

Town of Milton
Board of Selectmen Meeting
September 10th, 2018
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Lucier, Town Administrator; Heather Thibodeau, Recording Clerk; Danielle Marique

Public Attendance: Larry Brown, Aimee Krauss, Bob Carrier, Nicholas Nirgianakis, Tom McDougall, Richard Krauss.

Meeting call to order

R. Thibeault welcomed all in attendance and stated the board would conduct the first of many nonpublic meetings. Motioned to start nonpublic meeting with 91A: 3 II (c). A. Lucier seconded 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 2 under 91-A:3 II(j) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 3 under 91-A:3 II(j) E. Hutchings seconded. 3-0

R. Thibeault motioned to reopen public meeting to continue in nonpublic item 3 under 91-A:3 II(c) E. Hutchings seconded. 3-0

Recalled public meeting to order with pledge of allegiance.

Public Comment

L. Brown: Expressed gratitude to all who had helped with the primary vote set up and planning.

New Business:

- **Milton Police Officer Swearing & Promotion Ceremony**

R. Krauss introduced newly hired Officer C. Dussault to the board and performed the oath swearing in procedures. A. Lucier motioned to accept Officer Dussault's appointment. E. Hutchings seconded. 3-0

- **Update Personnel Policy**

H. Thibodeau stated per recommendation and discussion with Chief Krauss to table acceptance of section 4.7 for further wording configuration. A. Lucier motioned to approve section 1.4. R. Thibeault seconded. E. Hutchings questioned if background checks were for all employees regardless their position. H. Thibodeau stated all new employees will undergo background checks. Motion passed 3-0

- **Insurance Buyout Discussion**

H. Thibodeau stated currently the insurance buyout for full time employees is \$3,200. Most of the budget is due to insurance costs alone and would like to try and make some adjustments to help offset the costs. A. Lucier questioned how many take the buyout option. H. Thibodeau stated 4 employees, where 17 employees receive Town insurance. E. Hutchings questioned if gender demographics were known for those taking insurance benefits. H. Thibodeau stated no, it is not broken down by any demographics. A. Lucier stated he would like to see more Towns input to receive a better gauge of amounts. E. Hutchings motioned to table until the September 24th, meeting to look into same size towns for comparisons. A. Lucier seconded. 3-0

- **Recreation & Boat Launch Discussion**

A. Lucier stated the Recreation Commission seems to be doing a fantastic job thus far this year. Expressed he is not in favor of the State taking over the boat ramp. R. Thibeault stated the beach would still be Town owned and operated it would simply be the boat ramp at the State digression. A. Lucier stated tax payers pay for the beach within taxes wishes not to take it away from them and agrees tax payers should not be obligated to pay to use the Town Beach. R. Thibeault stated many lakes in the local area offer a free State maintained boat ramp/access. E. Hutchings stated that on Labor Day there was 503 patrons who attended the beach and the Maintenance personnel was responsible for parking vehicles over the 4th of July to help keep things orderly. A. Lucier questioned the boards thoughts on waiving the beach fee for tax payers. R. Thibeault stated money from the boat launch should go back to the maintenance and not be collected together with the beach admission. Operating expenses should be broke down into the operating budget. A. Lucier stated the recreation office should be closed at the same time as the beach. E. Hutchings stated she would like to see the Rec. Director present for discussion. A. Lucier stated for the next meeting the revenue, expenditures and season pass revenue would be needed for the next scheduled Board of Selectmen meeting September 24th.

- **Town Report/Election Dates**

A. Lucier stated that lots of information used to be printed in the Town Report years ago and would like to see things back to the way they used to be. Owned property list with assessments were always included in the report. All employees of the Town should be disclosed not just main department heads. Towns people who were delinquent on taxes were also disclosed. Town election dates including petition articles should be posted so people know ahead of time. R. Thibeault stated he would like to see cost amounts per printing before any decision is made. E. Hutchings motioned to find the costs and legalities for the September 24th, meeting. A. Lucier seconded 3-0

- **History of Milton**

A. Lucier stated Milton used to be a 'boom town' with many businesses. Stated he believes the Spaulding Turnpike is responsible for the changes and needs a way to promote the Town. E. Hutchings stated the Economic Development Committee submitted the ERZ to the State and signs have been bought for the downtown area claiming it to be ERZ.

Old Business:

- **Cruiser Lease Purchase Discussion Follow up.**

R. Krauss stated the quotes of lease options were outline in the Boards packets with Ford coming in higher at \$32,893.31. The suggested company was with Municipal Leasing Consultants at \$21,536.18. This quote is including of new lights in the cruisers as the lights in current cruisers are from multiple vehicle transfer showing mechanical and electrical issues causing potential risk of a second fire. The cruiser boxes for storage in the back of the vehicles and the lettering will be funded by the Police Detail Revolving Fund. E. Hutchings questioned the status of selling out the old crusiers. R. Krauss stated once the replacments are complete and built quotes of actual sale price of the old vehicles will be reviewed. A. Lucier motioned to use Municipal Leasing Consultants with a lease agreement of \$31,536.18. E. Hutchings seconded. 3-0
Later in the meeting R. Krauss stated he gave the incorrect dollar figure for the Municipal Lease Consultants bid the actual figure will be \$30,844.48. A. Lucier motioned to retract his original motion of accepting Municipal Leasing Consultants at #31,536.18 and to accept the figure of \$30,536.18. R. Thibeault seconded both parts of the motion. 3-0

