in town buildings and at the beach.

John Kane – Re: Change in Zoning for Proposed Landfill - Would the BOS require an impact study on this? Land use does not fall under the purview of this Board. It is the jurisdiction of the Planning Board. The responsibility of the BOS is to ensure that it has the required registered number of voters and that is it legal Warrant Article. John Katwick – There would no town owned property used to access this land.

Larry Brown Re: Planning Board at the last meeting would not be a lead agency in the zoning change. Of interest might be a memo available to the public from the town planner indicating how a landfill could be sited as a conditional use. There are issues to be considered before having the Planning Board as the lead agency.

Chairman Gray – As there is not much building currently going on in Milton, it is his opinion that this is the perfect time for the Planning Board to take on the CIP.

11.17.14 BOS

Kari Lygren – Re: the zoning change. Would the BOS not have a recommendation on this? The BOS must make certain it is legal Warrant Article and that it has the right number of registered voters. Then it goes to the Planning Board. It may or may not have a recommendation by the BOS. Chairman Gray will check as to whether the BOS will have recommendations on land use and zoning.

Les Elder – What is the cut-off date to submit zoning or petition Warrant Article? Must be accepted by the town by December 10th to ensure that the above criteria are met.

N. Marique reported that the grant was received for forestry hoses in the amount of \$6,000 (for a \$4,000 project).

Chairman Gray closed Public Comments at 8:25pm.

Chairman Gray moved to go back into nonpublic session at 8:26pm under RSA 91A 3:11(c). M. Beaulieu seconded. Motion carried.

Respectfully Submitted,

Toni McLellan
Recording Clerk

Chairman Tom F. Gray

James Michael Beaulieu

Andrew Rawson