



**Town of Milton, NH
BOARD OF SELECTMAN MEETING
October 19, 2020**



ATTENDANCE:

Members: Andrew Rawson (Chair), Matt Morrill, Claudine Burnham

Staff: Ernest Creveling, Town Administrator

Public: Police Chief Richard Krauss, Bruce Woodruff, Kim Libby

Andrew Rawson, Chair, opened the public session at 6:03PM.

1.) Pledge of Allegiance: Andrew Rawson, Chair, led the meeting in the Pledge of Allegiance.

2.) Public Comments:

There were no public comments.

3.) New Business:

I. Outside Agency Presentations:

The following outside agencies delivered presentations and requests for continued funding. All presentations were made via phone calls. All expressed their thanks and gratefulness to town of Milton. Agencies experienced higher need during 2020, due to COVID related issues. Refer to handouts for background information.

American Red Cross – Northern NE Region: During 2020, they assisted with one resident affected by home fire. They are requesting a continued appropriation of \$325.00 for 2021 and are grateful for continued support.

Homeless Center for Strafford County: In 2020, they assisted with 40-85 Milton families and requested for continued financial support in 2021.

Haven: Requesting continued support of \$500. During 2020, they have assisted 33 residents and provided 262 units of services.

Cornerstone VNA: On average, they service 150-200 Milton residents. So far, during 2020, 170 town residents have utilized their agency. They indicated that towns who provide funding have added benefit of ease of scheduling provided to their town residents.

CASA: So far during 2020, 8 children have utilized services through CASA. Ms. Burnham questioned if they were continuing to serve children even through the COVID. CASA did see up to a 50% drop in referrals but anticipate that number will increase as more children go back to school full-time.

AIDS Response Seacoast: Throughout Rockingham and Strafford counties, nearly 100 individuals received services through ARS.

II. Cemetery Land Donation: Bruce Woodruff explained that the Cemetery Association was recently offered a donation of land abutting the cemetery. About 50% of the land would be usable for cemetery purposes and 50% of the property is comprised of wetlands, river and flood plain (towards the back of the property). There would be costs moving forward with this donation including surveying, planning, clearing and prepping the land. In addition, the land could also remain on the tax roll if it were zoned for residential. Mr. Woodruff explained that in the future, there will be a need for additional cemetery space. Mr. Woodruff and the other



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Cemetery Trustees would like to know how best to proceed with this consideration of either accepting or not accepting the donated land.

The following recommendations were conveyed to Mr. Woodruff: To help determine the pros and cons of accepting such donation, it would be important to ascertain all trustee's opinions; determine purpose of land donation by owner; do analysis of current cemetery use and determine future needs. Mr. Woodruff will follow-up with other trustees and determine if all are interested in moving forward before bringing back to this board.

Mr. Woodruff also presented on an effort to partner with Strafford Regional Planning regarding stormwater management. He is seeking to apply for a grant that would help fund this endeavor that would include public outreach, education and site inspections. This would also allow water distribution systems to be added as a layer to GIS, which would be a resource for staff. He would also look to partner with Rollinsford town as a way to minimize costs. As the deadline to apply for this grant is November 2nd, Mr. Woodruff would like board permission to move forward with grant application.

Mr. Morrill made a motion to allow Mr. Woodruff to proceed with the grant application process. Ms. Burnham seconded the motion. The vote was unanimous in favor; the motion passed.

III. Ordinance Amendments: Chief Krauss gave updates on several ordinances that were being reviewed.

Animal Control: Small change regarding dog ordinance – this will be added to town meeting as it must be adopted at that time.

Bridge Jumping: RSA was updated reflects slight change on penalty wording.

Closing Public Parks: Updating RSA providing explanation to particular public parks, specifically controlled by BOS. Question from Mr. Rawson regarding Casey Road and where control for this park falls under? Answer from Mr. Krauss: Casey Road is a subcommittee and would fall under BOS.

One-Way Traffic on School Street: Cleaning up RSA.

Parking in Lined Spots: Updating RSA adding Milton Mills and addressing fines, pointing out that vehicles can be towed at owner's expense.

Decrease Speed in School Zones: Updating RSA, defining where the school zones are and when speeds can be decreased.

Snow Removal: Updating RSA with penalties. Residents should be aware that dumping snow into the roadways is not permitted and can cause significant issues. Fines were added into the ordinance (up to \$1000 per incident).

Chief Krauss indicated that some ordinances are still under review such as loitering and open container.

Heavy Hauling and Over-road Ordinance: It should be noted that the town has used most of the allocated moneys already for 2020. There are limited monies available for additional road



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84 repair from this year's budget. This ordinance is being reviewed and additional roads will be
85 added to the Ordinance including two roads in Milton Mills (Jug Hill and Barry Roads).
86 Complaints have been received regarding certain roads being used by heavy trucks. The board
87 will request Director Smith to attend the next meeting to discuss the addition of these two
88 roads to the list.

- 89 **IV. Donation of Truck from SAU 64:** The SAU 64 would like to donate back to the town the truck
90 that the town had previously donated to them.

91
92 Mr. Rawson made a motion to accept the donated 2006 Ford pickup truck back to the town (to
93 be used for parts). Ms. Burnham seconded the motion. The vote was unanimous in favor; the
94 motion passed.

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97 **V. Preliminary Draft Warrant Articles:**

98 Ernest Creveling, Town Administrator, indicated that placeholders based on previous
99 discussions and recommendations will be added to operating budget. The BOS will then
100 review. Mr. Morrill questioned if this included all the warrant articles? Mr. Creveling stated
101 that this is only a start, there may be additional ones added.

