

**Town of Milton
Board of Selectmen
Monday, May 19, 2014
Milton Town Hall
Meeting Minutes**

Members in attendance: Chairman Tom Gray, Robert Bridges, Michael Beaulieu and Elizabeth Dionne Town Administrator. Also in attendance Kimberly Ladisheff Recording Clerk.

Public in attendance: Kathy Wallingford, Pat Smith, Clarence Nason, Roger Sargent, Joseph Poussard, Duane Curry, Cathy Moody, John Katwick, Bob Carrier, Richard Krauss, Michelle Beauchamp, Larry Brown, Anne Nute, Sarah Nute, Norma Corrow and Carol Martin.

Chairman Gray called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited. He then asked for a moment of silence in remembrance of Brentwood Police Officer Stephen Arkell who was shot in the line of duty.

NEW BUSINESS

Michelle Beauchamp re: contents of the Town House safe: contents need to be taken out and secured. Michelle said she needs one of the Selectmen to go with her. She will pick a day and get back to the Selectmen. The documents will be stored in a secured closet downstairs short term. Safe will come out of Town House and maybe find room downstairs and reuse it. Inventory was done by previous Town Clerk.

Public Hearing re: Discretionary Preservation Easement at 259 Hare Rd: Roger Sargent is applying for the Discretionary Preservation Easement based on the “scenic enjoyment” test. This was looked at by the Assessor and fits the criteria. T. Gray opened the public hearing. Larry Brown stated it is a wonderful program. Brief discussion that the easement stays with the property for 10 years then after 10 years they would have to reapply. This lowers the assessment because it is considered a historical site. Mr. Sargent stated it preserves the rural character of NH. Landowner makes a commitment to not use it for anything other than a barn. Close public hearing. No final decision was made. This will be put on the agenda for the next meeting.

Michelle Beauchamp re: personnel: The Board presented Carol Martin a plaque in appreciation of her 30 years of service to the Town.

Cathy Moody re: planting at Town House building in memory of Muriel Columbus Toof: Elizabeth explained Cathy and her family want to plant 2 lilac bushes and a rhododendron at the park by the dam along with an engraved monument. They will be planted out of the way so as not to interfere with anything. The property is state owned but the town maintains it. The town has checked with the State and they are fine with it. Cathy showed pictures of the monument she will have engraved and showed it to the board to make sure it was ok. Motion by T. Gray to accept the donation of the trees and monument. Motion seconded by B. Bridges. Motion carried.

Varney Road re: discussion on Class VI non-maintained portion: there has been confusion to whether or not this is a Class VI road or a private road. Mr. Poussard stated this had been cabled off for a

very long time. He then put up a gate because they were tired of picking up trash out there but the gate has never been locked in 41 years. Mr. Poussard stated he spoke with an attorney who told him after 20 years if there is no traffic it reverts to the abutters. Anne Nute asked if she could object. She stated she owns property out there and they have timber harvested there. She would like to keep that road available to them because they plan on having another timber harvest in the future. Kathy Wallingford stated Mr. Poussard was correct per RSA 231:51 however it would need the governing body to vote on it and there is no record that they ever acted on it. However, bars and gates can be put up. After a brief discussion T. Gray stated they will have the town attorney look at it and confirm it is still a Class VI road that is non-maintained.

Fire Chief Nick Marique re: photocopier: Duane Curry of Seacoast Business Machines came in with a revised proposal for Nick similar to what the PD has. The proposed photocopier will still have printing, scanning, copying and Sharpdesk capabilities. Duane is trying to make this affordable to the Town as he appreciates the town's business. He stated they can own it at the end of the agreement for a buyout of \$1.00 and after that they can continue to buy service on the machine. Police Chief said lease agreement has worked out well for their department. Service price will not go up for the 5 years and includes the toner. Default to black and white and only use color when necessary. Motion by M. Beaulieu to accept the contract at \$95/month for 60 months and service charge of \$252/year and price is frozen for the 5 years. Motion seconded by B. Bridges. Motion carried.

Pat Smith, DPW Director re: roadway bonds from Water Precinct: P. Smith spoke with Steve Elliott about a blanket bond and if it's sufficient for the Board it's sufficient for him. Tom asked if this covered our roads because it looked as if this was only an insurance rider. E. Dionne will call NHMA to see if they issue bonds that would cover damage to a road. Pat explained most of the Water Districts work is done in an emergency and if it is in the middle of the night he would like them to notify him of what has been done within 24 hours. Larry Brown mentioned a performance bond. They are not pulling permits to dig and Pat can't enforce anything. They need to get on board with courtesy calls.

