

Town of Milton  
Board of Selectman Meeting  
Monday, January 5<sup>th</sup>, 2015  
Milton Town Hall  
Meeting Minutes

**Members in Attendance:** Chairman Tom Gray, Mike Beaulieu, Andrew Rawson, Elizabeth Dionne, Town Administrator  
**Also in Attendance:** Toni McLellan, Recording Clerk

**Public in Attendance:** Nick Marique, Pat Smith, Cubbi Lirette, Al Lirette, Eric Knapp, Kari Lygren, Steve Baker, George Knapp, Jane Knapp, Cynthia Wyatt, Karen Brown, Les Elder, Marion Trafton, Jean-Rae Richard, Jeff Lord, Thomas McDougall

Chairman Gray called the meeting to order at 6:08pm and welcomed everyone to the first BOS meeting of 2015.

The Pledge of Allegiance was recited.

**Acknowledgements**

**December Passings**

Roger Davis-The attendees observed a moment of silence to show respect for the family.

**Birthdays**

Tyler Taatjes – Fire Dept.

Kaitlin Olsen – Fire Dept.

David Thoroux – Transfer Station

Mike Beaulieu - BOS

Randy Nadeau – Police Dept.

Shean Remick – Fire Dept.

Chairman Gray thanked the employees for their service to the town and the people of Milton, and wished them a very happy birthday.

**New Business**

**Appointment of Alternate Conservation Commissioners-** The Conservation Commission holds one open position at this time. It is allowable to have three total alternate positions. M. Beaulieu moved to create two additional alternate positions for the Commission (for a total of three). A. Rawson seconded. Motion carried.

Applicants are: Sean Skillings, Steve Baker and Eric Knapp – M. Beaulieu made a motion to have Eric Knapp, Sean Skillings and Steve Baker as alternates to the Conservation Commission. A. Rawson seconded. Motion carried. The BOS congratulated the Conservation Commission. The new alternates will be sworn in at the next BOS meeting in two weeks.

**Appointment of Economic Development Committee Members -** There are four openings. Nick Marique will stay on as a member. M. Beaulieu will serve as the Selectman's Rep. There are 2 remaining openings and 3 candidates. Those candidates are: Les Elder, Eric Knapp and Cubbi (Glady's) Lirette. M. Beaulieu made a motion that C. Lirette and E.

#### 1.5.15 BOS

Knapp join the Economic Development Committee. A. Rawson seconded. Motion carried. E. Dionne will check to determine if this committee can have an alternate position.

The Economic Committee meets once/month. The day that it is scheduled is up to the Chair. Currently, the Town Planner calls the meetings. Typically the meeting is held at the Town Hall.

#### **Refund Approvals From the Tax Collector –**

There are 17 (tax refunds or property/value readjustments). Numbers 1-4 on the list will include interest. Chairman Gray removed number four on the list as it is a member of the BOS, so he (James Beaulieu) will need to step down on that particular item of consideration. The following properties are the ones up for approval for a refund: Whitis/Vinson Revocation Trust, Norris Provencher, Ronald Alexander (three of the four that will include interest), Magaret Kondrup, Tom Vathally, Michael McKenney, William Burke, Frances Rodney, Deborah and Joseph Mackay, Daniel Higgins, Melissa and Daniel Ayers, Eric Salmonsens, Molly Aldrich, Sandra Gagne, J&S Realty Trust Locke, Gordon Tibbetts.

M. Beaulieu moved to approve the refunds of all refunds with the exception of number four, and with the addition of interest on numbers 1-3. A. Rawson seconded. Motion carried.

A. Rawson made a motion to approve a tax refund for James Beaulieu for \$48.00 plus interest. Chairman Gray seconded the motion. Motion carried.

The Town Administrator will sign the refunds.

**Trustees of Trust Funds Re: Proposed Warrant Article Inclusion** – There is a request from the Trustee of Trust Funds to add a Warrant Article to this year's Articles to authorize investment of Capital Reserve Funds.

House Bill 297 just passed which allows the investment of Capital Reserve Funds. These are public funds so permission from tax payers must be granted. Mackenson and Co. currently hold the investments.

M. Beaulieu made a motion to have this Warrant go to a Warrant Article. A. Rawson seconded. Motion carried.

**2015 Default Budget** - There is approximately a \$42,000 difference. M. Beaulieu made a motion to approve the default budget for 2015. A. Rawson seconded. Motion carried.