102
103 **4.) Old Business:**

- 104 a.) **565 White Mountain Highway:** Mr. Creveling reported that the closing on 565 White
105 Mountain Highway was to occur the next day, Tuesday, October 20th. He asked for the board's
106 authorization to sign all documents on behalf of the board.

107
108 Mr. Rawson made a motion allowing Mr. Creveling to sign all documents on behalf of the
109 board. Mr. Morrill seconded the motion. The vote was unanimous in favor; the motion
110 passed.

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112 b.) **Libby Salvage Yard request for renewal of licensing permit:** Ms. Kim Libby attended
113 representing the Libby Salvage Yard located in Milton Mills. The Libby Salvage Yard had
114 applied for a renewal permit to operate their motor vehicle junk salvage yard. Currently they
115 are operating under a Conditional Permit. They have been working with Brian Boyers and
116 state inspectors to ensure they meet all conditions under the required Best Management
117 Practices. Due to COVID they had not been able to move forward with obtaining this permit.
118 Permit year runs from July to July, however renewal application happens in April. Ms. Libby
119 would like this to move forward and have the board accept the licensing permit application for
120 renewal. Mr. Rawson indicated the board would need to hear directly from Brian Boyers with
121 his report of recommendations. A letter from Mr. Boyers, dated October 7, 2020, indicated
122 he had been onsite and some changes and improvements have been made to address the
123 required best management practices. Mr. Rawson indicated that in order for the board to
124 proceed with any discussions, Mr. Boyers should provide follow-up with salvage yard and
125 attend future board meeting to discuss his recommendations. Ms. Libby expressed concerns



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that the process was taking too long as they had presented at a previous board nearly two years ago. Mr. Rawson again stated that to move forward, Mr. Boyers should provide his follow-up report and recommendations at a future board meeting.

5.) Other Business to Come Before the Board:

Police Chief Krauss reported that an application was submitted for a traffic safety grant. This grant would allow for a safety study of the following roadways: Farmington, Governors, Hare and intersection of Nute.

Chief Krauss also reported that the Taser's currently being used are at the end of their life cycle and that issues with the tasers experiencing failure had been occurring. Chief Krauss would like to purchase tasers using this year's budget. There are still available monies in this year's budget. The tasers are currently six years old with warranties only lasting for five years. To purchase ten tasers, the cost would be approximately \$16,710. Chief Krauss indicated that purchases over \$10,000 technically should be in CIP. Mr. Rawson requested Chief Krauss bring the quote to the next BOS for a vote.

6.) Approval of Minutes:

-10/7/2020 Non-Public: Mr. Rawson made motion to accept meeting minutes. Mr. Morrill seconded the motion. The vote was unanimous to accept 10/7/2020 Non-Public meeting minutes. The motion passed.

-10/7/2020 Public: Mr. Rawson made motion to accept meeting minutes as written. Mr. Morrill seconded the motion. The motion passed to accept 10/7/2020 public meeting minutes.

7.) Public Comments Retaining to Above Topics: There were no topics.

8.) Expenditure Report:

Ernest Creveling, Town Administrator, presented the expenditure report, giving brief overview and indicated that currently everything is looking fine. Ms. Burnham questioned whether the outside appropriations have been paid? Mr. Creveling said payments usually occur at year end. Outside appropriations will be discussed at the next BOS meeting.

9.) Town Administrator:

a. Delta Dental/Life Insurance Renewal: Mr. Creveling has received new quotes for Delta Dental/Life Insurance. They are very similar to last year with very small price changes.

b. MS-535 Signatures: Have received a recommendation from auditors in preparation for tax bills that will be sent. They recommend that tax rates be set for the town. The town is currently in good shape regarding the unassigned fund balance. Mr. Rawson stated that the unemployment rate is high, and residents are struggling with high taxes. It will be important to educate tax payers on what that means. The board will review this and set the tax rate. Mr. Creveling stated that cash flow is currently very strong.



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c. Former Ding-a-Ling Restaurant Update: Mr. Creveling has been in touch with the owner and will be scheduling a meeting to look at the building. Mr. Rawson would also like to attend that meeting.

10.) Selectmen Comments:

Mr. Morrill: 18 Allen Hastings Way

Ms. Burnham: None

Mr. Rawson: The Locke family would like to donate \$200 for the upcoming Trunk or Treat event.

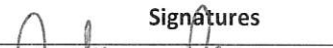
Mr. Rawson made a motion to accept the \$200 with special thanks to the John Locke Family. Mr. Morrill seconded the motion. The vote was unanimous in favor; the motion passed.

A reminder that Trunk-or-Treat event will occur on October 24th from 4-6:00PM. Volunteers are needed. If interested, volunteers should contact Karen Brown.

The Drug-Take-Back program is scheduled for Saturday, October 24th from 10AM-2PM. All prescription drugs that are outdated or will not be used can be safely destroyed by dropping them off at the Police Department.

11.) Adjournment:

Mr. Morrill motioned to adjourn the meeting. Mr. Rawson seconded the motion. The vote was unanimous in favor; the motion passed. The meeting was adjourned at 8:05PM.

BOARD MEMBER	PARTICIPATION			APPROVED ON <u>11/09/2020</u>			
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN	DATE
Andrew Rawson	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			
Matthew Morrill	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			
Claudine Burnham	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			