

**Town of Milton**  
**BOARD OF SELECTMAN MEETING**  
**March 15, 2021**

**ATTENDANCE:**

**Members:** Andrew Rawson (Chair), Claudine Burnham, Matt Morrill (via phone)

**Staff:** Ernest Creveling, Town Administrator

**Public:** Humphrey Williams, Mike Bealieu, Betsy Baker, Kim Libby, Chief Richard Krauss

Andrew Rawson, Chair, opened the public session at 6:15PM.

Mr. Rawson thanked everyone who participated in the recent town elections. Congratulations to all those who won.

**1.) Pledge of Allegiance:** Andrew Rawson, Chair, led the meeting in the Pledge of Allegiance.

**2.) Public Comments:**

There were none.

**3.) New Business:**

a.) Organization of Board:

Mr. Morrill made a motion to nominate Claudine Burnham to Chair of the BOS. Ms. Burnham accepted the nomination. Mr. Rawson seconded the motion. All were in favor. The motion passed.

After this motion, Ms. Burnham assumed Chair of the current meeting.

Ms. Burnham asked for nominations to Vice-Chair. Mr. Rawson nominated Mr. Morrill to continue as Vice-Chair. Mr. Morrill accepted the nomination. Ms. Burnham seconded the motion. All were in favor. The motion passed.

b.) Committee Assignments:

Mr. Rawson made a motion to reappoint Claudine Burnham to the Budget Committee. Mr. Morrill seconded the motion. All were in favor; the motion passed.

Ms. Burnham made a motion to reappoint Andrew Rawson to the Recreation Committee. Mr. Rawson seconded the motion. All were in favor; the motion passed.

Mr. Morrill made a motion to reappoint Claudine Burnham to the Local Government Efficiency Task Force. Mr. Rawson seconded the motion. All were in favor; the motion passed.

Mr. Rawson made a motion to reappoint Matt Morrill to the Heritage Commission and the Planning Board. Ms. Burnham seconded the motion. All were in favor; the motion passed.

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49 c.) Acceptance of NH Preservation Alliance in the amount of \$3,263:

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51 This is a grant with a 1-to-1 match in the amount of \$3,623. Ms. Betsy Baker, Library  
52 Director, explained this grant will be used to conduct a full historic building assessment to  
53 determine exact scope of work needed which is also needed to qualify for a LCHP grant.  
54

55 Ms. Burnham made a motion to accept the grant money from the NH Preservation Alliance  
56 in the amount of \$3,263. Mr. Rawson seconded the motion. All were in favor; the motion  
57 passed.  
58

59 d.) Parade Permits:

60  
61 Chief Krauss explained there is a requirement to issues parade/event special license to all  
62 non-town sponsored activities. Having these permits will ultimately protect the town  
63 against any liability. This would impact block parties and larger gatherings where sections  
64 of public roads would be closed. Chief Krauss recommends going by the established guide  
65 recommendations and pointed out that the BOS and Chief must review submitted permits  
66 and consult with other departments when needed. Chief Krauss is requesting the BOS  
67 review the recommendations and bring to next BOS meeting for finalization.  
68

69 **4.) Old Business:**

70 Town Hall Operations: Mr. Creveling gave an update regarding current status of Town Hall  
71 Operations. Mr. Creveling conveyed he has received no direct complaints regarding the by-  
72 appointment policy currently in place. He and staff have received questions around when the  
73 town hall will reopen for walk-ins. He is requesting if the decision is to go back to allowing  
74 walk-in appointments, the date be delayed for a few weeks to allow staff to make necessary  
75 adjustments.  
76

77 The BOS agreed that it is now time to reopen the town hall to normal operations, while  
78 following guidelines like masks, etc.  
79

80 Ms. Burnham made a motion to reopen the town hall to normal operating hours on March 29<sup>th</sup>.  
81 Mr. Rawson seconded the motion. All were in favor; the motion passed.  
82

83 COVID-19 Travel Policy: Mr. Creveling noted the relaxation of governmental guidelines  
84 regarding travel to and outside of NH/NE. There is still confusion regarding if and how  
85 employees are to use sick time if they should contract COVID-19. The government policy is if an  
86 employee contracts COVID due to a work-related exposure (work-related travel or at place of  
87 work), an employee would not have to use their own sick days while recovering/quarantining.  
88 Mr. Creveling recommends the town guidelines be updated to match the state guidelines.  
89

90 Ms. Burnham made a motion to amend the current COVID Travel Policy to match the state  
91 guidelines. Mr. Rawson seconded the motion. All were in favor; the motion passed.  
92

93 **5.) Other Business That May Come Before the Board:**

94 There was none.

96 **6.) Approval of Minutes:**

98 **-1/21/2021 – Public Minutes:** Ms. Burnham made a motion to accept meeting minutes. Mr.  
99 Rawson seconded the motion. The vote was unanimous to accept **1/21/2021** Public meeting  
100 minutes. The motion passed.

102 **-1/25/2021 – Public and Non-public Minutes:** Ms. Burnham made a motion to accept meeting  
103 minutes as written. Mr. Rawson seconded the motion. The vote was unanimous to accept  
104 **1/25/2021** Public and Non-public meeting minutes as written. The motion passed.

106 **-3/1/2021 – Public and Non-public Minutes:** Ms. Burnham made a motion to accept meeting  
107 minutes as written. Mr. Rawson seconded the motion. The vote was unanimous to accept  
108 **3/1/2021** Public and Non-public meeting minutes as written. The motion passed.

110 **-3/3/2021 – Public and Non-public Minutes:** Ms. Burnham made a motion to accept meeting  
111 minutes as written. Mr. Rawson seconded the motion. The vote was unanimous to accept  
112 **3/3/2021** Public and Non-public meeting minutes as written. The motion passed.

114 **7.) Public Comments Pertaining to Topics Discussed:**

115 There were none.

117 **8.) Expenditure Report:**

119 Ms. Burnham made a motion to accept the expenditure report as is. Mr. Rawson seconded  
120 the motion. All were in favor; the motion passed.

122 **9.) Town Administrator:**

123 Mr. Creveling stated the department heads would like to meet with the BOS at a future date to  
124 discuss goals, directions and objectives. The BOS is in agreement with this request. Mr.  
125 Creveling will setup a workshop to meet.

127 **10.) Selectmen Comments:**

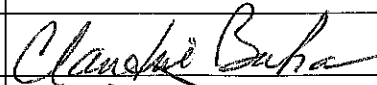

128 Mr. Rawson questioned when the 2020 Town Report will be uploaded to the website. Mr.  
129 Creveling indicated this has already been added to the website.

130 Ms. Burnham: Thanks to all who participated in the recent town vote and supported the  
131 homeschoolers at their bake sale.

132 Mr. Morrill: Congratulations to all who won elected positions.

134 **11.) Adjournment:**

136 Ms. Burnham made a motion to adjourn the public meeting for the BOS to go back into their  
137 non-public session. Mr. Rawson seconded the motion. All were in favor; the motion passed.  
138 The public meeting adjourned at 7:00PM.

BOARD MEMBER	PARTICIPATION			APPROVED ON _____			
	Physically Present	Attending Remotely	Absent	YES	NO	ABSTAIN	Signatures
Claudine Burnham , Chair							
Matthew Morrill, Vice Chair							
Andrew Rawson							