

Town of Milton
Remote Board of Selectmen Meeting
July 6, 2020
AGENDA

Electronic Meeting
Checklist During State Of Emergency

As Chair of the Milton Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order.

We are utilizing the following for this electronic meeting:

1. Conference call, for people who don't have the means to join via computer.

- a. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary¹, participate in this meeting by dialing the **toll free phone number (844) 855-4444** and upon the prompt, enter Access Code **145672** and **push # (pound sign)**, or by clicking on the following website address: <https://join.freeconferencecall.com/miltonta> (the online meeting ID is **miltonta**)

If anybody has a problem joining the meeting remotely, please call (603) 545-4956 or email: miltonta@miltonnh-us.com.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting.

¹ Public Participation is required only in the case of a public hearing or a quasi-judicial proceeding of a Planning Board or Zoning Board of Adjustment)

Town of Milton

Remote Board of Selectmen Meeting

July 6, 2020

AGENDA

➤ **6:00 PM - PUBLIC SESSION**

➤ **PLEDGE OF ALLEGIANCE**

➤ **NON-PUBLIC SESSION: RSA 91-A:3 II (a)**

➤ **PUBLIC COMMENT**

Please note that because this is a business meeting, and given the limitations of remote access, the Board will not be opening up public comment or discussion.

➤ **NEW BUSINESS— DISCUSSIONS AND/OR POSSIBLE ACTIONS**

1. Update Regarding Covid-19 (Novel Coronavirus) Operational Activities/Plans
2. IRA Miller's General Store – Tax Abatement Agreement in lieu of RSA 79-E application
3. Jones Brook Discussion
4. Vote to Authorize Tax Exempt Drawdown Basis Tax Anticipation Note for Fiscal Year 2020

➤ **OLD BUSINESS**

5. Request for a One-year extension for Completion of Project on Tax Deed Auction Property Located at 1121 White Mountain Highway (Issuance of Certificate of Occupancy)
6. Status of following tax deeded structures: 20 Dawson, 79 Charles and 565 White Mountain Highway
7. Possible Conservation Commission Appointment

➤ **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

8. Open submissions for Select Board Vacancies and Announcement of Applicant Names

➤ **APPROVAL OF MINUTES**

- 06-15-2020 MINUTES
- 06-30-2020 PUBLIC AND NON-PUBLIC SESSION MINUTES

➤ **EXPENDITURE REPORT**

➤ **ADMINISTRATOR COMMENTS**

- *LOCAL GOVERNMENT EFFICIENCY TASK FORCE – FIRST MEETING REPORT*
- *GOFERR GRANT REIMBURSEMENT RECEIVED*
- *OTHER*

➤ **SELECTMEN COMMENTS**

➤ **OTHER BUSINESS**

➤ **ADJOURNMENT**

*The next regular Select Board meeting is scheduled for July 20th, 2020.

Run: 7/02/20
10:16AM

Expenditure Report - Current Year Only

Town of Milton
As Of: June, GL Year 2020

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Joanne
ReportSortedSimpleExpenditure

Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
General Fund							
Town Administration							
01-4130-109	TA Contract Salary	0.00	0.00	0.00	0.00	0.00	0.000
01-4130-110	TA Salary FullTime	87,404.00	7,750.40	41,380.57	0.00	46,023.43	47.344
01-4130-120	TA Salary Part Time	1.00	0.00	0.00	0.00	1.00	0.000
01-4130-130	TA Salary Elected	6,930.00	1,732.50	3,465.00	0.00	3,465.00	50.000
01-4130-131	Selectmen phone stipend	480.00	0.00	160.00	0.00	320.00	33.333
01-4130-220	TA FICA	6,816.00	570.48	2,781.07	0.00	4,034.93	40.802
01-4130-225	TA Medicare	1,319.00	133.43	616.58	0.00	702.42	46.746
01-4130-240	TA Training	900.00	0.00	0.00	0.00	900.00	0.000
01-4130-320	Legal Services	33,500.00	1,317.78	18,090.99	0.00	15,409.01	54.003
01-4130-330	TA Registry of Deeds	300.00	0.00	379.27	0.00	-79.27	126.423
01-4130-340	TA Contract Services	80,049.00	3,512.31	47,227.33	0.00	32,821.67	58.998
01-4130-391	TA Legal Notices/Ads	900.00	0.00	282.56	0.00	617.44	31.396
01-4130-395	TA Professional Svcs	13,805.00	25.00	850.00	0.00	12,955.00	6.157
01-4130-415	Street Lighting	18,000.00	1,248.25	8,118.24	0.00	9,881.76	45.101
01-4130-430	TA Water Bill	1.00	0.00	0.00	0.00	1.00	0.000
01-4130-450	TA Telephone	5,438.00	165.43	1,615.33	0.00	3,822.67	29.704
01-4130-610	TA Printing/Copies	9,541.00	0.00	4,796.00	0.00	4,745.00	50.267
01-4130-620	TA Supplies	4,760.00	129.29	307.14	0.00	4,452.86	6.453
01-4130-625	TA Postage	2,063.00	246.65	423.89	0.00	1,639.11	20.547
01-4130-640	TA Vehicle Fuel	600.00	0.00	-205.29	0.00	805.29	-34.215
01-4130-730	TA Vehicle Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4130-733	TA Vehicle Registration/Misc	12.00	0.00	0.00	0.00	12.00	0.000
01-4130-740	TA Equip Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.000
01-4130-741	TA Equipment Purchase	2,300.00	0.00	0.00	0.00	2,300.00	0.000
01-4130-742	TA Equipment Lease	4,011.00	641.01	1,569.36	0.00	2,441.64	39.126
01-4130-840	TA Mileage/Travel	750.00	0.00	0.00	0.00	750.00	0.000
01-4130-850	TA Memberships/Dues	4,288.00	50.00	4,003.00	0.00	285.00	93.354
01-4130-860	TA Employee Functions	200.00	0.00	0.00	0.00	200.00	0.000
01-4130-870	TA Bank Charges	60.00	0.00	0.00	0.00	60.00	0.000
01-4130-890	TA Miscellaneous	625.00	0.00	537.99	0.00	87.01	86.078
Totals Town Administration		288,053.00	17,522.53	136,399.03	0.00	151,653.97	47.352

Run: 7/02/20
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Expenditure Report - Current Year Only

Town of Milton
As Of: June, GL Year 2020

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ReportSortedSimpleExpenditure

Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
Town Clerk/Tax Collector							
01-4140-120	TC/TX/TR Salary Part Time	39,637.00	1,304.29	14,083.39	0.00	25,553.61	35.531
01-4140-130	TC/TX/TR Salary Elected	51,564.00	4,259.20	26,163.66	0.00	25,400.34	50.740
01-4140-220	TC/TX/TR FICA	5,655.00	343.85	2,636.55	0.00	3,018.45	46.623
01-4140-225	TC/TX/TR Medicare	1,323.00	80.42	616.62	0.00	706.38	46.608
01-4140-240	TC/TX/TR Training	500.00	0.00	0.00	0.00	500.00	0.000
01-4140-330	TC/TX/TR Registry of Deeds	700.00	0.00	18.00	0.00	682.00	2.571
01-4140-391	TC/TX/TR Legal Notices/Ad	150.00	0.00	0.00	0.00	150.00	0.000
01-4140-395	TC/TX/TR Professional Services	11,270.00	0.00	5,241.90	0.00	6,028.10	46.512
01-4140-610	TC/TX/TR Printing/Copies	1.00	0.00	0.00	0.00	1.00	0.000
01-4140-620	TC/TX/TR Office Supplies	2,500.00	0.00	518.26	0.00	1,981.74	20.730
01-4140-625	TC/TX/TR Postage	7,100.00	2,719.65	7,225.09	0.00	-125.09	101.762
01-4140-740	TC/TX/TR Equipment Maintenance	250.00	0.00	0.00	0.00	250.00	0.000
01-4140-741	TC/TX/TR Equipment Purchase	2,000.00	0.00	0.00	0.00	2,000.00	0.000
01-4140-840	TC/TX/TR Mileage/Travel	250.00	0.00	0.00	0.00	250.00	0.000
01-4140-850	TC/TX/TR Membership & Dues	40.00	0.00	20.00	0.00	20.00	50.000
01-4140-890	TC/TX/TR Miscellaneous	1.00	0.00	100.00	0.00	-99.00	10000.000
Totals Town Clerk/Tax Collector		122,941.00	8,707.41	56,623.47	0.00	66,317.53	46.057
Treasurer							
01-4141-120	TR Salaries Part Time Deputy Treasu	400.00	563.34	3,380.04	0.00	-2,980.04	845.010
01-4141-130	TR Salary Elected	6,760.00	0.00	0.00	0.00	6,760.00	0.000
01-4141-220	TR FICA	420.00	34.92	209.56	0.00	210.44	49.895
01-4141-225	TR Medicare	99.00	8.17	49.01	0.00	49.99	49.505
01-4141-240	TR Training	100.00	0.00	0.00	0.00	100.00	0.000
01-4141-620	TR Office Supplies	300.00	0.00	0.00	0.00	300.00	0.000
01-4141-625	TR Postage	76.00	0.00	0.00	0.00	76.00	0.000
01-4141-840	TR Mileage/Travel	2,200.00	0.00	0.00	0.00	2,200.00	0.000
01-4141-850	TR Membership & Dues	25.00	0.00	0.00	0.00	25.00	0.000
01-4141-890	TR Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Treasurer		10,381.00	606.43	3,638.61	0.00	6,742.39	35.051

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Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
Supervisor of the Checklist							
01-4142-130	SC Salary Elected	2,647.00	0.00	1,649.20	0.00	997.80	62.304
01-4142-610	SC Printing	200.00	0.00	0.00	0.00	200.00	0.000
01-4142-620	SC Supplies	200.00	0.00	385.65	0.00	-185.65	192.825
01-4142-625	SC Postage	100.00	0.00	0.00	0.00	100.00	0.000
01-4142-740	SC Equipment Maintenance	100.00	0.00	0.00	0.00	100.00	0.000
01-4142-741	SC Equipment Purchase	150.00	0.00	0.00	0.00	150.00	0.000
01-4142-840	SC Mileage and Travel	100.00	0.00	0.00	0.00	100.00	0.000
Totals Supervisor of the Checklist		3,497.00	0.00	2,034.85	0.00	1,462.15	58.188
Moderator							
01-4143-130	MOD Salary Elected	525.00	0.00	1,252.88	0.00	-727.88	238.644
01-4143-140	MOD Election Officials	2,434.00	0.00	684.00	0.00	1,750.00	28.102
01-4143-620	MOD Office Supplies	300.00	0.00	0.00	0.00	300.00	0.000
01-4143-740	MOD Equipment Maintenance	825.00	0.00	0.00	0.00	825.00	0.000
01-4143-741	MOD Equipment Purchase	1.00	0.00	0.00	0.00	1.00	0.000
01-4143-840	MOD Mileage/Travel	1.00	0.00	0.00	0.00	1.00	0.000
Totals Moderator		4,086.00	0.00	1,936.88	0.00	2,149.12	47.403
Budget Committee							
01-4144-395	BC Professional Services	2,600.00	225.00	488.46	0.00	2,111.54	18.787
Totals Budget Committee		2,600.00	225.00	488.46	0.00	2,111.54	18.787
TTF							
01-4145-130	TTF Salary Elected	2,310.00	577.48	1,154.96	0.00	1,155.04	49.998
01-4145-220	TTF FICA	144.00	35.81	71.61	0.00	72.39	49.729
01-4145-225	TTF Medicare	35.00	8.38	16.75	0.00	18.25	47.857
01-4145-240	TTF Training	1.00	0.00	0.00	0.00	1.00	0.000
01-4145-610	TTF Printing/Copies	200.00	0.00	0.00	0.00	200.00	0.000
01-4145-620	TTF Office Supplies	200.00	0.00	0.00	0.00	200.00	0.000
01-4145-625	TTF Postage	50.00	0.00	0.00	0.00	50.00	0.000
01-4145-740	TTF Equipment Maintenance	100.00	0.00	0.00	0.00	100.00	0.000

