

Town of Milton  
Board of Selectmen Special Meeting  
Thursday, May 29, 2014  
Milton Town Hall  
Meeting Minutes

In Attendance: Chairman Tom F. Gray, Selectman Robert L. Bridges, Selectman James Michael Beaulieu, Town Administrator Elizabeth Dionne, Betsy Baker, Joe Michaud, Bruce Woodruff, Larry Brown, Bob Carrier, Karen Brown, Stan Nadeau, Kathy Wallingford, Jennifer Crone, Brian Boyers, Michelle Beauchamp, Richard Krauss, Butch Nason, Pam Smith, Pat Smith, Nick Marique, Devon Pageau.

Chairman Gray called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

**BUDGET DISCUSSION, CIP:** T. Gray stated he wanted to discuss where we are now, the process going forward, and the Capital Improvement Plan (CIP).

R. Krauss presented a handout and explained it. The “draft ten year projected capital expenses for a CIP plan”. The capital expenses for Police, Fire, and Highway were spread out over a ten year period to avoid spikes in the budget. The three collective Department Heads wanted the Planning Board, Budget Committee, and Selectmen to know ahead of time of this proposal. Other Department’s capital expenditures will be added to it.

T. Gray stated the Town definitely needs a Capital Improvement Plan (CIP).

Pat Smith explained that they tried to stay with an annual \$500,000. History has shown if you go above that things tend to get voted down. If you stay around that or below things tend to get passed.

Larry Brown discussed the School having implemented a CIP and how this document will show the School the Town’s proposal.

T. Gray stated the 2019 DPW garage should be spread out evenly over the years instead of one lump sum of \$500,000 in 2019.

Brian Boyers advised at the next Planning Board meeting this handout will be discussed along with the Master Plan.

Bob Carrier wants to see the Selectmen and the Budget Committee have joint meetings start earlier each year and work together. Everyone agreed.

Larry Brown addressed the Master Plan and that an executive summary would explain, give a clear look, and a balancing of expenditures.

T. Gray stated without a Master Plan the Town can’t charge impact fees.

Brian Boyers stated he would bring Jerry Coogan (Town Planner) into it.

Betsy Baker stated the Library Trustees have a five-year plan which will be presented to the Planning Board.

Bob Carrier asked Pat Smith to explain the truck lease line of \$65,615.00.

Pat Smith explained it's for three trucks for a seven year lease. The 8<sup>th</sup> year begins a new lease.

N. Marique explained his fire truck lease of \$115,000.00 is for two trucks every ten years.

Mike Beaulieu asked N. Marique what the SCBA was and why not break it down over more years.

N. Marique explained it's the required air packs. The current five years is to save on the interest than if it's spread out over ten years.

Bruce Woodruff stated this is a great collaborative effort. These are needs, not wants and the bottom line stays steady. Voters will understand more than the current piece meal method. He will forward a template he has for the process of what you need to put in and take out each year with a target.

Discussion on getting the word out to the people.

K. Wallingford stated there are a lot of people who visit the Town's website and obtain information.

General consensus was to put the draft document on the website with a cover letter explaining it.

Jennifer Crone suggested this be done sooner rather than later.

Larry Brown suggested some wording.

Pat Smith suggested another meeting in a month.

R. Krauss suggested adding other departments to this draft CIP list.

T. Gray set the next meeting for Tuesday, June 17, 2014, 6pm.

**NON-PUBLIC:** T. Gray moved at 7:06pm to enter into nonpublic session under RSA 91-A:3,II,a (personnel). Motion seconded by B. Bridges. Motion carried. Pat Smith, Public Works Director remained in nonpublic.

E. Dionne explained a conditional approval was being requested of the Board to hire David Theroux as a part-time attendant at the Transfer station to replace Jesse Hagar's vacant position. Pending items are reference checks, completing application, and the criminal background check. Theroux worked seasonally in Gov't Buildings for a full season a few years ago and was a good employee. If conditionally hired, Theroux's first day on the job would be Friday, May 30, 2014.

B. Bridges moved to approve the conditional offer. Motion seconded by M. Beaulieu. Motion carried.

Pat Smith exited nonpublic at 7:15pm.

T. Gray moved at 7:16pm to exit nonpublic session. Motion seconded by B. Bridges. Motion carried.

B. Bridges moved at 7:16pm to adjourn. Motion seconded by M. Beaulieu. Motion carried.

Respectfully submitted,  
E. Dionne, Town Administrator

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Chairman Tom F. Gray

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Robert L. Bridges

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James Michael Beaulieu