

Town of Milton
Board of Selectmen Meeting
June 4th, 2018
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Lucier, Town Administrator; Heather Thibodeau, Recording Clerk; Danielle Marique

Public Attendance: Pat Smith, Lynette McDougall, Roger Libby, Kym Boulanger, Larry Brown, Boab Carrier, Nancy Wing, Billy Walden, Matt Morrill, Richard Krauss

Meeting call to order

R. Thibeault welcomed all in attendance and stated the board would conduct the first of many nonpublic meetings. Motioned to start nonpublic meeting with 91A: 3 II (b). A. Lucier seconded 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(c) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(a) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(d) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(j) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(b) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(c) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(d) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(b) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic 91-A:3 II(b) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen the public meeting, E. Hutchings seconded. 3-0

Recalled public meeting to order with pledge of allegiance.

Sealing of Nonpublic Minutes

R. Thibeault motioned to seal nonpublic meeting minutes 91-A:3 II (a) indefinitely. E. Hutchings seconded 3-0

R. Thibeault motioned to seal nonpublic meeting minutes 91-A:3 II (j) for 6 months. E. Hutchings seconded. 3-0

R. Thibeault motioned not to seal nonpublic meeting minutes 91-A:3 II(b) indefinitely. E. Hutchings seconded. 3-0

R. Thibeault motioned not to seal nonpublic meeting minutes 91-A:3 II(b) for 3 months. E. Hutchings seconded. 3-0

Public Comment

J. Katwick: Thanked Board for their interest in the Historical properties in Town.

L. McDougall: Expressed concerns of the timing of Board of Selectmen meetings.

L. Brown: Expressed concerns of nonpublic topics not just the RSA number classification associated with each session.

Old Business:

- **L. Enterprises**

H. Thibodeau stated the code officer from Rochester conducted an inspection of the property, the report is pending. R. Libby questioned if it were possible to move forward with signing the permit prior to the inspection report. R. Thibeault stated the inspection report was needed prior to a decision on granting the permit including the Board's signatures. K. Boulanger questioned the delay that for many years permits have been signed without any inspection. R. Thibeault stated the Board is following the policy process, once the Board receives the inspection report notification will be made with the next step in the process.

New Business:

- **Morrill & Sons Landscaping Donation Offering**

M. Morrill of Morrill & Sons Landscaping and B. Walden of Branch River Irrigation would like to donate the irrigation system at the Veterans Park to the Town. E. Hutchings motioned to accept the donation of the irrigation system. A. Lucier seconded 3-0.

P. Smith stated reseeding of areas that did not take in the most recent attempt will be done prior to the irrigation system being installed.

- **July Scheduled BOS Meeting Adjustment**

H. Thibeault requested the scheduled Board of Selectmen meeting of July 2nd, 2018 be rescheduled due many staff out with approved time off during that time. A. Lucier motioned to cancel the July 2nd meeting to continue with scheduled meeting dates of June 16th and July 16th, if anything pertinent came up between the two scheduled a meeting would be considered. R. Thibeault seconded. 3-0

- **2018 Dog Warrants**

R. Thibeault stated the 2018 Warrant for Unlicensed Dogs; See Appendix A. R. Krauss stated there are currently 166 unlicensed dogs in Town. A second notice will go out with citations to follow. No official warnings will be given prior to citations.

- **2016 Warrant Article #9 Wording Discussion**

J. Katwick reports holding cemetery plot sales until the wording of the article is correct. H. Thibodeau stated she obtained legal opinion stating the wording is not incorrect however it does not word to all's specifications. Warrant article wording for next year is in process. All monies for cemetery plots are to be collected and put into the general fund and will be encumbered at the end of the year. J. Katwick stated monies intended for perpetual care cannot be taken and put into the general fund. H. Thibodeau stated she would discuss with the Town Attorney for the exact specifications. J. Katwick stated the Right to Inter needs to be in sync with the warrant article for next year.

- **Discussion of Mower Purchase**

P. Smith presented a 1991 Ford closed cab 2 wheel drive mower for purchase of \$15,000. To the Board. Stated that this will be the second season the crew has not had a mower for roadside mowing. The repair and difficulties of repairs of the current machine are due to the age of the current tractor. Reported the flair mower from the current tractor will be used with the new. E. Hutchings questioned the comparisons of the equipment in question. P. Smith stated with searching online everything cost wise is accurate. A. Lucier questioned what was needed to make this new tractor operable. P. Smith stated the only thing needed would be to switch the mowers. A. Lucier motioned to expend \$15,000. For the purchase of the 1991 mower. E. Hutchings seconded. 3-0

Meeting Minutes

R. Thibeault motioned to approve the May 21st, 2018 meeting minutes. E. Hutchings seconded. 3-0

R. Thibeault motioned to approve the May 29th, 2018 workshop meeting minutes. E. Hutchings seconded. 3-0

Expenditure Report

E. Hutchings questioned the Planning Board Public Notice line. H. Thibodeau stated this was due to all of the

public hearing notices that are to be mailed out for each public hearing. E. Hutchings questioned the Highway Professional Services line. H. Thibodeau stated this was for an employee physical. E. Hutchings questioned the Highway Miscellaneous line. H. Thibodeau stated this was for a job posting in the newspaper. E. Hutchings questioned the Solid Waste Equipment Maintenance line. H. Thibodeau stated it is an error in posting and bookkeeping is already aware of the adjustment. E. Hutchings questioned the Library Mileage line. H. Thibodeau stated the Town car has not always been available when needed due to other staff using the vehicle as well as limited mileage use for library employee’s access, to eliminate any backtracking.

Administrator Comments

H. Thibodeau stated there was a Department Head meeting last week with the agreement from all department heads that budget work will be done earlier in the year than last.

Per the Highway department Town road work will start soon. Roads receiving a Shim & Overlay will be Governors Road from Mason Road to Middleton Town line. Jug Hill Road from Hopper Road to Corbette Road. Willey Road, Church Street to Spruce Lane and all of Heron Circle. Roads receiving Chip Seal are North East Pond Road, Cross and McKegey and Hare Road from Thurston to the end of pavement.

Selectmen Comments

A. Lucier: Stated the tour of the Historical Society was wonderful. The building is in need of work but it is well built and has potential and is hopeful things will change for the better.

Thanked J. Katwick for the information on the Town Pound and questioned the next steps.

E. Hutchings: Stated hopes for more involvement is shown for the Historical Society.

Thanked J. Katwick for his work.

R. Thibeault: Stated the Historical Society could use membership and help.

Planning Board meeting to discuss the CIP is scheduled for Tuesday June 5th, 2018.

Requested to receive podium quotes for the next scheduled Board of Selectmen meeting. This would be used for public comment and presentations

Reported the Goal Setting workshop stated a possible new committee was to be formed. There is already a lot happening this late in the year. Scheduled a workshop for June 18th, 2018 to start prior to the nonpublic meeting of the scheduled Board of Selectmen meeting.

H. Thibodeau stated summer kick off is this weekend at the Town Beach.

A. Lucier motioned to adjourn. R. Thibeault seconded. 3-0.

Respectfully submitted;
Recording Clerk,
Danielle Marique

Chairman Ryan Thibeault

Erin Hutchings

Andy Lucier