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01-4145-741	TTF Equipment Purchase	150.00	0.00	0.00	0.00	150.00	0.000
01-4145-840	TTF Mileage/Travel	100.00	0.00	0.00	0.00	100.00	0.000
Totals		3,290.00	621.67	1,243.32	0.00	2,046.68	37.791
Assessing							
01-4152-110	AS Salary -Employee	41,917.00	3,840.00	23,588.57	0.00	18,328.43	56.274
01-4152-220	AS FICA	2,599.00	223.19	1,448.30	0.00	1,150.70	55.725
01-4152-225	AS Medicare	608.00	52.20	338.72	0.00	269.28	55.711
01-4152-240	AS Training	150.00	0.00	0.00	0.00	150.00	0.000
01-4152-330	AS Registry of Deeds	500.00	0.00	537.00	0.00	-37.00	107.400
01-4152-391	AS Legal Notices	100.00	0.00	0.00	0.00	100.00	0.000
01-4152-393	AS Software Support	5,500.00	0.00	0.00	0.00	5,500.00	0.000
01-4152-395	AS Professional Svcs Assessing	1,000.00	0.00	500.00	0.00	500.00	50.000
01-4152-396	AS Contract Assessor	40,000.00	3,325.00	16,962.50	0.00	23,037.50	42.406
01-4152-610	AS Printing	50.00	0.00	0.00	0.00	50.00	0.000
01-4152-620	AS Supplies	400.00	0.00	228.67	0.00	171.33	57.168
01-4152-625	AS Postage	600.00	19.35	97.35	0.00	502.65	16.225
01-4152-740	AS Equipment Maintenance	200.00	0.00	0.00	0.00	200.00	0.000
01-4152-741	AS Equipment Purchase	300.00	0.00	0.00	0.00	300.00	0.000
01-4152-840	AS Mileage	50.00	0.00	0.00	0.00	50.00	0.000
01-4152-850	AS Membership Dues	30.00	0.00	20.00	0.00	10.00	66.667
01-4152-890	AS Miscellaneous	10.00	0.00	0.00	0.00	10.00	0.000
Totals Assessing		94,014.00	7,459.74	43,721.11	0.00	50,292.89	46.505
Insurance /Benefits							
01-4155-210	Health Insurance	526,260.00	3,247.20	188,551.40	0.00	337,708.60	35.829
01-4155-215	Dental Insurance	24,820.00	984.60	9,285.12	0.00	15,534.88	37.410
01-4155-233	Retirement - NHRS & TA	88,334.00	6,171.28	40,589.42	0.00	47,744.58	45.950
01-4155-250	Life Insurance	588.00	42.00	307.50	0.00	280.50	52.296
01-4155-260	Unemployment Insurance	4,625.00	0.00	4,052.76	0.00	572.24	87.627
01-4155-280	Workers Compensation	66,572.00	0.00	68,961.00	0.00	-2,389.00	103.589
01-4155-520	Property Insurance	52,646.00	0.00	26,323.00	0.00	26,323.00	50.000
01-4155-530	Property Insurance Deductions	4,000.00	0.00	0.00	0.00	4,000.00	0.000