#### **Approval of Minutes**

December 15, 2014 – Regular Meeting Minutes - M. Beaulieu moved to approve the minutes as written. A. Rawson seconded. Motion carried.

December 15, 2014 – Nonpublic Meeting Minutes - M. Beaulieu moved to approve the minutes as written and to seal them for one year. A. Rawson seconded. Motion carried.

December 16, 2014 Meeting Minutes – M. Beaulieu moved to approve the minutes as written. A Rawson seconded. Motion carried.

December 17, 2014 – Special Meeting Minutes - M. Beaulieu moved to approve the minutes as written. A. Rawson seconded. Motion carried.

December 29, 2014 – Meeting Minutes - M. Beaulieu moved to approve the minutes as written. A. Rawson seconded. Motion carried.

#### **Expenditure Reports**

The 2014 books will be closed during the 3<sup>rd</sup> week of January.

**Administrator Comments**

E. Dionne –

Re: Outside Appropriations –The town held off on paying outside appropriations until the end of year. The Books are still open. E. Dionne made a list of the 2014 outside appropriations in the default budget.

The original request (2014) matches everything except Cornerstone. Their request was less than that in the default budget. The dollar amounts are on the list (with the exception of Cornerstone. It would be a slightly smaller amount that they would receive). The Youth line consists of donations to the High School band and the DARE program. However, there was no DARE program (due to the DARE officer leaving and the Police Dept. being short-staffed). For the TPPA, there was no bill that came in for the \$1,050.00. Kim Ladisheff may have received the bill and E. Dionne will check with her on this. The town will pay the bill once it has been received. M. Beaulieu made a motion to pay the bill once it is received. A. Rawson seconded. Motion carried. E. Dionne will start the process of writing the checks. For public information, Chairman Gray listed the organizations to receive money: Strafford CAP, Homemakers, Sexual Assault Support Services, AIDS Response Seacoast, Cornerstone, TPPA. The total comes to \$19,348.00.

Re: The old Police lot in which two abutters are interested in purchasing the lot. There is some discrepancy as to who owns the lot; the Town or the Trustee of Trust Funds. The property (.05 acres unbuildable lot) should it be sold, will be sold from the Town and the Trustee of Trust Funds to the two abutters. The sale proceeds would go to the Trustees of Trust funds for the Durgin Fund. It will be sold to the two abutters for \$7,800.00 (assessed value). If the sale is agreed upon by the BOS, certain things need to happen in a certain order (RSA 41:14a which pertains to town owned parcels that have not been tax deeded). The abutters need to have a surveyor create the subdivision (to be split in half) and each abutter gets one half. At that point, the abutters go to the Planning Board for subdivision approval. The abutters do this as agents of the town. Once the conditional subdivision approval is granted, the Town Administrator would send documents to the Planning Board to get their recommendation (and that of the Conservation Commission). The BOS would hold 2 public hearings. Then, a 3<sup>rd</sup> meeting would be held for the BOS to vote to sell (or not). The Planning Board approval would no longer be conditional at that point. Attorney Sessler would then create a deed for each of the two parcels with wording that each half (parcel) would be merged with their (abutters) lot and not remain as a separate parcel. The abutters would then go back to the Planning Board to plan their lot mergers. One of the abutters has expressed some concern over the price. First and Foremost, a price must be agreed upon. No Decision was made this evening. E. Dionne will contact the abutters within one week. Public Works will visit the site and determine if the tree that has fallen into the river is a safety issue.

Re: The balance due to Conservation Commission. They (Conservation Commission) have declined the offer from the town for donating the land on Casey Rd. in lieu of the \$50,000.00 owed. They prefer to be paid the money owed. At the close of the books, E. Dionne will have a better idea of what is left in the general fund. All parties involved expressed a desire to work together on this. The Conservation Commission strongly prefers that money be used to work towards conservation and easements.

Re: 99 St. James (.14 acres) – Tax deeded parcel (as of last week, the town has had the property for three years). There are at least two interested parties in purchasing the property. Several methods can be used to sell the property; a Real Estate agent, an Auction agency or with an in-house sealed bid (with Attorney Sessler involved). The in-house sealed bid may be the cheapest method. There is approximately \$15,000 owed in back taxes and interest. The value of the property is \$40,800.00 (for land and building). The building is in poor condition. The decision was to put it out for a sealed bid with a minimum amount for the bid. Yet to be determined is whether the property has water rights.

**Selectman Comments**

A. Rawson - Wished all a very Happy New Year.

Re: Recreation Dept. They have only one bid to rebuild gates, but two more will be obtained.

