

Town of Milton
Remote Board of Selectmen Meeting
July 8, 2020
AGENDA

Electronic Meeting
Checklist During State Of Emergency

At 6:00 p.m., Andrew Rawson read the following:

As Vice Chair of the Milton Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order.

We are utilizing the following for this electronic meeting:

1. *Conference call, for people who don't have the means to join via computer.*
 - a. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary¹, participate in this meeting by dialing the **toll free phone number (844) 855-4444** and upon the prompt, enter Access Code **145672** and **push # (pound sign)**, or by clicking on the following website address: <https://join.freeconferencecall.com/miltonta> (the online meeting ID is **miltonta**)

If anybody has a problem joining the meeting remotely, please call (603) 545-4956 or email: miltonta@miltonnh-us.com.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting.

Present: Matthew Morrill stated that he was present; Andrew Rawson stated that he was present. Town Administrator Ernest Cartier Creveling attended remotely.

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➤ **6:00 PM -PUBLIC SESSION**

➤ **PLEDGE OF ALLEGIANCE**

➤ **NON-PUBLIC SESSION: RSA 91-A:3 II (c)**

Motion by Andrew Rawson to go into nonpublic session under RSA 91-A:3 II (c)

2nd by Matthew Morrill, UNANIMOUS Roll Call Vote, Andrew Rawson, yes; Matthew Morrill, yes.

A motion to re-enter public session was made by Andrew Rawson, which was seconded by Matthew Morrill. UNANIMOUS Roll Call Vote, Andrew Rawson, yes; Matthew Morrill, yes.

➤ **NEW BUSINESS– DISCUSSIONS AND/OR POSSIBLE ACTIONS**

- Discussion of Next Steps in Appointment Selection Process or Possible Announcement of Choice to Fill Select Board Vacancy
 - Andrew Rawson announced that he and Selectman Morrill appointed Claudine Burnham as the interim Select Board member and thanked the other applicants, Humphrey Williams and Larry Brown, for applying.

A motion was made by Andrew Rawson to re-open future Select Board meetings to the public, which was seconded by Matthew Morrill. UNANIMOUS Roll Call Vote, Andrew Rawson, yes; Matthew Morrill, yes.

Town Administrator E. Cartier Creveling asked for clarification on protocols. He asked if social distancing and masks are still required for both employees and the public during business hours and board/committee/commission members and public that attend during meetings. The consensus was yes. He also informed the Select Board that Town Clerk/Tax Collector Michelle Beauchamp had sent him an e-mail stating that her office would not be prepared to open full time until the following week (week of 07/13/2020), though no specifics were offered as to which day that week they would begin full-time operation. The Board stressed that the Town Clerk/Tax Collector, as an elected official, sets her own office hours.

➤ **ADJOURNMENT**

Andrew Rawson made a motion to adjourn, which was seconded by Matthew Morrill. UNANIMOUS Roll Call Vote, Andrew Rawson, yes; Matthew Morrill, yes.