

Town of Milton  
Board of Selectman Meeting  
Monday, May 4th, 2015  
Milton Town Hall  
Meeting Minutes

**Members in Attendance:** Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator **Also in Attendance:** Toni McLellan, Recording Clerk

**Public in Attendance:** Karen Golab, Sean Skillings, Eric Knapp, Tim Long, Michelle Beauchamp, Larry Brown, Richard Krauss, Betsy Baker, Lynette McDougall, Thomas McDougall, Ari Goldenberg, Janice Long

Chairman Gray called the meeting to order at 6:01pm and welcomed everyone.

The Pledge of Allegiance was recited.

**Acknowledgements**

**Birthdays -**

Evan Favorite – Police Department  
Gerald McKay – Fire Department  
Pamela Arnold - Treasurer  
Jarrod Wheeler – Fire Department  
Andrew Rawson – Board of Selectman  
Norma Corrow – Tax Collector

Chairman Gray thanked the employees for their service to the town and the people of Milton and wished them a very happy birthday.

**New Business**

**Conservation Commission Appointments -** Chairman Gray conducted the swearing in of Sean Skillings as Conservation Commission member.

Chairman Gray conducted the swearing in of Karen Golab as Conservation Commission member.

M. Beaulieu stated that at the last Town Forest Committee Meeting, Les Elder was sworn in as Town Forest Committee Member.

**585 White Mountain Highway Re: Sewer Department Fees** - D. Sprague was present at the last meeting to discuss how to assess charges for the 3 new businesses at Ray's Marina. His recommendation was to charge 2 Equivalent Residential Units' (ERU's)/business for 3 new businesses on the west side of Ray's Marina. M. Beaulieu moved to accept D. Sprague's recommendation to charge the west side of Ray's Marina at 6 ERU's (2 ERU's/business). A. Rawson seconded. Motion carried.

**Michelle Beauchamp Re: Approval of the King Information Systems Inc. Contract for Records Management** – M. Beauchamp inquired if she had permission to go ahead with the contract with King Information Systems Inc. It is already in her budget. King Information Systems Inc. will document, record and organize information which will help with the lack of space downstairs. M. Beaulieu made a motion to approve M. Beauchamp moving ahead with the contract. A. Rawson seconded. Motion carried.

**M. Beaulieu invited Chief Krauss to talk about Vehicle Use Policy.** The current vehicle policy forbids the Police Dept. to have anyone in the vehicle that is not a Police Dept. or Government Employee. He stated that other towns have a "Ride-a-Long" Policy. He requested something similar. The Ride-A-Long program would have an application to be approved by the Chief of Police and a waiver of liability for the town. Chief Krauss provided a copy of his policy to the BOS. M. Beaulieu called for a review of the vehicle policy to accommodate this request. E. Dionne and Chief Krauss will work together on a draft.

### **Approval of Minutes**

April 20, 2015 – Regular Meeting Minutes – M. Beaulieu made a motion to approve the minutes as written. A. Rawson seconded. Motion carried.

April 20, 2015 – Nonpublic Meeting Minutes– M. Beaulieu made a motion to approve the minutes of the 1<sup>st</sup> session as written and to seal paragraph one indefinitely. M. Beaulieu made a motion to approve the minutes, 2<sup>nd</sup> Session, as written and abide by each item individually (as written) for whether to seal them or not. A. Rawson seconded. Motion carried.

April 22, 2015 – Special Meeting Minutes – M. Beaulieu made a motion to approve the minutes as written and to release them to the public. A. Rawson seconded. Motion carried.

### **Expenditure Reports**

E. Dionne reported that expenditures are on target.

### **Administrator Comments**

E. Dionne - At one of the recent meetings, the BOS discussed getting together with the School Board. She is asking for dates prior to July 1<sup>st</sup>, 2015. The BOS agreed on June 9<sup>th</sup> or 10<sup>th</sup>, 2015. She will take these dates to the School Board.

#### 5.4.15 BOS

Les Elder was unable to attend the meeting tonight, but inquired about the Warrant Article for the library renovation. The Warrant Article passed for \$20,000.00. E. Dionne will move the money into the appropriate account.

