

Town of Milton
Board of Selectman Meeting
Tuesday, September 9th, 2015
Milton Town Hall
Meeting Minutes

Members in Attendance: Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator **Also in Attendance:** Toni McLellan, Recording Clerk

Public in Attendance: Pat Smith, Pam Smith, Richard Krauss, Colleen Bessette, Eric Knapp, Gordy Maness, Larry Brown, Bob Carrier, Rick Bessette, George Knapp, David Carpus, John Katwick, Andrew Kellar

Chairman Gray called the meeting to order at 6:00pm and welcomed everyone.

The Pledge of Allegiance was recited.

Acknowledgements

Passings

John Pratt Jr.

A moment of silence was observed to honor the deceased and his family.

Birthdays

Allison Lawrence	Library
Jeffrey Comeau	Fire Department
John (Andy) Lucier	Fire Department
Carol Martin	Tax Collector/Town Clerk
Jason Beherns	Fire Department
Rachael Cote	Welfare Department
Patrick Smith	Highway Department

Chairman Gray thanked the employees for their service to the town and the people of Milton, and wished them a very happy birthday.

New Business

Wade Foss, Town Mechanic Re: Loader - On behalf of the town, Chairman Gray thanked W. Foss for his service to the town of Milton and presented him with a plaque for 20 years of service.

Police Chief Krauss Re: 2015 Dog Warrant – Chief Krauss provided an update on the status of dog warrants. Initially, there were 329 unlicensed dogs. As of September 1, 2015, only 11 remained unlicensed. Of the 11, 5 owners have been cited and issued summons. For the remaining 3 owners, 2 will be issued court summons. The remaining owner has not been located.

Chuck Therriault Re: Proposed Industrial Site – Mr. Therriault would like to install an industrial park off Exit 17 of Route 16. He is requesting an easement from the town. The business he is proposing will be for the construction of modular structures. He stated that the business will employ 200-250 people. The facility will be 200,000s.f. He has requested that the BOS consider an easement across land (Tax Map 45, Lot 70). M. Beaulieu made a motion for the Board of Selectman to consider the request of Charles Therriault for an easement across land of the town known as tax map 45, Lot 70 subject to the following conditions:

- 1) Mr. Therriault provided the town with an attorney's opinion that the town owns clear title to the property and that Mr. Therriault pay the town all legal fees incurred in having that opinion reviewed by its attorney. The opinion is to be provided to the town within 45 days of the date of the vote.
- 2) Mr. Therriault prepares and files a completed site plan with the town Planning Board and obtains Planning Board approval.
- 3) Mr. Therriault meets all conditions imposed by the Milton Planning Board in the consideration of the Site Plan prior to the granting of any easement.
- 4) The easement will not be exclusive, but may include the use by other landowners.
- 5) Mr. Therriault shall pay all costs of construction and permitting and provide adequate security to the construct of the easement as may be established by the Planning Board and/or the Board of Selectman.

A. Rawson seconded the motion. Motion carried.

Chairman Gray provided a copy of the conditions to C. Therriault.

Public Hearing (6:30pm) on Fee Schedule Amendments in the Solid Waste Facility (In accordance with RSA 41-9) - The purpose of the public hearing was to receive public input on a proposed amendment to the Fee Schedule in the Solid Waste Facility and Mandatory Recycling Ordinance. The proposed amendment is with the Scale Fees at the Transfer Station. A copy of

the proposed Fee Schedule amendment is available at the Public Works office of the Director and the Town Hall.

Public Comments

L. Brown complimented the Transfer Station for their day-to-day courtesy and for the clean appearance of the Station. He stated that the way things stand; the Fee Schedule is already subject to change without notice. Given this, he wondered why the Public Hearing was necessary. He inquired as to how many stickers are in circulation. He inquired as to how many people are bringing in 50lb loads every day. P. Smith stated that the town absorbed 12 tons at 8 cents/pound last year that were under the 60lb free limit. That amounts to almost \$2,000.00. L. Brown handed out sample generic forms that he put together. His proposed form requires no date, no cost, no printing. It would be a Town of Milton monthly Transfer Station use ticket and would be good for one 50lb credit/month and would expire December 31st every year. The cost would be \$5.00.

P. Smith provided reasoning at the previous BOS meeting for the change in Fee Schedule. He stated that Farmington budgets over \$200,000/year for trash management and New Durham budgets \$235,000/year for trash management, while Milton budgets \$184,000/year for trash management. All have similar populations. He stated that one way or another, the town will pay for trash management. There are a few ways to go about accomplishing this. He is requesting a decision from the BOS as to how they would like to proceed.

