

Town of Milton  
Board of Selectman Meeting  
Tuesday, February 3, 2015  
Milton Town Hall  
Meeting Minutes

**Members in Attendance:** Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator **Also in Attendance:** Toni McLellan, Recording Clerk

**Public in Attendance:** Timothy Long, Janice Long, Colleen Bessette, Rick Bessette, Karen Golab, Bob Carrier, Sean Skilling's, John Katwick, Nick Marique, Cynthia Wyatt, Joel Kost, Steve Baker, Steve Panish, Kari Lygren, Larry Brown, Robbie Parsons

Chairman Gray called the meeting to order at 6:00pm and welcomed everyone.

The Pledge of Allegiance was recited.

**Acknowledgements**

Passing's –

Jeffrey Hillsgrove

Barbara Edith Pearson Seaward Thompson

Kathy Picard

A moment of silence was observed to honor the deceased and their families.

Birthdays –

Matt Walsh – Fire Dept.

Jason Nicoll – Fire Dept.

Wade Foss – Highway Dept.

Andrea White – Police Dept.

Brett Wiggin - Fire Dept.

Nicholas Nirgianakis – Police Dept.

KateThurston – Fire Dept.

Marion Trafton – Trustee of Trust Funds

Bill Whitten – Public Works – Government Buildings

Chairman Gray thanked the employees for their service to the town and the people of Milton, and wished them a very Happy Birthday.

**New Business**

**Jerry Coogin, Planning Consultant Re: ERZ Program** (Cancelled until 2/17/15)

**Cynthia Copeland, SRPC Re: Economic Development and Annual Dues** - (Postponed, C. Copeland not present)

**Appointment of Town Forest Committee Members** - Chairman Gray conducted the swearing in three of the four Town Forest Committee members: Craig Lancey, Karen Golab, Richard Bessette, and Colleen Bessette

The Town Property is located on Casey Road and was voted to be the Town Forest. The Committee's purpose will be to determine the best use of the property. C. Wyatt will organize a joint Conservation Commission/Town Forest Committee meeting.

**Conservation Commission Re: SRPC Groundwater Proposal –**

Several months ago Jerry Coogin contacted the Conservation Commission and asked that the Natural Resource Chapter of the Master Plan be updated. The Commission decided that they would look at the ordinances first and make a determination as to whether they are up-to-date and adequate. The Shoreland Protection ordinance was updated in 2008 (with a technical assistance grant) so there is no need to update this ordinance again.

The groundwater protection ordinance was reviewed. The Strafford Regional Planning Commission (SRPC) was contacted and attended a Commission meeting to review the ordinance. The conclusion from the review was that the ordinance needed updating so a proposal was put together. The projected cost from SRPC to update the ordinance (which is estimated to take 43.5 hours) is \$2,491.00. At the last Commission Meeting that amount (not-to-exceed \$2,491.00) was approved. The amount would come out of the Conservation Commission budget. M. Beaulieu moved to approve the proposal. A. Rawson seconded. Motion carried. C. Wyatt will ensure that E. Dionne receives the contract. The BOS will sign the contract.

**Swearing in of Nick Marique to MEDC** – Chairman Gray conducted the swearing in of N. Marique to the Milton Economic Development Committee.

**Warrant Articles** – This Saturday the town's first deliberative session for the Warrant Articles will be held. Below is a list of the Articles and who will speak to them at the session.

Article 6 – Town Budget (M. Beaulieu)

Article 7 – Leasing of four Highway Trucks (Chairman Gray)

Article 8 – Highway and Road Reconstruction (Chairman Gray)

Article 9 – Design and Engineering Plans new Fire Station (A. Rawson)

Article 10 –Purchase of Highway Department Grader (Chairman Gray)

Article 11 - Milton Recreation – Construction of a free municipal Playground (A. Rawson)

Article 12 –Milton Free Public Library Capital Reserve Fund (M. Beaulieu)

Article 13 – Purchase of Video and Recording Equipment (Chairman Gray)

Chairman Gray suggested reducing the amount for Article 13 from \$5,000.00 to \$1,000.00 as the town received the Metrocast grant (\$5,000.00). He would like to keep some funds available (\$1,000.00) for future replacement and repairs of equipment. Chairman Gray will write up a petition prior to the deliberative session.

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Article 14 – Purchase of a Police Department computer (M. Beaulieu)

Article 15 – Rescind Article 17 (CIP) – (Chairman Gray)

Article 16 – Rescind Article 5 (Capital Reserve Fund) - (Chairman Gray)

Article 17 – Authorization of CIP - (Chairman Gray)

Article 18 - Milton/Maine Bridges Capital Reserve Account (M. Beaulieu)

Article 19 –Trustee of Trust Funds - Capital Reserve Fund Investment Management Services (A. Rawson)

Article 20 – Petitioned Warrant Article – Default Budget (Petitioner)

Typically, the petitioner will speak to petitioned articles. However, the BOS may voice their opinion.

### **Approval of Minutes**

January 13, 2015 – Meeting Minutes - Tabled

January 21, 2015 – Regular Meeting- Tabled

January 21, 2015 – Nonpublic Meeting Minutes – Tabled

### **Expenditure Reports**

There is nothing new to report

### **Administrator Comments**

E. Dionne Re: 99 St. James Ave. (tax deeded property). The property will be put out for bid. E. Dionne created the sealed bid notice (and has sent it to Attorney Sessler) and will publish it. A deadline of February 18th, 2015 at noon for the bid has been set. E. Dionne will incorporate that the town will accept no liabilities for the property into the letter. She will consult with Attorney Sessler for appropriate legal wording. At the BOS meeting on March 2, 2015, the property would be open to bids. The bids would then be reviewed. At the subsequent meeting (March 16, 2015), the BOS would make a decision regarding the property. The BOS gave their approval of the bid notice.