Re: The Warrant Article for engineering for the proposed Fire Station for \$143,000.00. The Fire Chief is requesting that the money be released to pay the bills. E. Dionne provided a list to the BOS of bills that need to be paid from this money (anything over \$5,000.00 must be approved by the BOS). The current total in charges is \$120,200.00. There may be other charges later in the year.

Re: Town Hall Vehicle Policy –The BOS currently has Draft 3 of the policy. The BOS agreed to adopt the policy this evening. It can be amended at another time if need be. M. Beaulieu made a motion to adopt the Town Hall Vehicle Use Policy. A. Rawson seconded. Motion carried.

Re: Annual questionnaire from the Auditor – E. Dionne requested that the BOS review the document. Once it is completed, the Chair of the BOS and the Town Administrator will sign the questionnaire.

The Recreation Department is proposing a reorganization of the Department to 2 summer camp Co-Directors at \$10.00/hour each. The Recreation Director feels that the reorganization would work better for the number of children at the camp. The hours for the Activities Coordinator would be decreased and the Lifeguard Counselor position would be eliminated. This reorganization would allow a more smooth operation of the Camp 3 Ponds. A. Rawson moved to reconstruct the leadership roles of the Camp 3 Ponds staff. M. Beaulieu seconded. Motion carried.

#### **Selectman Comments**

A. Rawson – He reported that the gates were moved at the town beach and the first game has been played. He thanked all the parents and kids that came out to get both fields up and running.

He inquired about the status of the recording equipment from Metrocast. E. Dionne stated that the rest of the equipment should be in this week.

B. Baker stated that the egress on the library is in the process of being removed and the upstairs is now closed. The siding on the southeast side has been completed. The foundation has been cleaned and repointed. It all looks great so far.

M. Beaulieu - He is going to Concord to oppose budget cuts with regard to Community Partners. He will represent the BOS and the town of Milton.

Re: Town Forest Committee – The Committee voted on changing the name from The Town Forest Committee to the Casey Road Committee, but it is back to the name of Town Forest Committee.

Les Elder was sworn in at the Town Forest Committee Meeting which made this committee a 6-member committee. The Committee must have an odd number of members, so they are seeking a new member. Chairman Gray made a motion to change the Town Forest Committee to a 7-member board. A. Rawson seconded. Motion carried. They also discussed signage at the meeting. He felt that it was important for one Conservation Committee member to attend the Town Forestry Committee meetings. He will continue to provide updates on this Committee.

He attended an all-day course taught by the Office of Energy and Planning. He reported that there was a lot of useful information shared at the course.

He reported that expenditures this week totaled \$55,676.34.

Chairman Gray – stated that he saw a couple comments on Facebook that the Boat Launch wasn't open yet. A. Rawson will look into this. It typically opens Memorial Day.

He thanked A. Rawson for his work at the Town Beach.

### **Public Comments**

B. Baker – announced that the Milton Free Public Library will be open on Memorial Day after the ceremony. Work being done on the library can be seen at that time.

L. Brown stated that approximately 6-months ago, there was a discussion on unsealing sealed meeting minutes. He inquired as to where this process was at. Chairman Gray stated that the process has been ongoing during nonpublic sessions. The minutes provide a list of the meeting minutes and their status. He also stated that he is interested in a certain parcel in town and discussing a real estate sale for which he is willing to contribute to purchase of the property. E. Dionne stated that this item qualifies for nonpublic session under RSA 91 A: 3 II (d). There will be a discussion of this item in the nonpublic session tonight.

There was clarification on the Lifeguard at the Summer Camp. Counselor 2 will be acting as a Lifeguard at Camp 3 Ponds.

Chief Krauss - Reported that the DWI patrol started this past weekend. This patrol will take place on Fridays, Saturdays, and Holidays through the second week in September. There will be a cruiser out on those days from 9pm-3am. Speed Patrols will start again next month. All patrols have been successful so far. There have been slow downs in speed and aggressive driving, but

they have noted an increase in distracted driving. They are handing out flyers on the new hands-free law going into effect this July.

Chairman Gray closed public comment at 6:52 pm.

**Adjournment**

Chairman Gray made a motion to go back into nonpublic session at 6:53pm under RSA 91-A: 3 II (d) following a 5-minute recess. M. Beaulieu seconded. Motion carried.

Respectfully Submitted,

Toni McLellan  
Recording Clerk

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Chairman Tom F. Gray

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James Michael Beaulieu

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Andrew Rawson