

**Town of Milton
Board of Selectmen Regular Meeting
Monday, April 7, 2014
Milton Town Hall**

In attendance: Tom Gray, Bob Bridges, Michael Beaulieu and Elizabeth Dionne Town Administrator.
Also in attendance was Kimberly Ladisheff Recording Clerk.

Chairman Gray called the meeting to order at 5:00pm.

T. Gray moved at 5:00pm to enter into nonpublic session under RSA 91-A:3,II,(a) through (j). Motion seconded by M. Beaulieu. Motion carried.

T. Gray moved at 6:25pm to exit nonpublic session. Motion seconded by B. Bridges. Motion carried.

Chairman Gray called the open session to order at 6:30 pm and the Pledge of Allegiance was recited. He then acknowledged the employees with birthdays in the month of April. Tyler Smith, Jacob Bourdeau, Brian Boyers, Kathy Wallingford, Rick Dunton, Gary Pageau, Lisa Delimont, Devon Pageau and Jason Shearn.

Public in attendance: Larry Brown, Doug Shute, Les Elder, Richard Krauss, Donna Elliot, Steve Elliot, John Katwick, Dale Sprague, Nick Marique, Stan Nadeau, Laurie Palmeira, Gail Pennell, Lynette and Thomas McDougall, Bob Carrier and Betsy Baker.

NEW BUSINESS

Donna Elliott re: appointment to Cemetery Commission: B. Bridges motioned to appoint Donna Elliott to the Cemetery Commission. Seconded by M. Beaulieu. Motion carried.

Doug Shute re: appointment to Recreation Commission per School Board nomination: B. Bridges motioned to appoint Doug Shute to the Recreation Commission. Seconded by M. Beaulieu. Motion carried. Chairman Gray then swore Donna and Doug in.

Dale Sprague re: Sewer Department contract: Dale stated his contract was up for renewal and didn't know if there were any issues with the contract or his services. Tom stated his performance has been very good, no complaints. Dale said he has a licensed operator he has been training to do reports, etc. and is paying him out of his own pocket. B. Bridges motioned to enter into agreement with Dale Sprague for the amount of \$29,684.09 effective May 1, 2014. Motion seconded by M. Beaulieu. Motion carried. B. Bridges motioned to have Chairman Gray sign the agreement. Motion seconded by M. Beaulieu. Motion carried.

Fire Chief re: NH Emergency Notification System: Nick stated when they did the Emergency Operations Plan one of the goals was to have a notification system in case of an emergency. This is managed through the state and the town's only input is who they want to manage it. Nick wants the Police Chief and himself on list. This is for significant emergencies only such as floods, road closures, etc.
B. Bridges motioned to enter into contract with Division of Emergency Services and Communications and have the chairman sign it. Seconded by M. Beaulieu. Motion carried.

Fire Chief re: photocopier lease contracts: discussion on leasing a copier for the Fire Department. Nick received prices from Seacoast Business Machines for an annual cost of \$1392.00 for 5 years. B. Bridges asked to table this discussion until the next meeting.

Les Elder re: volunteer help & town help at library: Les thinks they can save the town some money if Public Works Dept. has the capability to help remove the second floor egress. He then asked about volunteer labor and were there any restrictions or rules and regulations before they get people to help with the building. TA stated she spoke with Primex and they do not want nonprofessionals doing professional work, a waiver form wouldn't work but it is ok for volunteers to do minor things such as painting. T. Gray stated he would like to have a meeting with Primex to discuss the volunteer situation. The Board decided to table this discussion until after the meeting with Primex.

Michelle Beauchamp re: acceptance of donated computer monitor to Town Clerk/Tax Collector Dept.: Steve Panish would like to donate a 14 ½" 2008 Polyview V293 computer monitor to replace the Town Clerk's 12" 2001 MGC no-name monitor. M. Beaulieu motioned to allow Steve Panish to donate his monitor to replace Michelle's 2001 monitor. Motion seconded by B. Bridges. Motion carried.

Candace Cole-McCrea re: Citizen's Institute on Rural Design: Board decided to table this discussion as Candace was not present.