- **Downtown Winter Parking Discussion Follow up**

R. Krauss stated the biggest concern with parking in the down town area is the State now wants no parking signage along the State portion of the road in addition to the Town ordinance winter parking ban for December 1 thru April 15, it is extremely difficult to patrol parking and respond to other emergencies and standard patrol concerns especially when not staffed at capacity. Though it is not the Town's responsibility to provide tenants/landlords appropriate parking spaces it is the landlords responsibility. R. Krauss reported there has not been any overnight parking violations have not occurred since the first notice was given to landlords and tenants. A. Lucier motioned to table further discussion until the October 1 meeting. E. Hutchings seconded. 3-0

- **2018 Dog Warrant List Update**

R. Krauss reported of the 166 on the list of dog warrants from June there are currently 8. Seven of which have warrants out for the persons responsible, the eighth persons has passed away and communications have been made with the next of kin to settle delinquencies.

- **Previously Appointed Economic Development Committee Member/Recreation Alternates Terms**

R. Thibeault stated in clarification from the August 20th meetings appointments, member term lengths were not disclosed. The following are the term lengths for each newly appointed; Recreation Commission Alternate members both expire in March 2019, Economic Development Committee member's B. Bourdeau, B. Waldren and alternate P. Hurd all expire March of 2019, member K. Russ expires March 2020 and C. Penta expires March 2021

- **Townhouse Heating Discussion**

E. Hutchings stated over \$200,000 has been spent renovating and restoring the Townhouse building and now would like to purchase a heating/cooling system for the building. Provided one quote for approximately \$10,000 stating the Townhouse Committee has some funding but would like the Town to help offset what would be the remaining balance. R. Thibeault reminded E. Hutchings to stay within Town policy, a total of three company quotes/bids would be needed before a decision was made on whom. E. Hutchings stated donation of time and supplies would be provided with the current quote so this would be the cheapest. R. Thibeault stated there was not disbelief of that fact however to continue with Town policy three quotes would be needed. H. Thibodeau stated the costs associated would need to be taken into effect of the Government Buildings budget along with the associated oil and electric costs. E. Hutchings motioned in chairman's satisfaction, to receive two other quotes and to have Town Administrator talk to the Public Works Director for budgeting purposes. R. Thibeault stated to clarify it is not for his personal enjoyment it is a Town policy to conduct all business with three quotes and perhaps a revision to this policy is needed but not for personal satisfaction. E. Hutchings motioned to obtain two secondary quotes for heating/cooling system for the Townhouse building and budget communications with Public Works and the Town Administrator. A. Lucier seconded. 3-0

Meeting Minutes

A. Lucier motioned to approve the June 16th, 2018 meeting minutes. A. Lucier seconded. 3-0

E. Hutchings motioned to approve the July 16th, 2018 meeting minutes. A. Lucier seconded. 3-0

E. Hutchings motioned to approve the August 15th, 2018 meeting minutes. A. Lucier seconded. 3-0

E. Hutchings motioned to approve the August 20th, 2018 meeting minutes. A. Lucier seconded. 3-0

Administrator Comments

H. Thibodeau reminded staff and the public of the Employee Appreciation Day with Town Hall and Transfer station closures at 11:30.

-Next Board of Selectmen meeting will be September 24th.

-Stated the complaint/notification process is posted at Town Hall as well as the Town website, urges all with concerns to come in to Town Hall and submit a form anything brought to her will be investigated and addressed.

-Building and Code policy process and fees has not been updated since 2006 and requested the Board's authority to review neighboring town and come back with information to have adjusted. Permits are currently held until fines are paid but wants to research other towns. E. Hutchings motioned to have the Town Administrator collect information for presentation for next meeting on September 24th.

Selectmen Comments

R. Thibeault: Stated he will not be present for voting day and appointed B. Dunton as the Selectmen protemp.

-Explained the Board has spent a lot of time on the Board of Selectmen Bylaws, now seems to be the time to review them.

-Stated that Teamwork and all working together is a need. Understands there may be differences between people and even employees but everyone needs to focus on the Town and the best interests of the Town.

-Noted the Seven to Save application has been submitted and accepted with 87 total applications, decision should be made and notified some time the week of September 24th. A. Lucier questioned if Government Buildings will be fixing the roof. E. Hutchings stated the board motioned to stop work on the building. A. Lucier stated he would like to see a new roof on the building. R. Thibeault stated there was a possibility of moving to a different location and doesn't want more damage to the building if moved.

A. Lucier appointed B. Carrier as his Selectmen Protemp for voting day September 11th.

A. Lucier motioned to adjourn pubic meeting and continue in nonpublic session 91-A:3 II (c)

A. Lucier motioned to adjourn R. Thibeault seconded. 3-0

Respectfully submitted;
Recording Clerk,
Danielle Marique

Chairman Ryan Thibeault

Erin Hutchings

Andy Lucier