

**Town of Milton
Board of Selectman Meeting
Monday, August 18th, 2014
Milton Town Hall
Meeting Minutes**

Members in Attendance: Chairman Tom Gray, Mike Beaulieu, Andrew Dawson, Elizabeth Dionne, Town Administrator. **Also in Attendance:** Toni McLellan, Recording Clerk

Public In Attendance: John Eckman, Stan Nadeau, Nancy Wing, Dennis Wing, Bob Carrier, John Katwick, Thomas McDougall, Devon Pageau, Nick Marique, Larry Brown, Gail Pennell

Chairman Gray called the meeting to order at 6:00pm and welcomed everyone.

The Pledge of Allegiance was recited.

Troop 198 was not in attendance (out of town) as planned to lead the Pledge of Allegiance. They will be invited to the next meeting.

NEW BUSINESS

Nick Marique Re: Eckman Contract – Three issues to be addressed and decided upon;

- 1)** Change order (4% last year). The new agreement raises that to 5% - Eckman is in agreement with keeping the change order at 4%.
- 2)** \$10,000 for pre-bond work (up from 9,000 last year) - Eckman agreed to keep this cost at \$9,000.
- 3)** \$25,000 fee – for the “Opt out clause” (would not be paid out for another year and a half, if at all). This is an increase of \$15,000. Eckman believes this to be a fair number given the work investment by the company. This fee is paid only if the town goes through the process after work is completed by Eckman and decides to sign on with another contractor. The BOS asked for additional clarification on this issue to be written in to the contract. Eckman agreed to elaborate on Exhibit A in the written contract and add additional verbiage for clarification and will provide a copy to Nick. The BOS and Eckman are amenable to all other contract changes as listed.

John Eckman – There will be some time spent reviewing the project and working on making the project even more efficient. The size of building, layout of building, among other things, will be reviewed. Between now and December, the design, and a complete set of documents and pricing of the items will be laid out. Numbers will be listed in the document so that all involved can get a better grasp on cost. Eckman will get changes to BOS so the contract can be approved. The following year the BOS can go to the public with plans and hard numbers.

Nick Marique: Re: Forestry Grant Discussion – This matching grant is one he applies for every year through DRED. It's a 50% grant (paid for by the FD equipment budget). This year he will be applying for an additional fire hose for the forestry truck, and a pump. The total comes to just under \$4,000 of which the town (Fire Department) portion is \$1985.00. Nick will send in the grant tomorrow morning.

M. Beaulieu moved to approve Nick to apply for the 50% matching grant from DRED for \$3971.75. A. Rawson seconded. The motion carried.

Solid Waste Department Line Item Transfer Request – the request is to transfer \$2 out of the solid waste supply line and put \$1 into the solid waste equipment line and \$1 into the miscellaneous line. This allows them to spend from a zero dollar line. This has already been approved by the DRA.

M. Beaulieu moved to allow opening those two line items for transfer. A. Rawson seconded. Motion carried.

Recreation Department Line Item Transfer Request – the request is to transfer \$1 out of building ops supply line and put it into the contract service line. This has been approved by DRA. M. Beaulieu moved to transfer from office supply line to contract service line. A. Rawson seconded. Motion carried.

Milton Fire and Rescue transfer request – the request is to transfer \$1 from the training line to the public education line and \$601 from the printing line to the equipment lease line, and \$1 from the supply line to the communication equipment line. M. Beaulieu moved to approve this request. A. Rawson seconded. Motion carried.

NHMA Legislative Policy Process re: appointee for Voting – The issue is to appoint a delegate to vote on behalf of the BOS on legislative issues. Larry Brown expressed a willingness to do this. Larry understands that any vote cast would be the vote of the BOS. Larry Brown stated that he will vote in a manner consistent with the BOS stance on the issues to be voted on. The BOS will send Elizabeth Dionne their stance and votes. The issues to be voted on are on the website as of July 20th. M. Beaulieu moved to appoint Larry Brown as the BOS liaison to the NHMA Legislative body. A. Rawson seconded. Motion carried.

Approval of Minutes

August 4th, 2014 Regular Meeting Minutes – Comment on August 4th meeting minutes under Administrator's comments - "T. Beaulieu moved to have Chairman Gray sign the contract" for the solar garden, should read "M" Beaulieu rather than "T" Beaulieu. M. Beaulieu motioned to accept the minutes. A. Rawson seconded. Motion carried.