### **Selectman Comments**

A. Rawson – Re: the price of oil for the town. E. Dionne has made contact with the oil company regarding the contract. The company was willing to go from \$3.19(contract price) down to the wholesale price of \$2.90 (effective immediately).

Re: a place for residents to dispose of leaves –There is nothing in the state law that requires a municipality have a place for residents to dispose of leaves. However, it would be nice for the town to provide an option for residents. Pat Smith continues to work on this issue.

Re: Rec. Dept. has acquired three bids to move the gates and a row of fences at the Town Beach. The Dept. has accepted the low bid of \$6,100.00 (125 Fence). The intent was to re-use the existing gates and fencing. However, they are in such disrepair that this is not possible. The Rec. Dept. would like to obtain \$4,500.00 from the CIP. They must submit a request to the BOS for this. A. Rawson will let them know the request must be submitted.

A. Rawson received a call from a resident on Governor's Road (an abutter to L &L Trash) regarding illegal trash operations. He will ask Brian Boyers to look into this matter.

### 2.3.15 BOS

M. Beaulieu – reported on a library meeting he attended. The building proposal was discussed at the meeting. The next step is to go out for bid. They are looking at an elevator lift for the back at a cost of \$12,775.00 (first floor). They would like to get the water fountain in working order again, but it may have to be moved first. There was also a discussion on the color of the building. The original color was cream. The decision was to stay with the current color of red. Tuesday at 6pm, the library will hold a workshop on building repairs.

The library (and all town buildings) will benefit from the reduction in the contract cost for heating fuel.

Chairman Gray – Re: Facebook pages for the town. The Fire, Police and Rec. Departments have a Facebook page. After March elections, the town will look at hosting a Facebook page for informational purposes only.

Id badge update – They are in progress. Pictures are the only thing needed at this point.

Boards and Committees – Chairman Gray would like the BOS to report on the Boards and Committees they sit on so that everyone can remain informed about what is happening. Chairman Gray would like to hold off on the reporting until March.

Signage on Rocky Point – E. Dionne reported that a check has been cut to purchase “No Hunting” signs at O’Keefe’s.

Re: Carpets in Town Hall – Chairman Gray thanked M. Beaulieu for pursuing this issue. New carpets are definitely needed. However, the cost is approximately \$10-11,000.00. Since the money is not in the budget this year, Chairman Gray would like to put it on the Warrant Articles, or in the budget for next year. However, grants may be a possibility to take this on sooner. M. Beaulieu and E. Dionne will look into this possibility.

Re: Policy Handbook – The Dept. heads have the handbook and have informed Chairman Gray that there are some areas where they have minor concerns and would like to hear back from the BOS. The BOS agreed that they would like the Dept. Heads to put their concerns in writing. E. Dionne has received Dept. Head comments (which are different from comments to BOS). She has already met with one Dept. Head and will be meeting with the others to discuss comments.

Re: Candidate Night - February 18<sup>th</sup> at 6:00pm at the Town Hall. E. Dionne will contact the moderator to determine exactly where the meeting will be held in the building.

Special efforts have been made to ensure the BOS meeting packets are ready by Thursday. Chairman Gray asked the BOS to please pick up their informational meeting packets on Thursday.

### **Public Comments**

John Katwick - J. Katwick expressed disappointment that the minutes (for the previous BOS meeting, January 21<sup>st</sup>, 2015) were not approved this evening which would have been a means of official support for moving forward on the issue of Warrant Articles. As discussed at the last meeting, J. Katwick contacted John Nolan of the Rochester Times. He will be at the town hall tomorrow morning at 10:00am. The meeting will be open to the public. J. Nolan will hear J. Katwicks presentation. CIP comments will be presented as well. He feels strongly that the town must find a way to

### 2.3.15 BOS

let residents know how important the budget/Warrant Articles are. It is important to the town for safety reasons.

Chairman Gray stated that J. Katwick has the full support of the BOS to move forward on this effort.

N. Marique – He is rebuilding (based on the Warrant Articles) the CIP power point presentation that was done in October. He can make the presentation available by this Saturday. N. Marique also provided an update on Lebanon Fire Dept. They have a new Fire Chief. However, the Rescue Chief has resigned. The new Fire Chief took on both positions when the Rescue Chief resigned. They have already made many positive changes.

L. Brown – inquired as to whether the BOS could make a statement of support for a clear review of the budget and the importance of this subject to the town in terms of town equipment, town services as well as the health, safety and welfare of the inhabitants of the town (for John Katwick at the meeting tomorrow).

Chairman Gray reiterated that John Katwick has the full support of the BOS to move forward with this issue.

L. Brown brought forth possible alternatives to new carpeting such as cleaning and upgrading the existing carpets.

Chairman Gray stated that while new carpeting is something that is desperately needed, alternatives still cost money and the town does not have the money in the budget this year.

C. Copeland was not present at the meeting this evening. E. Dionne will contact her to see if she is still interested in attending a BOS meeting Re: Economic Development Annual Dues. E. Dionne will also contact Paul Blanc to find out if he is still interested in serving on the Town Forest Committee.

Chairman Gray closed public comments at 7:20pm.

### **Adjournment**

M. Beaulieu made a motion to adjourn at 7:21pm. A. Rawson seconded. Motion carried.

Respectfully Submitted,

Toni McLellan  
Recording Clerk

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Chairman Tom F. Gray

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James Michael Beaulieu

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Andrew Rawson