D. Carbis stated that he has used the scale quite a bit lately for work he is doing on a barn. He likes the idea that L. Brown presented.

Chairman Gray stated that he likes the idea that L. Brown brings forth, but stated that it would require people power to track the tickets.

L. Brown stated that the onus for tracking would be on the resident bringing in the trash. If the owner does not bring in the card, the owner would have to pay.

G. Maness likes the idea that L. Brown presented. However, he felt that it would put an additional burden on the staff at the Transfer Station. Moreover, people taking advantage of the system currently will still find a way to take advantage.

D. Carpus agrees that it will put more stress on the staff at the Transfer Station.

G. Knapp stated that the BOS has the authority to change the fees without notice.

G. Knapp stated that at the last meeting, it was agreed that the town would do away with no charge at the Transfer Station. He likes the idea of making and selling the stickers, but it would put a time burden on town staff.

A. Rawson stated that he appreciated the efforts of L. Brown in thinking about the matter and making sample tickets.

D. Carpus inquired about where the approval for putting the scale in place came from. The amount of labor for having everyone go across the scale vs. making the stickers is a lot less.

P. Smith stated that per vote of the BOS at the last meeting, it was decided that everyone will have to go across the scale. In addition, he felt that it would take more effort (two people) to institute the sticker method suggested by L. Brown. The bottom line remains that the town of Milton will pay for trash management. He is requesting a decision from the BOS letting him know what option they would like to use to pay for trash management.

A. Rawson stated that he checked with Dover and Hampton. He reported that they have scales and do not give 60lbs free of charge. He echoed the thoughts of G. Knapp.

M. Beaulieu stated that the fees charged in Milton are still a deal.

M. Beaulieu thanked L. Brown and P. Smith for their work on this effort.

Chairman Gray closed the public hearing at 7:06pm.

M. Beaulieu made a motion to approve the amended fee schedule at the Transfer Station. A. Rawson seconded. Motion carried.

Chairman Gray stated that the section stating that the Fee Schedule is subject to change without notice may be removed from the clause.

Town Forest Committee Re: Approval for Grant - The Town Forest Committee was seeking approval to apply for a Moose Plate non-matching grant for the parcel on Casey Road. Funding would be used in part for signage, and for Forester fees. M. Beaulieu made a motion to authorize the Town Forest Committee to move forward with applying for a Moose Plate non-matching grant. A. Rawson seconded. Motion carried. Members of the Committee stated that they have had a number of conversations with Moose Mountain Regional Greenways and NH Fish and Game and that their “needs list” is in progress.

Decision on Color Photocopier for Town Hall - Duane Curry, Seacoast Business Machines, was present to answer questions about the decision on a color photocopier at the Town Hall. He

reiterated some things he shared at the August 15th, 2015 meeting. His proposal is to install a color photocopier and remove an older copier. Currently, there are two copiers; one outside E. Dionne's office and one in the Planning Department. The copier in the Planning Department is the older copier, and the cost is \$89.00/month. D. Curry is proposing to take the older photocopier (450) out and move the newer unit (453) to its place. He will also put in a completely new unit. The new unit will be color, and black and white. He is offering the first 90 days free. The cost to the town will be \$175.00/month rather than the \$89.00/month for the older unit with 22 months left on the contract. The town will be charged for color only when color is used. The additional cost to the town would be \$76.00 over what is paid now (\$89.00). He will freeze the service cost for 5 years. The cost would be 6 cents/copy, which is much less costly than having to go elsewhere for color copies. E. Dionne stated that she would prefer to have the ability to make color copies at the Town Hall. M. Beaulieu inquired as to what the cost would be in a month where no color copies were used. D. Curry stated that the town would only pay for color when it is used. Paper and staples would be the only costs the town would incur. E. Dionne stated that the extra cost (for a color photocopier) is not included in the current budget, but it could be budgeted in next year. Chairman Gray stated that he thinks it would be good to have a color copier at the Town Hall; however there is still an extra charge of \$76.00/month. M. Beaulieu requested some additional time to take the matter under consideration.