Town Department credit cards: Police Chief Krauss would like one for emergency issues only or for companies they have to deal with that do not take PO's. He stated most of the companies they can get better rates with do not take PO's. \$1000 limit is all he needs. Fire Chief Marique he would like one for EMT's testing, recertification's and website purchases that do not accept PO's. He is asking for a \$2500 limit. Pat Smith, PWD stated he did not need one. T. Gray asked if the town had a credit card policy. It was decided to table approval until a policy is in place

Approval of Minutes

B. Bridges motioned to approve the May 5, 2014 regular meeting minutes with the following amendments; on page 2 under Selectmen's comments, the TA's vacation accumulation should have been 1.54 hours per pay period instead of 3.08 and 6.15 should be 3.08 hours per pay period. Motion seconded by M. Beaulieu. Motion carried.

M. Beaulieu motioned to approve the May 5, 2014 nonpublic 1st session meeting minutes and seal for 1 year. Motion seconded by B. Bridges. Motion carried.

M. Beaulieu motioned to approve the May 5, 2015 nonpublic 2nd session meeting minutes and seal for 1 year. Motion seconded by B. Bridges. Motion carried.

Expenditure Report – no comments

Administrator's Comments

- Fire Chief's training request: Nick stated they have gone for the last 2 years and it is very beneficial and the money is in the budget. B. Bridges stated we are on a default budget and doesn't feel he needs to go. T. Gray agrees this is not the year to be doing this. M. Beaulieu would like to see them go. Nick will check the rates again and the board will have an answer at the next meeting.
- Townhouse Bridge: E. Dionne would like to get the forms started. T. Gray motioned to get the ball rolling to get the town in the queue for the bridge repair. M. Beaulieu seconded the motion. Motion carried.
- Debit/Credit cards: E. Dionne discussed purchasing a cube to be used with a cell phone as a possibility to eliminate so much cash at the transfer station and town beach. Cube can be purchased for \$10 but you have to have a smart phone. The transaction is immediate and will go in revolving account for each department. There is a 2% fee charged to the town for this. Recreation is trying to phase out personal checks. Treasurer P. Arnold is recommending we try on a trial basis for now. Police Chief asked that they look into the security in case the phone is stolen.
- NH Solar Garden: brief discussion regarding questions CMA Engineers had about the solar garden. E. Dionne will let Andrew Kellar know they would like him to get together with CMA to discuss. She then mentioned she had obtained samples of RFP's. She has expanded and tailored a draft to suit Milton and would like the board to look it over.
- Brief discussion on a memo going out to the employees regarding beneficiary designation of miscellaneous monies should an employee die while on town time.

Selectmen's Comments

- Library: B. Bridges discussed the library and asked M. Beaulieu about updates. M. Beaulieu stated someone had sent plans to the person doing the fire escape and Mike knew nothing about it. Bob stated they need to come up with a date that it will be fixed and if it is not the upstairs will be closed. Larry Brown then asked if the board had a chance to review the letter from J & S Electric. The letter stated the library is code compliant. John Katwick then stated the most important thing he feels is necessary before doing a quote is they must specify a drawing is needed. The library was not condemned by the fire department. The report they received a year ago stating it was unsafe was an engineer's report. This will be put on the agenda for the next meeting because a decision has to be made.
- Time clock: B. Bridges stated the time clock at the beach was left at the beach all winter and is no longer working. Geese gun was also left in the building. He stated we have to start keeping better track of the equipment.
- Key policy: B. Bridges asked John Katwick about a key they gave him to the old schoolhouse 4 months ago and he would like the key back. T. Gray asked John if he still needed the key. John stated yes he plans on moving things in there this week. He stated he also goes in there at least once a week to make sure there is no vandalism as they agreed. There was a brief discussion on the key policy. John will return the key and sign it out again when he needs it.
- Women's Club: T. Gray mentioned the Women's Club is asking permission to hold a yard sale/bake sale at the Townhouse on Saturday and asked if everyone was okay with that. The consensus was yes.

5.19.14 BOS

- Road repairs: T. Gray had received an estimate from P. Smith for road reconstruction. Berry Rd. \$71,175; Cross Rd. \$33,660; Hare Rd. \$56,450 and Jug Hill \$35,140 for a total of \$196,425. The board stated it was okay for P. Smith to sign the bid for Pike Industries.
- Letter of resignation: T. Gray stated he received a letter of resignation from Charles Ek from the Conservation Commission. B. Bridges motioned to accept the resignation. Motion seconded by M. Beaulieu. Motion carried.

Public Comments

- Bob Carrier expressed his displeasure in the way John Katwick was asked to return the key from the old schoolhouse. M. Beaulieu explained everyone has to abide by the key policy.
- Larry Brown mentioned the example of the photocopier and the expense the town is incurring now, it will be good to show the reason of the choice behind the cost benefit when it comes to budget discussion.
- Fire Chief Nick Marique stated the light tower has been installed on Engine 6.

B. Bridges motioned to adjourn. Motion seconded by M. Beaulieu. Motion carried.

T. Gray moved at 8:35 pm to enter into nonpublic session under RSA 91-A:3,II (a) through (j). Motion seconded by M. Beaulieu. Motion carried.

Respectfully submitted,

Kimberly Ladisheff
Recording Clerk

Chairman Tom F. Gray

Robert L. Bridges

James Michael Beaulieu