

Town of Milton
Board of Selectman Meeting
Monday, November 3rd, 2014
Milton Town Hall
Meeting Minutes

Members in Attendance: Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator **Also in Attendance:** Toni McLellan, Recording Clerk

Public In Attendance: Kestrel Cole McCrea, Eric Knapp, Richard Krauss, Nick Marique, Brian Boyers, Andrew Magarare

M. Beaulieu called the meeting to order at 6:17pm. A. Rawson seconded. Motion carried. The Pledge of Allegiance was recited.

Acknowledgements

November Birthdays -

David Martin – Fire Dept.

Jonah Holland - Library

Melissa Curtain – Police Dept.

Keith Noseworthy – Fire Dept.

Shaun Donnell – Highway Dept.

M. Beaulieu thanked the employees for their service to the town.

New Business

Chief Krauss Re: Evidence.com Fees - The fee is due for the software system used for evidence collection in the cameras that officers wear. Milton was the first in the state to roll out use of this system in 2012. The cost for this system was planned for in the 2014 and 2105 budget so the money is in the Dept. budget. The cost is \$2205.00 (350 GB storage for 2014). Next year the cost will increase because the GB usage will increase. A. Rawson moved to give the Chief permission to enter into the agreement with the clause. Motion seconded by M. Beaulieu. Motion carried.

Chief Krauss Re: Grant Application - The grant was applied for and received in 2012. The grant allowed for purchase of new holsters, new lights for firearms. The Chief would like to apply for the grant again in order to purchase two tactical vests for SWAT operators. A. Rawson moved to allow the Chief to apply for the grant. Motion seconded by M. Beaulieu. Motion carried.

Approval of Minutes

October 8, 2014 – Nonpublic Meeting Minutes -Tabled

October 20, 2014 – Regular Meeting Minutes - Tabled

October 20, 2014 - Nonpublic Meeting Minutes - Tabled

Expenditure Reports

Nothing new to report

Administrator Comments

E. Dionne/Brian Boyer –Re: Richard Lover - the issue of signage complaints. All sign violations were on telephone poles. The one sign that was not on a telephone pole (McKenzie's) has been removed. E. Dionne sent the sign control ordinance to Jim Sessler for legal opinion on Section F. He will issue his legal opinion in writing. However, in the meantime by phone he stated that it is not illegal to exempt wood products. The Police Department would have to issue citations to all businesses and every person that post signs on telephone poles in order to address the issue. The town is doing the best they can with the limited resources they have to deal with this. The Police Dept. handles it now such that they take a picture of the sign. They then call and ask that the owner of the sign take it down. Most comply. B. Boyers will formulate a written response to each complaint and will present them to the BOS. They will be available to R. Lover through the BOS. B. Boyers will remove the Missing Cat sign, and the arrow signs.

A. Rawson moved to issue a 1.7% COLA increase (already in the budget) for July 5th, 2015. M. Beaulieu seconded. Motion carried.

A. Rawson moved to approve the Harris contract for payroll software. M. Beaulieu seconded. Motion carried.

Dental insurance rates for 2015 will remain the same. A. Rawson moved to approve the 2015 dental rates. M. Beaulieu seconded. Motion carried.

Life insurance rates for 2015 will remain the same. A. Rawson moved to approve the 2015 life insurance rates. M. Beaulieu seconded. Motion carried.

E. Dionne has received the invoice for the 2015 NH Municipal Association dues which decreased by \$19.77. As a result, the town administration budget will be lowered by that amount as well as the amount anticipated for the typical increase in those dues. A. Rawson recommended approval of \$276,103 for the town administration budget. M. Beaulieu seconded. Motion carried.

E. Dionne asks that the BOS give some thought to the rules regarding the recording of meetings. Policies need to be set as to how long recordings are kept on file. There is currently no definitive policy. She will be working on a recommendation in the near future.

Re: Silver Street/Glen Hyslop and the property he would like to purchase – under RSA 41:14a. The proposal must (and did) go to the Planning Board and the Conservation Commission for their recommendation. The Planning Board has no recommendation. The Conservation Commission is fine with the proposal as is. Two

11.3.14 BOS

public hearings must be held. E. Dionne will be scheduling those hearings in the next month to month and a half.

Animal Control Officer Richard Morin has resigned. His last day of employment was Nov 1st. He has worked for the town since 1999. A. Rawson moved to accept his resignation with regret. M. Beaulieu seconded. Motion carried.

Re: The old Police Dept. parking lot. After speaking with Attorney Jim Sessler, ownership is not verified at this point. The BOS must agree to sell as does the Trustee of Trust Funds. The proceeds will go to the Trustees of Trust Funds for the Durgin Fund. A quick claim deed would need to be completed. Costs such as legal fees, and Planning Board expenses would be involved. E. Dionne will speak with the parties involved to clarify what needs to happen.

Conservation Commissioner David Levin submitted his resignation on October 24th. The position has been posted. It will be a fill-in position.

Re: Draft of Warrant Articles to date – the bulk is from the Dept. Heads who have been working on the CIP. On page 5, there are two that are not included in the recommendation from the Dept. Heads.

- 1) Milton Bridges Acct
- 2) Acct - Library structure

Also, E. Dionne is awaiting Warrant Articles from Jerry Coogan. The Articles will be addressed and a decision will be made at the next meeting.

Selectman Comments

A. Rawson – Received two phone calls on Bolan Road regarding the grading. The complaint is that it is very difficult to drive down the road. The grading is being worked on by the town, but the town does not have a grader. It will be looked at this week. If it needs to be raked, it will be done again. There are new tines on the rake so the raking will be better this time.

Re: \$4,500 in the town Recreation Dept. CIP. It has to be spent before voting day. Documentation must be obtained in writing (proposal/Contract) from the vendor that will cover the money in the Capital Reserve Fund. Then it must be brought before the BOS.

Re: Helping Hands business in downtown Milton. Brian Boyers informed E. Dionne that on the side of the building, Helping Hands can do what they want with the property. He has discussed the sidewalk with them as it is a public way. They have been keeping the sidewalk clear since that discussion. The Fire Dept. has also been in contact with the owner informing of the fire hazard.

M. Beaulieu – Re: Issuing Credit Cards to Dept. Heads. The credit cards are used for emergencies only in such cases where the company will not accept a purchase order or will not send a bill. M. Beaulieu asks that the Town Administrator look into increasing the Police Dept. and Fire Dept. credit limit from \$1,000 to \$2,500, and

keeping the Recreation Dept. at \$5,000. A. Rawson moved to raise the Police Dept. and the Fire Dept. from \$1,000 to \$2,500 and to keep the limit for the Recreation Dept. at \$5,000. M. Beaulieu seconded. Motion carried.

Public Comments

There has been a UNH traffic Study (and related signage) on Exit 17, now moved to Exit 18.

M. Beaulieu thanked everyone for coming and moved to adjourn at 7:00pm and go into nonpublic under RSA 91A 3:11(a). A. Rawson seconded. Motion carried.

Respectfully Submitted,

Toni McLellan
Recording Clerk

Chairman Tom F. Gray

James Michael Beaulieu

Andrew Rawson