Town Clerk Re: Dog License Repayment - On Thursday, June 11th, 2015, Robin Dupuis licensed her dog (Tag # 15-0868) and was charged late fees. She had forgotten that she had licensed her dog online February 13th, 2015. M. Beauchamp requested a motion from the BOS to authorize the Bookkeeper to refund R. Dupuis in the amount of \$36.50. M. Beaulieu made a motion to authorize the Bookkeeper to refund R. Dupuis for dog license (Tag #15-0868) in the amount of \$36.50 from the Ereg account. A. Rawson seconded. Motion carried.

Town Clerk Re: Online Motor Vehicle Transaction – On Wednesday, August 26th 2015, Wanda Larochelle registered her 2005 GMC Yukon online, which had already been registered on July 22nd, 2015. M. Beauchamp requested a motion to authorize the Bookkeeper to refund W. Larochelle in the amount of \$211.20 from the Ereg account. M. Beaulieu made a motion to refund W. Larochelle in the amount of \$211.20 from the Ereg account. A. Rawson seconded. Motion carried.

Burns Contract Approval for Sewer Department - M. Beaulieu made a motion to approve the contract with Burns Security as stated in the letter. A. Rawson seconded. Motion carried.

Approval of Minutes

August 17, 2015 – Regular Meeting Minutes – M. Beaulieu made a motion to approve the minutes as written. A. Rawson seconded. Motion carried.

August 17, 2015 - Nonpublic Meeting Minutes – 1st Session - M. Beaulieu made a motion to approve the minutes as written and to release Items 2 and 4 to the public and to seal the remainder of the minutes indefinitely. A. Rawson seconded. Motion carried.

August 17, 2015 – Nonpublic Meeting Minutes - 2nd Session – M. Beaulieu made a motion to approve the minutes as written and to seal them for an unspecified amount of time as the issues are ongoing. A. Rawson seconded. Motion carried.

August 24, 2015 – Nonpublic Meeting Minutes – M. Beaulieu made a motion to approve the minutes as written and to seal them indefinitely. A. Rawson seconded. Motion carried.

Expenditure Reports

E. Dionne reported that she sent out what remains in the budget about one week ago.

Administrator Comments

E. Dionne – NH Solar Garden (taxing the equipment on 2 solar projects) – Andrew Kellar from NH Solar Garden was present to explain the taxation of equipment and to provide an update of the Milton project. At the last meeting when he was present, he talked about the rebate. This was a big hurdle (one of the other solar projects in the state did not receive approval) but with the help of E. Dionne, the rebate has been approved. Eversource has given their approval. The sign-off by the NH DES is pending. He hopes to have the final signature this week. Everything is proceeding forward with permits. One remaining piece of the equation is the incremental tax treatment of the equipment. There is a standard draft pilot agreement. The town Boards are allowed to enter into these agreements if they find them to be a good fit for the town. They are allowed to go out 20 years with the agreement. He requested permission to move forward with the process. He inquired as to what the next step would be. E. Dionne stated that a motion to hold a public hearing would be needed. M. Beaulieu made a motion to move forward in scheduling a public hearing in accordance with RSA72:74. A. Rawson seconded. Motion carried.

Re: Hiring Salary Structure: E. Dionne discussed the subject at the last meeting. The BOS had indicated that they needed some time to take the matter under consideration. She was following up and inquired as to whether to add COLA that is issued each year to the minimum and maximum scales. Her recommendation is to make it effective immediately. There will be no retroactive pay. Chairman Gray moved to add COLA to the minimum and maximum scales effectively immediately. M. Beaulieu seconded. Motion carried.

Re: Draft Letter to Cynthia Wyatt Re: Piggott Hill Road – E. Dionne presented a draft of a letter addressed to Cynthia Wyatt letting her know that Piggott Hill Road is a Class V road (town maintained) beginning at Allen Hastings Way and traveling uphill for 2,250 feet. This was in accordance with a Town Meeting vote (article 18) at the 2002 Town Meeting. The general consensus of the BOS was that they were in agreement with the letter. The BOS signed the letter.

Re: Welfare Work Schedule - The work schedule was approved for 3, 8hr days/week. However, the Welfare Director has been budgeting for 25 hours/week. M. Beaulieu made a motion to approve budgeting for 25 hours/week work schedule. A. Rawson seconded. Motion carried.

Re: Budget Meetings – E. Dionne requested 3 dates for budgeting meetings and presented some possible dates for BOS consideration. The decision was to hold the meetings on Monday, September 16th, 23rd, 28th, 2015 at 5:30pm. E. Dionne will send an email reminder.

Re: Milton Pride Day – Milton Pride Day will take place on Saturday, September 12th from 11am-2pm at the Elementary School.