August 4, 2014 Nonpublic Meeting Minutes –M. Beaulieu moved to approve the meeting minutes as is under the 1st session and seal them for 1 year. A. Rawson seconded. Motion carried.

August 12, 2014 Workshop Minutes – M. Beaulieu moved to accept special meeting, CIP discussion. A. Rawson seconded. Motion carried.

July 11th Nonpublic sealing of the minutes – Chairman Gray moved to seal the July 11, 2014 Nonpublic session for one year. M. Beaulieu seconded. Motion carried.

Administrator Comments -

Elizabeth has received a request from a member of the Milton Women's Club to send a letter congratulating the Women's club on 100 years of service to the town. Chairman Gray moved to authorize Elizabeth to send the letter to the women's club. M. Beaulieu seconded. Motion carried.

Elizabeth requested permission to begin the eviction process on 184 White Mountain Hwy. M. Beaulieu moved to begin the eviction process. A. Rawson seconded. Motion carried.

Selectman Comments

M. Beaulieu – Mike and Andy attended the Recreation meeting. The Recreation Dept. had a part time employee that resigned, which left an opening. There is a current part-time town employee (Rachel Cote) that was able to fill the opening but needed hours added to her schedule in order to do that. The original request from the Recreation Dept. was to add 30 hours (to the town side) and the recreation Dept. would apply 10 hours. The new request from the Recreation Dept. is to apply 15 hours from their side, and the town would apply 25.

Primex – Re: welcome to Milton sign – Elizabeth has not heard anything official from Primex but did receive an email from them stating that they are fairly certain (because of satellite imagery they have) that the telephone poll did the damage to the sign in the motor vehicle accident that happened on July 4th. They need the Police Dept. to update their report before issuing anything official. This information is up to date as of a week and a half ago.

Is there any more advertising for the CIP meetings? The agendas are on the website. The sign out front of the building is being used. Planning Board agendas are on the website as well.

M. Beaulieu had moved to increase the sticker for the Transfer Station from \$1 to \$5. He would like to amend that to \$0 (from \$5) so the stickers would be free of charge. Chairman Gray would like to hear input regarding this issue from Pat. This is tabled until the next meeting.

John Cabot - What does the Transfer Station sticker cost to manufacture? More than \$1.

Mike Beaulieu - FYI – It costs the town \$13,000 to run street lights for one year.

Mike met with Mr. Plant. He requests that Elizabeth draft a letter of intent to Mr. Plant to begin work on the Milton Mills Public Library ramp and fire escape. Elizabeth will draft the letter. Mike had dates but in light of the fact that Mr. Plant lost two brothers recently, this has changed.

M. Beaulieu requests BOS meetings return to a start time of 5:30pm. It is difficult to gather all paperwork, etc. and make it to the meeting by 5:00pm. This is the plan, but the 5:00pm meetings had been planned/scheduled a while ago.

It was stated in prior meeting minutes that he declined payment for outside appropriations. He wishes the public to know that he wants to *withhold payment for now (not decline outside appropriations)* pending budget season results. The flag and activities at Memorial Park were approved and have been paid for.

Key Violations: the Assessor is in charge of opening the box, issuing the key and ensuring the paperwork is completed. There have been three key violations:

8/2012 – Fire Department signed out a key for cleanout. This is all the paperwork states.

3/2014 – Sewer plant key signed out to Elizabeth Dionne and Dale and not returned. Elizabeth stated that those are for the bus drivers. Their buses are vandalized when they park at the school so they park at the plant and need a key.

Mike Beaulieu – Library Dept. key. He is returning the key tonight.

It was agreed that there should be more information around keeping track of the keys.

Andrew Rawson – Andrew stated that he is new to the Board and is happy to be part of the BOS. He has a great desire to work with the town taxpayers and to move forward in the right direction. If anyone would like to talk with Andrew, please feel free to call him. His number is on the town website.

Chairman Gray – Chairman Gray was very pleased to read a letter from the selection committee for public recognition. Mr. John Katwick has been nominated for the wall of distinction for community service at the Nute High School Library. There will be an induction ceremony on Friday, Oct 23rd at 7:00pm in the Nute High School Cafeteria where he and others will be honored. Mr. Katwick will be asked to say a few words. He will receive a certificate of honor, and his name will be engraved on the plaque in the community room at the Nute High School Library.

