

Town of Milton
Board of Selectmen Special Meeting
Wednesday, September 16, 2015
Milton Town Hall
Meeting Minutes

In Attendance: Selectman Chair Tom F. Gray, Selectman J. Michael Beaulieu, Selectman Andrew O. Rawson, Town Administrator Elizabeth Dionne.

Public in attendance: Larry Brown, Steve Baker, Rich Krauss, Nick Marique, Betsy Baker, Michelle Beauchamp, Pam Arnold, Tim Long, Bob Carrier, Tom McDougall, Cynthia Wyatt, Steve Panish, Brian Boyers, Kathy Wallingford, Eric Knapp, Dale Sprague, Karen Brown, Lue Snyder.

Chairman Gray called the meeting to order at 5:40pm and the Pledge of Allegiance was recited.

The Board of Selectmen reviewed the following budgets. A power point presentation was made on each budget showing increases and decreases to line items. Those line items without a change were not reviewed and did not have a power point slide.

Treasurer's Budget: Pam Arnold presented the budget at \$9,116.82 which is an increase of \$464.82 representing a 1.7% COLA for the Treasurer and Deputy Treasurer, a FICA increase, a Medicare increase, purchase of Excel software, and an increase in the mileage rate.

Planning/Code Department: Brian Boyers presented the budget at \$87,885.00 which is an increase of \$308.00 representing a decrease in the fulltime salary line due to a staff member change, an increase in the part-time salary line due to a 1.7% COLA and 2% merit, a decrease in FICA and Medicare, an increase in the Membership & Dues line.

Planning Board: Brian Boyers presented the budget at \$1,250.00. No change from the 2015 budget.

Zoning Board of Adjustment: Lue Snyder presented the budget at \$1,085.00. No change from the 2015 budget.

Conservation Commission: Steve Panish presented the budget at \$14,100.00 which is an increase of \$9,428.00 representing the addition of a \$5,000 Legal Defense Fund line to pursue legal action on old poorly created conservation easements. New easement legal defenses are financed via other means. An increase for Ordinance rework and an update of the Master Plan, a decrease to zero in the Supply line, a decrease in Membership/Dues, and a decrease to zero in the Miscellaneous line.

Economic Development Committee: Eric Knapp presented the budget at \$3,500.00. This is a new budget. The fund represents a contract with UNH Cooperative Extension for a local business retention program, an upgrade to the EDC webpage, mailings, advertising, and the potential for matching grant funds.

Budget Committee: Bob Carrier presented the budget at \$1,890.00 which is an increase of \$510.00 representing a \$5.00 increase in the recording clerk fee, the number of meetings requiring a recording clerk, and an increase in Foster's public hearing notice rates.

Welfare Department: Elizabeth Dionne presented the budget on behalf of the Welfare Director who was unable to attend. The budget was presented at \$123,650.00 which is an overall decrease representing a slight increase in the salary line for 1.7% COLA and 2% merit, FICA and Medicare; a decrease in Training, Electricity assistance, Rental payments, Food assistance, Medical assistance, Office supplies and Mileage.

Town Clerk/Tax Collector Department: Michelle Beauchamp presented the budget at \$132,492.00 which is an increase of \$13,908.00 representing increases in the part-time line for 1.7% COLA and 2% merit, an additional part-timer, the Elected line representing a 1.7% COLA and 2% merit, FICA line, Medicare line, Registry of deeds line, and the Professional Services line for King Management/Storage. Decreases in the Training line, Equipment Maintenance line, Equipment Purchase line, and the Mileage line.

Sewer Department: Dale Sprague presented the budget at \$84,072.00 which is an increase of \$1,242.00 representing a slight increase in the Contract Services line, a 6% increase in the Electric line, an increase in the Water line, and an increase in Telephone/Alarm Monitoring line due to a mandated change of alarm monitoring services vs dispatch at the Strafford County Sheriff's Department.

Assessing Department: Kathy Wallingford presented the budget at \$125,109.00 which is a decrease of \$3,969.00 representing an increase in the Salary line for 1.7% COLA and 2% Merit, an increase in the FICA line and Medicare line. Decreases in the Training line, Registry of Deeds line, Legal notices line, Contract Assessor line, Printing line, Supply line, Postage line, Mileage line, Membership/Dues line, and Miscellaneous line.

Library Department: Betsy Baker presented the budget at \$54,111.00 which is an increase of \$1,339.00 representing increases in the Salary line, FICA line, Medicare line, Electricity line, Heat line, Supply line, Postage line, Mileage line, and the Membership/Dues line.

Recreation Department: Karen Brown presented the budget at \$52,916.00 which is an increase of \$4,005.00 representing an increase in the Salary Full-time line for 1.7% COLA and 2% Merit, Salary Part-time line for 1.7% COLA and 2% Merit and increase the part-timer hours from 15 to 20 hours per week for nine months of the year, FICA line, Medicare line, Electric line, Telephone line, and Supply line.

Supervisors of the Checklist: Karen Brown presented the budget at \$3,714.00 which is an increase of \$2,144.00 representing an increase in the Salary Elected line for four elections for appropriate staff.

Trustees of the Trust Funds: Karen Brown presented the budget at \$3,289.00. No change from the 2015 budget.

Contingency and Bonding: Elizabeth Dionne presented the budget at \$63,911.00 which is an increase of \$40,909.00 which represents the annual fire truck bond payment for the 2012 Toyne Fire Truck. This bond payment was previously in the Fire Department Budget when it should have been in this budget and has now been moved into this budget.

Outside Appropriations: Elizabeth Dionne presented the budget at \$21,522.00 which is an increase of \$3,235.00 representing an increase in the Strafford CAP line, Homemakers Health Services line, A Safe Place/SASS line which now entails merger of two nonprofits A Safe Place and Sexual Assault Support Services into one organization, Aids Response Seacoast line,

American Red Cross line, and the CASA line. Decreases in the SASS line which has been zeroed out and merged into the A Safe Place line, and a decrease in the Coast Bus Transportation Services line.

Town Administration Department: Elizabeth Dionne presented the budget at \$275,797.00 which is an increase of \$2,611.00 representing increases in the Salary Fulltime line for 1.7% COLA and 2% Merit for the Bookkeeper and a contractual increase for the Town Administrator, an increase in the Salary Part-time line for a 1.7% COLA and 2% Merit, FICA line, Medicare line, Legal Services line, Professional Services line, Street Lighting line with a 6% increase, Supply line, Postage line due to a 2015 unanticipated postage increase, and the Equipment Purchase line of \$1,000.00 due to a recommendation by the Town's IT Company to replace one hard-drive annually. Decreases in the Training line, the Contract Services line due to a vendor change for payroll, Mileage/Travel line, and the Employee Functions line. The Membership/Dues line doesn't have an amount because the Town is awaiting the NHMA dues amount.

T. Gray moved at 6:52pm to enter into nonpublic session under RSA 91-A:3,II,a,c,d, following a five minute recess. Motion seconded by M. Beaulieu. Motion carried.

Respectfully submitted,
E. Dionne, Town Administrator

Chairman Tom F. Gray

J. Michael Beaulieu

Andrew O. Rawson