Solid Waste revolving account transfer into general fund: in 2010 3 articles passed involving the transfer station. One was to close out the existing revolving account and use money for repairs. Whatever was left over was to be transferred into the general fund to reduce taxes. Everything was done except the transfer of \$25,833.29 into the general fund. Motion by M. Beaulieu to transfer \$25,833.29 into the general fund to reduce taxes for the upcoming year. Motion seconded by B. Bridges. Motion carried.

Tri-Centennial account closure: the auditors found an inactive account called the Tri-Centennial account. The Treasurer agrees with auditors to close out this account as it is no longer used. Motion by M. Beaulieu close account and transfer \$337.81 to the general fund. Motion seconded by B. Bridges. Motion carried.

Updated Town Seal approval: Suzanne Foster Brown updated the Town Seal, clarified and lightened it up. Board feels she did a great job. M. Beaulieu motioned to approve and use the new enhanced Town seal. Motion seconded by B. Bridges. Motion carried.

Approval of Minutes

B. Bridges motioned to approve the March 17, 2014 regular meeting minutes as written. Seconded by T. Gray. M. Beaulieu abstained. Motion carried.

B. Bridges motioned to approve the March 17, 2014 nonpublic meeting minutes as written. Seconded by T. Gray. M. Beaulieu abstained. Motion carried.

B. Bridges motioned to approve the March 18, 2014 special meeting minutes as written. Seconded by M. Beaulieu. Motion carried.

B. Bridges motioned to approve the March 24, 2014 special meeting minutes as written. Seconded by M. Beaulieu. Motion carried.

Expenditure Reports

TA stated everything was on track except the Public Works Dept. for sand and salt due to the weather we have been experiencing.

Administrator Comments: E. Dionne reported on the following:

- Website - would like Kimberly to be the only one updating.
- Town's Bridges – Primex advised TA there is a section in the insurance coverage for bridges.

4.7.14 BOS

Currently the Town does not have insurance on their bridges but can be covered up to \$75,000 per incident as long as the bridge has no issues. This adds no cost to the premium.

- Credit Cards - TA would like department heads to have a town credit card for times when purchase orders can't be used. There is the standard type which doesn't earn points and has no annual fee at 14.24% interest. Application and authorization forms need to be filled out. TA recommends cards would be for Fire, Police, PW, Recreation and TA. Recommends \$5,000 credit limit. Board thought that limit might be too high. Board will think about it and table until next meeting. Tom asked the department heads that were present to think about what the limit should be.

Selectmen Comments:

- Library bids – M. Beaulieu asked the Library Trustees if they would like to entertain more bids as they only received one. T. Gray opened the bid from R.E. Plante Machine and Manufacturing out of Alton. The rough estimate was \$8,000. They will put the bid notice out to the public again.
- Townhouse Bridge – T. Gray mentioned getting in touch with Nancy Mayville from NH DOT about getting into the queue to have the Townhouse Bridge fixed. Brief discussion on what is needed in order to get on the list. TA stated she has a call into Nancy but has not heard back.

Public Comments

John Katwick mentioned the talk they had about accounts for the Townhouse being in the general fund and Bob Bridges thought the money should be in its own account. He asked if they had gotten anywhere with that. TA stated she will schedule something with the Treasurer to take care of this.

Chief Krauss stated the 3 new employees started today and will start at the Academy in May. He will get them back in August then they will need five more weeks of training.

Chief Marique stated he called the claims person at Primex with the quote for the repair at the Fire Station and received a preliminary go ahead. Nick does not have a time frame yet.

T. Gray closed public comments and motioned to go back into nonpublic under RSA 91A 3:II (a) through (j). Motion seconded by M. Beaulieu. Motion carried.

T. Gray motioned to come out of nonpublic under RSA 91A 3:II (a) through (j). Motion seconded by M. Beaulieu. Motion carried.

Candace Cole-McCrea re: Citizens Institute on Rural Design: Candace thinks this may be something good for Milton but realizing the deadlines it may not be able to be done this year. There was a brief discussion and the Board agrees it would be good but the town does not have the matching funds of \$7000. Tom stated the Economic Development Committee could take a look at it.

B. Bridges motioned to adjourn at 8:40pm. Seconded by M. Beaulieu. Motion carried.

Respectfully submitted,

Kimberly Ladisheff
Recording Clerk

Chairman Tom F. Gray

Robert L. Bridges

James Michael Beaulieu