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Totals Insurance /Benefits		767,845.00	10,445.08	338,070.20	0.00	429,774.80	44.028
Government Buildings							
01-4194-110	GB Salary Full Time	105,008.00	4,504.00	32,623.27	0.00	72,384.73	31.067
01-4194-120	GB Salary Part Time	1.00	1,800.00	4,050.00	0.00	-4,049.00	#####.###
01-4194-220	GB FICA	6,511.00	375.96	2,271.28	0.00	4,239.72	34.884
01-4194-225	GB Medicare	1,523.00	87.93	531.19	0.00	991.81	34.878
01-4194-290	GB Uniforms	450.00	0.00	0.00	0.00	450.00	0.000
01-4194-340	GB Contract Services	20,054.00	0.00	1,460.00	0.00	18,594.00	7.280
01-4194-395	GB Professional Svcs	1.00	0.00	0.00	0.00	1.00	0.000
01-4194-410	GB Electric	9,600.00	513.87	3,284.85	0.00	6,315.15	34.217
01-4194-420	GB Heat	5,500.00	0.00	2,495.87	0.00	3,004.13	45.379
01-4194-430	GB Water	5,750.00	0.00	1,212.00	0.00	4,538.00	21.078
01-4194-620	GB Supplies	2,112.00	0.00	818.95	0.00	1,293.05	38.776
01-4194-625	GB Postage	10.00	0.00	0.00	0.00	10.00	0.000
01-4194-640	GB Vehicle Fuels	4,000.00	524.58	1,332.45	0.00	2,667.55	33.311
01-4194-720	GB Bldg Maintenance	20,000.00	329.21	-1,859.44	0.00	21,859.44	-9.297
01-4194-725	GB Cemetery Maintenance	5,000.00	0.00	22.72	0.00	4,977.28	0.454
01-4194-740	GB Equip Maintenance	1,000.00	0.00	1,481.58	0.00	-481.58	148.158
01-4194-741	GB Equip Purchase	6,600.00	0.00	0.00	0.00	6,600.00	0.000
01-4194-742	GB Equip Lease	500.00	0.00	0.00	0.00	500.00	0.000
01-4194-890	GB Miscellaneous	1.00	25.00	223.00	0.00	-222.00	22300.000
Totals Government Buildings		193,621.00	8,160.55	49,947.72	0.00	143,673.28	25.797
01-4195-393	CEM Software	4,000.00	0.00	0.00	0.00	4,000.00	0.000
01-4195-395	CEM Admin Cost	0.00	0.00	1,050.00	0.00	-1,050.00	0.000
01-4195-890	CEM Miscellaneous	6,000.00	2,240.00	2,840.52	0.00	3,159.48	47.342
Totals		10,000.00	2,240.00	3,890.52	0.00	6,109.48	38.905
Police							
01-4210-110	PD Salary Full Time	472,552.00	25,978.93	160,029.84	0.00	312,522.16	33.865
01-4210-120	PD Salary Part Time	12,000.00	324.73	3,811.95	0.00	8,188.05	31.766

