

Town of Milton
Board of Selectmen Meeting
July 16th, 2018
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Lucier, Town Administrator; Heather Thibodeau, Recording Clerk; Danielle Marique

Public Attendance: Larry Brown, Pat Smith, Glenn Bailey, Aimee Krauss, Bob Carrier, Maureen Steer, Dale Sprague, Bruce Woodruff, Tim Fountain, Evan Favorite, Nicholas Nirgianakis, Devon Pageau, Jason Behrens, Will Mahoney, Richard Krauss.

Meeting call to order

R. Thibeault welcomed all in attendance and stated the board would conduct the first of many nonpublic meetings. Motioned to start nonpublic meeting with 91A: 3 II (b). A. Lucier seconded 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 2 under 91-A:3 II(e) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 3 under 91-A:3 II(c) E. Hutchings seconded. 3-0

Recalled public meeting to order with pledge of allegiance.

Sealing of Nonpublic Minutes

R. Thibeault motioned to seal two sets of nonpublic meeting minutes under 91-A:3 II (c) indefinitely. E. Hutchings seconded 3-0

Public Comment

G. Bailey: Expressed concerns with abatements and the taxation performance within property taxes.

L. Brown: Expressed concern to let the municipality handle concerns appropriately.

New Business:

- **Milton Police Officer Swearing & Promotion Ceremony**

R. Krauss introduced newly hired Officer W. Mahoney to the board, along with promotion of Officer N. Nirgianakis to Corporal with oath swearing in procedures.

Old Business:

- **GIS**

B. Woodruff reported two companies had responded to the original bidding process the Town has established for the GIS program. Introduced T. Fountain of CAI to the board. T. Fountain stated the total amount to set up CAI's GIS programming would be \$12,950. This includes converting and developing Town wide data, staff tools designed for login and document uploading options, along with web base access. A. Lucier questioned what other options the company offers. T. Fountain stated any data preexisting will be converted to one set of data. B. Woodruff stated this will be a tool for residents to review and research at home with more answers and better ease than current options. E. Hutchings questioned annual hosting fees. T. Fountain stated the server would be \$2,400 annually and \$500 annually for document uploading tool used as support to the users and login assignments. E. Hutchings motioned to approve and

sign the contract for CAI. A. Lucier seconded. 3-0 H. Thibodeau thanked B. Woodruff for all his work with this project.

New Business:

- **Sewer Expansion to Exit 17**

E. Hutchings stated the Economic Development Committee is in the process of the Economic Revitalization Zone for the area of Exit 17, questioned what the associated costs are to expand sewer to the area for new business growth. D. Sprague stated personally he wouldn't expand sewer until water was locked into the area first as water is the more difficult of the two to complete. Stated years ago the average cost was approximately 1million dollars per mile and questioned what the funding sources would be, that grants were typically available with research. E. Hutchings stated this would be a project adopted in with the CIP. P. Smith stated that the exact projects and dollar amounts do not need to be set prior to adopting into the CIP that it was a process and including the expansion would be the first step. A. Lucier questioned the wording exempling "up to exit 17" or for more broader specifics of the system to not limit anything "future expansion of sewer system". P. Smith stated tax dollars do not have to be spent for the funding of most projects that grants were the biggest funding source. R. Thibeault suggested D. Sprague speak with B. Woodruff the Town planner for verbiage and specifics of how to proceed with the CIP process. H. Thibodeau stated a project like this is extremely important for the future of the Town and urged D. Sprague and B. Woodruff to discuss things further.

- **Conservation Committee MOU**

H. Thibodeau stated the Conservation Committee and Moose Mountain Regional Green Ways will have a MOU to sign once completed that minor revisions were still being made and it has been under legal review. A. Lucier motioned to accept and sign MOU once it is available and completed. E. Hutchings seconded. 3-0

- **Economic Development Committee Resignation Letter**

A. Lucier motioned to accept J. Avery's resignation letter from the Economic Development Committee. E. Hutchings seconded. 3-0. E. Hutchings thanked J. Avery for his time and dedication to the Town and the EDC.

- **Governors Road Trucking Discussion**

A. Lucier expressed concern with truckers using town roads specifically Hare, Governors and Nutes Roads for thru trucking, questioned the process involved in eliminating this issue and preserving as well as protecting the Towns investments. P. Smith stated he wasn't sure of the exact weights but knows other towns follow RSA's with specific weight limits. Stated as an example the common dump truck without load is roughly 9-10 tons a tractor trailer truck loaded is roughly 50 tons. Currently the only ordinance set is the spring time heavy hauling restrictions for 8ton traffic. R. Thibeault stated and urged the need to be reflected back to safety concerns and road damage in order to create an enforceable ordinance. H. Thibodeau suggested P. Smith and R. Krauss discuss options to try and establish a plan. P. Smith stated information would be presented for the next scheduled Selectmen meeting.