M. Beaulieu – The town of Lebanon, ME has had some issues with emergency response staff and equipment. The town of Milton has become, in effect, a first responder to Lebanon and it is affecting the town of Milton in several ways. In response, Milton is formulating a contract in cooperation with other towns. On 12/17/2014, a meeting was held with Selectman of Lebanon and surrounding town Fire and Rescue Dept. Heads that included, Berwick, Acton, Sanford and Milton as well as the Sanford Town Manager, Frisbie Hospital, the Milton Town Administrator and Deputy Chief of Lebanon. All Dept. heads shared ideas on how to form and fund an emergency response team and equipment. Until Lebanon can develop and fund a plan, the discussion surrounded having the nearest responding town respond to Lebanon when needed. For example, Milton would respond to E. Lebanon, Sanford would respond to N. Lebanon, and so on. There will be a follow-up meeting. M. Beaulieu thanked the Chief, and all fire officials and EMT's who helped Lebanon. He commended them for their exemplary professionalism. Laurie Palminer also did an excellent job of grant writing

M. Beaulieu inquired into the town contract with DF Richard. The result of the discussion was that given the contract, the price of oil was previously agreed upon and stays the same. The price agreed to in the contract was \$3.19. The current price is lower than that. Being under contract however, other companies will not fill tank (in order to get a lower price).

Chairman Tom Gray - Inquired as to whether Metrocast has sent the \$5,000.00 check for equipment. E. Dionne will check on this.

Id Badges are in process.

Signage for Rocky Point - The land must be posted "No Hunting" (only). The Conservation Commission was asked if they could pay for it out of their fund; it was put back forth to the BOS. E. Dionne will contact NH Fish and Game to inquire about the possibility of obtaining signage from them. There is no intent to restrict use of the land from walking.

Mr. Cardinal will be invited to the next meeting to discuss recording equipment.

**Public Comments**

Conservation Commission – Regarding the Master Plan; who is writing it and what is in it? Chairman Gray responded that it is the Planning Board. Also, if someone sees a discrepancy in the minutes, what can be done? Chairman Gray replied that if someone sees something that has been missed, please make the BOS aware of it.

Where does the town of Lebanon sit with their Emergency Response system currently? M. Beaulieu responded that there is no contract as of yet. They do not have a budget for it. The biggest problem is having enough first responder staff members. They do have enough drivers, however.

The question of what happened to charging Franchise Fees came up. Chairman Gray responded that Franchise fees are different than the \$5,000.00 grant. The BOS chose not to ask Metrocast to charge Franchise Fees even though the town would benefit from those fees because those fees would be passed onto Milton residents.

#### 1.5.15 BOS

Eric Knapp – How many people are on the Economic Development Committee? Given that Milton is in dire need of economic development, should that committee be expanded (from five members)? Chairman Gray responded that this could be helpful but that Committee as a whole would decide. Also, Mr. Knapp has been talking to a lot of people about the landfill issue. He has heard on several occasions that people thought the town and the BOS was behind this – specifically, the Warrant Article that would change the Zoning due to the fact that it bears the signature of a member of the BOS. Chairman Gray responded that he signed it as a citizen so that it would get on the ballot so voters could speak to the issue.

George Knapp – Asked how the town is progressing with old sealed minutes. Chairman Gray – there is progress on this and it will be discussed and read in nonpublic sessions to determine if the minutes from each meeting are something that need to be resealed. It will be discussed this evening.

Jean-Rae Richard – She lives in Rochester on Old Wakefield Road and has concerns about a littering problem. She often picks up litter on the Road. She has been to a Safety Commission meeting in Rochester to ask for a “No Littering”. She feels that there is quite a problem with Littering –particularly with beer cans. There are concerns also, not only over the littering problem, but with people drinking and driving on the roads she is walking on. She would like to see two “No Littering” signs, one at the Milton end of Old Wakefield St. and one at the Rochester end of the street. She is requesting a “Do Not Litter, \$250.00 fine” sign from Milton. The possibility of putting up cameras was also brought forth. Chairman Gray stated that the Town of Milton will look into getting some “No Littering” signs.

Chairman Gray closed public comments at 7:23pm.

Chairman Gray moved to go back into nonpublic session at 7:24 pm under RSA 91A 3:11(a) through (e). M. Beaulieu seconded. Motion carried.

Respectfully Submitted,

Toni McLellan  
Recording Clerk

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Chairman Tom F. Gray

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James Michael Beaulieu

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Andrew Rawson