Re: Nonpublic meetings – only certain matters shall be considered or acted upon in nonpublic sessions as outlined in “Access to Government Records and Meetings, Section 91-A:3”. The BOS will state only the applicable specific criteria (rather than stating “(a) through (j)”) from this point forward.

Public Comments

Stan Nadeau - Stated that he applied for the Trustee of the Trust Funds position some months ago. Stan has not heard anything and requested to know whether the position will not be filled or whether he is not "good enough". Chairman Gray stated that it may be neither. Stan currently sits on the budget committee which could possibly be a conflict. Stan Nadeau stated that after checking the RSA's this is not a conflict. The BOS will have a discussion with town counsel to determine if this is a conflict.

Stan Nadeau - Requested clarification on payment for loads under and over 60lbs. Chairman Gray stated that anything under 60lbs would be free. If a load, for example, is 75lbs, 75lbs must be paid for. If a load is under 60 lbs, it is free. Stan stated that he feels that a load that comes in at 75lbs, the person should pay for only 15lbs, if it comes in at 100lbs; the person pays for 40lbs (because the first 60lbs is not paid for, or is free).

Larry Brown – Clarified that it is the "Milton Free Public Library" and asked if there will there be any temporary egress installed out the back so the library can be open during the work that is to be done? No, the library will be shut down for as little time as possible. Betsy Baker is aware of this.

Re: Landfill clarification– No MSW (Municipal Solid Waste) to go into landfill.

Stan Nadeau: Is there still a steel dumpster? Yes.

Concern Re: the postings of meetings, minutes, and agendas: As of last night, there was no agenda posted online for tonight's meeting. Why are some of these committees going in access of a year to post agendas? Last time minutes were posted: BOS – July 30th, Planning Board – July 1st, Conservation Committee – July 28th, Recreation Committee– Sept of last year, Zoning Board – June 26th, Budget Committee – May 20th, Library Committee - June 19th, Economic Development Committee – April 7th

There is a concern particularly about Recreation and Library. The other committees seem to be ok. Kim put an agenda for tonight's meeting on the website on Friday, but there was a website problem. To be in legal compliance the agendas/minutes must be available for viewing. Budget has not approved June minutes. The Budget Committee took the month of July off and that is why the June minutes have not been approved.

Re: videotaping of BOS meetings. Metrocast is willing to put the meetings online, but they cannot record the meetings. This would cost money. Would the BOS be opposed to raising of funds to purchase a recorder to tape the meetings? The BOS would not oppose the raising of funds to purchase a video camera.

Public Hearing - Poverty Pond Lane New Name Consideration and Approval Vote

The public hearing was opened at 7:00pm. The purpose of the public hearing is to rename Poverty Pond Lane (private driveway/roadway) to Willey Road (in name only) per request of the owners, to assist in mail delivery. The status will not change from a private road to a town road. The purpose of the proposal is to change the name to a more pleasant one.

Public comments:

Is Poverty Pond Lane an extension of Willey Road? It is a private drive essentially. There are only 2 properties (one owned by the bank) on the road. There will be 2 street numbers added. The road is not a maintained road.

The address changes: 10 Poverty Pond Lane would become 308 Willey Road and 22 Poverty Pond Lane would become 310 Willey Road.

The change makes it easier for the Fire Department also.

Larry Brown: Simplicity, Conformity and Safety!

Public comments for the hearing closed at 7:05pm

M. Beaulieu moved to change the address of 10 Poverty Pond Road to 308 Willey Road and 22 Poverty Pond Land to 310 Willey Road. A. Rawson seconded. Motion carried.

Public Works will take down the road sign.

Other Business That May Come Before the Board –

Re: Town stickers: Could the town go to \$2 instead of \$0? This would be a reasonable compromise. The issue will be tabled until Pat Smith can attend the BOS meeting and give input.

Adjournment

M. Beaulieu motioned to adjourn at 7:10pm. T Gray seconded. Motion carried.

Respectfully Submitted,

Toni McLellan
Recording Clerk

Chairman Tom F. Gray

James Michael Beaulieu

Andrew Rawson