- **Highway Department Pick-up Truck Purchase**

P. Smith stated with the CIP approval from town vote for this year he requested 3 quotes; Rochester Ford, Portsmouth Ford and Grappone Ford. Of the three requested only two responded; Rochester Ford and Grappone Ford. Rochester Ford quoted \$36,000 for a regular cab pickup truck and \$38,000 for an extended cab pickup truck. Though Grappone Ford was approximately \$700 less, felt Rochester Ford was a better decision as to keeping business more

local to the Town. A. Lucier questioned if the quotes given were specific to State bids. P. Smith stated they were and State bids were typically \$8-10,000 less than street quotes. A. Lucier questioned the amount the CIP approved. P. Smith stated the article was approved with \$40,000. R. Thibeault motioned to accept the Rochester Ford quote for the extended cab pickup truck for \$38,631. A. Lucier seconded. 3-0

- **Sell of Highway Department Equipment**

P. Smith stated he would like to try and sell some of the equipment the Highway Department is not using, suggested posting on Craig's list for faster sales and requested the assistance of the Town Administrator to handle posting and selling. E. Hutchings suggested the Highway Department/P. Smith's secretary handle posting and selling as it would best fit within her daily realm of things than the Town Administrators. R. Thibeault suggested pricing of items be determined by P. Smith the Department of Public Works Director as he is most familiar with the equipment and standard pricing. A. Lucier motioned to approve P. Smith to price and sell the equipment. R. Thibeault seconded. 3-0

- **POW License Plate Discussion**

R. Thibeault stated a Towns person had brought this to him and with further research discovered many towns have adopted RSA 261. There are no state charges for POW, Purple Heart Honorees and Pearl Harbor Survivors only Town fees associated are valid. A. Lucier motioned to wave all town fees for POW, Purple Heart Honorees and Pearl Harbor Survivor license plate holders. E. Hutchings seconded. 3-0

Meeting Minutes

E. Hutchings motioned to approve the June 4th, 2018 meeting minutes. A. Lucier seconded. 3-0

Other Business

- R. Thibeault motioned that the Board of Selectmen will write a letter to the NH Solar Garden. A. Lucier seconded. 3-0
- R. Thibeault motioned that B. Woodruff serve as the Zoning Administrator effective July 17th, 2018. A. Lucier seconded. 3-0
- R. Thibeault stated within previous discussions it was decided to wait and not continue any work or renovations to the Plummers Ridge School House. Stated this was a previous project P. Smith was working on and has materials to complete outside renovations, questioned how the Board wanted to continue. E. Hutchings questioned if the clapboards were not replaced, would more damage to the building occur. P. Smith stated there is damage to the roof and currently leaking and planned for that portion of the project to be completed next year. Stated he has approximately \$800 into this project this year and felt that under Government Buildings it was his discretion to complete the renovations and move forward with decisions. R. Thibeault stated he would like to wait and see what the definite plan was for the building including its final location before more work is completed on it. E. Hutchings stated the Townhouse Committee's project of revitalizing the Town House building are near completion perhaps this would be a new project for the committee to take under like what was done so nicely with the Town House building. A. Lucier would like to halt any progress, suggested tabling until a decision on its location was determined.
- H. Thibodeau stated there will be a warrant article for 2019 to handle the perpetual care funds associated with the cemetery committee, per legal opinion currently until the article is in place two separate payments are to be made to cover all costs, Perpetual care is to be separated.
- E. Hutchings questioned the couch on Route 125 and the chair further north on Route 125 that appear to have been left after residents moved or no longer wanted; questioned the process to

clean them up and take care of them. P. Smith stated Route 125 is a state road it would be up to the state crew to address if they are in fact in or on the roadway. R. Thibeault stated if they are on property it would fall under the code enforcement. H. Thibodeau stated that if they are on personal property they are able to do as they wish but would send the Code Enforcement Officer out to look at the items in question.

Expenditure Report

A. Lucier suggested to table the expenditure report until the next meeting.

Administrator Comments

H. Thibodeau reported abatement checks were mailed out Monday July 16th, 2018 and over \$25,000 was distributed.

The budget process has begun.

It has been brought to her attention members of the Board will not be in attendance of the August 8th, 2018 meeting to continue the scheduled for August 20th, 2018.

Selectmen Comments

E. Hutchings: Stated the Economic Development Committee and UNH Coop have been working closely and happy with how things are progressing.

R. Thibeault: Stated the Milton Mills 4th of July parade went very well despite the weather being as hot as it was.

Stated the Historical Society is still in need of members.

A. Lucier motioned to adjourn R. Thibeault seconded. 3-0

Respectfully submitted;
Recording Clerk,
Danielle Marique

Chairman Ryan Thibeault

Erin Hutchings

Andy Lucier