

**Town of Milton**  
**BOARD OF SELECTMAN SPECIAL MEETING**  
**November 9, 2020**

**ATTENDANCE:**

**Members:** Andrew Rawson (Chair), Claudine Burnham, Matt Morrill

**Staff:** Ernest Creveling, Town Administrator

**Public:** Humphrey Williams (Chair, Milton Budget Committee), Kim Libby

Andrew Rawson, Chair, opened the public session at 6:00PM.

**1.) Pledge of Allegiance:** Andrew Rawson, Chair, led the meeting in the Pledge of Allegiance.

**2.) Public Comments:** There were no public comments.

**3.) NEW BUSINESS – Discussions & Possible Actions:**

- I. **Budget – Budget Committee Chair, Humphrey Williams:** Mr. Williams attended to discuss two line-items from the current budgeting process.
  - a. Stipend Decision – Mr. Williams explained that stipends for elected officials (BOS, Treasurer, etc.) will not be included as part of the Pay and Retention Plan. For an increase to occur in elected official's stipends, this should be as part of a Warrant Article and presented to the town residents for a vote. For this year's budgeting process, Mr. Williams recommends that no increases be allocated for these stipends and to remain at the default.

Mr. Rawson made a motion to keep the stipend of elected officials at the default budget rate with no increases. Ms. Burnham seconded the motion. The vote was unanimous in favor; the motion passed.

b. Sewer Budget – Upon budget review, it was noted that because of increases in the sewer line-item, this would cause the overall budget to be over the default. A meeting with the sewer department representative will occur to review the budget numbers and to bring the overall line-item down. Mr. Williams also noted in regards to the Miscellaneous line-items, these should be recorded at \$1.00. Miscellaneous items are for unplanned costs. Currently the Miscellaneous line-item for Sanitary Sewer is \$2500. Mr. Williams will work with the department to move these dollars to a different line item.

Mr. Williams noted that all other items look good; the budget will come in under default.

- 41 II. **Approval of TA as Authorized Signatory for CARES Act Reimbursement Grant:** Mr. Creveling,  
42 Town Administrator, noted that due to the recent election process, there will be unanticipated  
43 revenues received (due to CARES Act Reimbursement Grant) in the amount of \$4415.76. In  
44 order to accept these revenues, the following motion was made:

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46 Mr. Rawson made a motion to accept the unanticipated revenue in the amount of \$4415.76.  
47 Ms. Burnham seconded the motion. The vote was unanimous in favor; the motion passed.  
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49 In addition, Mr. Creveling requested a motion be made to give him the Authorized Signatory  
50 for CARES Act Reimbursement Grant for Additional Absentee Ballots required for Primary and  
51 November 3<sup>rd</sup> Elections in the amount of \$4415.76 (80% of eligible costs).  
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53 Mr. Rawson made a motion approving Mr. Creveling as Authorized Signatory for CARES Act  
54 Reimbursement Grant and to accept such grant. Ms. Burnham seconded the motion. The vote  
55 was unanimous in favor; the motion passed.  
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58 III. **Meeting Posting Error:** Mr. Creveling explained that he received a request for meeting  
59 minutes from the 10/26/2020 BOS meeting which was scheduled to take place at the Milton  
60 Transfer Station to review the new policy of accepting leaves at the station. Unfortunately the  
61 meeting date had been posted incorrectly on the website. Instead of the actual date of  
62 10/28/2020, an incorrect date of 10/26/2020 was posted. Mr. Creveling offered his apologies  
63 for this error. In order to move forward with any decisions ratified at that meeting, Mr.  
64 Creveling reviewed what happened during that meeting, including attendees, motions and  
65 decisions.  
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67 Mr. Rawson made a motion to ratify all decisions made during the 10/28/2020 meeting at the  
68 DPW. Ms. Burnham seconded the motion. The vote was unanimous in favor; the motion  
69 passed.  
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71 **4.) OLD BUSINESS:**  
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73 a.) Conservation Commission – Mr. Creveling, on behalf of the Conservation Commission,  
74 explained the commission would like to post No Hunting signs around the Casey Road  
75 Easement Property. It was noted that this had been previously discussed and a decision issued  
76 for No Hunting on this property. The committee remains in favor of this previous decision.  
77 Mr. Rawson reviewed permitted uses and prohibited uses.  
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79 Mr. Rawson made a motion to continue all permitted uses and a motion to not change any  
80 prohibited uses of the Casey Road Easement Property. Ms. Burnham seconded the motion.  
81 The vote was unanimous in favor; the motion passed.  
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86 **5.) Other Business to Come Before the Board:**

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88 Mr. Rawson received a letter of interest from Recreation Commission member Sarah Rogers  
89 expressing her interest in continuing as a member of the commission. She asked to be  
90 reappointed to the commission since her term would be expiring. According to Mr. Creveling,  
91 her term actually expired in April of 2019. Mr. Rawson stated that Ms. Rogers is a huge asset to  
92 the Recreation Commission and is thrilled she would like to continue.