Selectman Comments

A. Rawson – PTA – Re: Milton Pride Day - The PTA has asked him to shut down School Street from 11am-3pm, due to the horse rides. The BOS agreed to shut the street down from 11am-2pm. Chief Krauss will need to be informed.

Re: Town Basketball Hoops - He thanked P. Smith and the Highway crew for installing the basketball hoops at the Town Beach.

Re: John Locke – J. Locke (town resident) has donated 2 commercial grade picnic tables for the playground in honor of his son who passed away from cancer. The cost of the tables was \$2,000.00 (for both). A. Rawson stated that he was grateful for the donation and made a motion to accept the donation of picnic tables from J. Locke. M. Beaulieu seconded. Motion carried.

M. Beaulieu – Jerry Coogin will send information to M. Beaulieu on the Economic Development Program (benefits).

Re: China Pond – He spoke with the new owner of China Pond/Ray's Marina about what he would like to do with it. The new owner is considering a restaurant or a laundromat.

Re: Town Storage/Securing Town Records – He suggested that town employees remove items stored upstairs in an effort to clear the space of unnecessary items. There are old printers no longer used, among other items. He stated that with regard to the layout in the Town Hall, things such as sensitive tax information should be in a more secure space. In addition, the way the current layout is, K. Ladisheff must discuss sensitive information within the course of a normal business day within ear shot of other people. Currently, there are just the cubicle walls; a permanent wall might be better for soundproofing. At this point, he is seeking ideas. Chairman Gray agreed with M. Beaulieu and stated that he never liked the layout of the building and is not

fond of the cubicles. M. Beaulieu has spoken with staff to get their thoughts on the matter. M. Beauchamp suggested seeking input from every department.

Re: Credit Cards – There are 4 town credit cards for 4 (Fire, Police, Administration and Recreation) different departments. They all have the same account. He inquired about having separate accounts for separate departments. A. Rawson stated that the Recreation Account comes from a revolving fund. The other three come from a general fund. E. Dionne stated that everyone has their own account number. The Recreation Department has had an issue with some late fees. A. Rawson stated that the credit card was changed without the approval of the Recreation Department. They are the expending agents so their decision was to return to the previous (Bank of America) credit card. It was the decision of the BOS to change the credit card system awhile back. E. Dionne reminded the BOS that whatever the decision is with the credit cards, the purchasing policy must be followed, and if the decision is to return to the Bank of America card, only the town governing body can make that decision, not any one Department.

Chairman Gray – stated that he will have a Planning Board update at the next meeting

Public Comments

J. Katwick – He stated that he received a letter from the Division of Historical Resources. He read the letter. They thanked him for applying for the NH Conservation License Plate grant. They suggested that he reapply in 2016. They stated that had there been more funding available, the Milton project would've been funded. The town will not be getting the grant for the Milton Townhouse restoration. He stated that he will re-apply for the grant in the future.

J. Katwick – He stated that with regard to the Town Pound, it is a problem for the town to fix it due to the unresolved issue of whether it is on private or town land. He provided a quick history. It was built (using wood) in 1804. In 1823, the Town Pound was rebuilt (with stone). In 2005, there was a letter to the BOS explaining the need for repair; two sections having collapsed. Minor maintenance on the Pound (mowing, trimming, and replacing some items) has occurred for the past 15 years. The purpose of the letter was to bring the state of the Town Pound to the attention of the BOS. J. Katwick shared a quote obtained previously for restoration for \$10,000.00. He received another quote more recently for \$2,500. 00. He will pursue another quote. He has not done any research to date with the Registry of Deeds. Chairman Gray agreed it was an important site for restoration and that the town should move forward.

M. Beauchamp reminded everyone that the State Primary is being held on September 22nd, 2015 (at the church).

L. Brown stated that with regard to the donation of picnic tables that it is time to start thinking about the next generation of trees. The trees there are reaching maturity. In terms of the easement, he stated that he was concerned about the terms of the agreement.

Chairman Gray stated that the terms were brought forth by the Town Planner and vetted by the Town Attorney.

Chairman Gray closed public comment at 7:55pm.

Adjournment

Chairman Gray made a motion to go back into nonpublic session at 7:56 pm under RSA 91-A: 3, II (a) following a 5-minute recess. M. Beaulieu seconded. Motion carried.

Respectfully Submitted,

Toni McLellan
Recording Clerk

Chairman Tom F. Gray

James Michael Beaulieu

Andrew O. Rawson