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94 Mr. Rawson made a motion to reappoint Sarah Rogers back on to the Recreation Commission.  
95 Ms. Burnham seconded the motion. The vote was unanimous in favor; the motion passed.

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97 It was also noted that Les Elder submitted his resignation from the Recreation Commission on  
98 October 8<sup>th</sup> of this year.

99

100 Mr. Rawson and Mr. Creveling recently met with representatives from MEDC regarding the  
101 Lakeside Motor Sports and the Mobile currently under construction on Route 75. Both of these  
102 businesses had shared they were having issues with DOT. Mr. Rawson further explained that  
103 since he is an employee of DOT, he feels it is best that he remove himself from these  
104 discussions and that for the time being, he will allow Mr. Creveling and Bruce Woodruff to work  
105 to resolve any issues.

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107 **6.) Approval of Minutes:**

108 **-10/19/2020 Public:** Mr. Rawson made motion to accept meeting minutes. Ms. Burnham  
109 seconded the motion. The vote was unanimous to accept 10/19/2020 Public meeting minutes.  
110 The motion passed.

111 **-10/19/2020 Non-Public:** Mr. Rawson made motion to accept meeting minutes. Mr. Morrill  
112 seconded the motion. The vote was unanimous to accept 10/19/2020 Non-Public meeting  
113 minutes. The motion passed.

114 **-10/26/2020 Public:** Mr. Rawson made motion to accept meeting minutes as written. Ms.  
115 Burnham seconded the motion. Mr. Morrill abstained. The motion passed to accept  
116 10/26/2020 public meeting minutes.

117 **-10/28/2020 Public:** Mr. Rawson made motion to accept meeting minutes. Ms. Burnham  
118 seconded the motion. The vote was unanimous to accept 10/28/2020 Public meeting minutes.  
119 The motion passed.

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121 **7.) Public Comments Retaining to Above Topics:** There were no topics.

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123 **8.) Expenditure Report:**

124 Ernest Creveling, Town Administrator, presented the expenditure report. According to Mr.  
125 Creveling, everything looks good. There were no questions from the committee members.

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Mr. Creveling requested on behalf of town staff for clarification of the schedule for Christmas Eve. In past years, staff worked half-day on Christmas Eve.

Mr. Rawson made a motion for staff to work a half-day on Christmas Eve. Mr. Morrill seconded the motion. The vote was unanimous in favor; the motion passed.

**9.) Selectmen Comments:**

Ms. Burnham: A special thanks to all the town residents who supposed the recent home-school bake sale. It was a huge success.

Mr. Morrill: He recently received a phone call from a Middleton selectman regarding the turn-around that is used by both Middleton and Milton towns workers. Currently the turnaround is on private property. The owner who previously had allowed the use at no charge has now indicated they would like to charge the towns \$600 annually for this use. Mr. Morrill would like to review this in the spring and build a future one that the town would own and use. Mr. Morrill requested Mr. Creveling work with representatives from Middleton regarding this item.

Mr. Morrill questioned the status of Allen Hastings Way. Mr. Rawson explained that paperwork is currently being worked on and they will start moving forward.

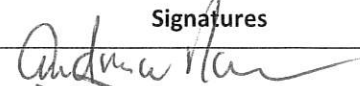


Mr. Rawson thanked the Home-Schoolers Association who recently took care of all the election workers. He praised their diligence and hard work.

Mr. Rawson also thanked Jason Shute and Tim Long who did a great job counting ballots at this year's election.

The Board of Selectman will do a walk through of the CAP building and requested Mr. Creveling to arrange a date for this.

**10.) Adjournment:**

Mr. Rawson motioned to adjourn the meeting. Mr. Morrill seconded the motion. The vote was unanimous in favor; the motion passed. The meeting was adjourned at 6:35PM.

BOARD MEMBER	PARTICIPATION			APPROVED ON <u>11/16/2020</u>				DATE	Signatures
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN			
Andrew Rawson	x			✓					
Matthew Morrill	x			✓					
Claudine Burnham	x			✓					

*Respectfully Submitted: Amy Winslow-Weiss, Minutes Secretary*