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01-4210-121	PD Salary Secretary	46,800.00	3,600.00	21,214.30	0.00	25,585.70	45.330
01-4210-122	PD Personnel Retention	2,500.00	0.00	0.00	0.00	2,500.00	0.000
01-4210-123	PD Salary Chief	83,408.00	6,416.00	38,248.77	0.00	45,159.23	45.857
01-4210-144	PD Grants	5,000.00	0.00	0.00	0.00	5,000.00	0.000
01-4210-220	PD FICA	4,080.00	243.33	1,528.18	0.00	2,551.82	37.455
01-4210-225	PD Medicare	9,016.00	498.98	3,268.45	0.00	5,747.55	36.252
01-4210-230	PD Retirement NHRS	160,760.00	9,158.03	59,338.04	0.00	101,421.96	36.911
01-4210-240	PD Training	5,000.00	0.00	300.00	0.00	4,700.00	6.000
01-4210-243	PD Employee Testing	500.00	0.00	0.00	0.00	500.00	0.000
01-4210-290	PD Uniforms	6,000.00	0.00	0.00	0.00	6,000.00	0.000
01-4210-320	PD Legal Services	14,000.00	0.00	13,000.00	0.00	1,000.00	92.857
01-4210-340	PD Contract Services	23,751.00	355.09	13,936.39	0.00	9,814.61	58.677
01-4210-391	PD Legal Notices/Ads	100.00	0.00	0.00	0.00	100.00	0.000
01-4210-395	PD Professional Services	500.00	0.00	20.90	0.00	479.10	4.180
01-4210-410	PD Electric	7,200.00	0.00	1,532.73	0.00	5,667.27	21.288
01-4210-420	PD Heat	3,000.00	811.95	1,257.84	0.00	1,742.16	41.928
01-4210-450	PD Telephone	3,700.00	225.70	1,591.53	0.00	2,108.47	43.014
01-4210-610	PD Printing/Copies	600.00	0.00	180.00	0.00	420.00	30.000
01-4210-620	PD Supplies	6,000.00	423.89	1,939.46	0.00	4,060.54	32.324
01-4210-640	PD Vehicle Fuel	15,000.00	628.57	4,432.43	0.00	10,567.57	29.550
01-4210-730	PD Vehicle Maintenance	6,000.00	-218.90	1,767.34	0.00	4,232.66	29.456
01-4210-731	PD Vehicle Purchase/Lease	31,000.00	0.00	0.00	0.00	31,000.00	0.000
01-4210-740	PD Equip Mainenance	3,000.00	0.00	670.00	0.00	2,330.00	22.333
01-4210-741	PD Equip Purchase	6,200.00	0.00	698.54	0.00	5,501.46	11.267
01-4210-742	PD Equipment Lease	4,600.00	484.81	1,784.62	0.00	2,815.38	38.796
01-4210-840	PD Mileage & Travel	1,100.00	0.00	0.00	0.00	1,100.00	0.000
01-4210-850	PD Memberships/Dues	750.00	0.00	322.38	0.00	427.62	42.984
01-4210-890	PD Miscellaneous	1.00	0.00	-240.00	0.00	241.00	-24000.000
01-4210-891	PD Education Incentive	4,500.00	0.00	0.00	0.00	4,500.00	0.000
Totals Police		938,618.00	48,931.11	330,633.69	0.00	607,984.31	35.226
Fire Department							
01-4220-110	FD Salary Full Time	117,084.00	9,826.36	54,598.63	0.00	62,485.37	46.632

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01-4220-120	FD Salary Part Time	80,000.00	2,659.92	15,769.13	0.00	64,230.87	19.711
01-4220-130	FD Salary Elected	39,362.00	3,027.84	18,924.00	0.00	20,438.00	48.077
01-4220-220	FD FICA	9,012.00	352.65	3,253.64	0.00	5,758.36	36.103
01-4220-225	FD Medicare	3,805.00	224.98	1,986.18	0.00	1,818.82	52.199
01-4220-230	FD Retirement-NHRS	35,231.00	2,956.75	17,577.52	0.00	17,653.48	49.892
01-4220-240	FD Training	6,800.00	0.00	1,310.00	0.00	5,490.00	19.265
01-4220-243	FD Employee Testing	200.00	0.00	279.00	0.00	-79.00	139.500
01-4220-290	FD Uniforms	20,350.00	0.00	2,084.03	0.00	18,265.97	10.241
01-4220-340	FD Contract Services	16,908.00	9,135.72	14,635.53	0.00	2,272.47	86.560
01-4220-410	FD Electric	15,500.00	-618.51	7,041.59	0.00	8,458.41	45.430
01-4220-420	FD Heat	10,768.00	3,606.30	5,565.23	0.00	5,202.77	51.683
01-4220-430	FD Water	3,000.00	0.00	764.00	0.00	2,236.00	25.467
01-4220-433	FD Dry Hydrant	1.00	0.00	0.00	0.00	1.00	0.000
01-4220-435	FD Hydrant Fees	4,830.00	0.00	0.00	0.00	4,830.00	0.000
01-4220-450	FD Telephone	4,200.00	306.89	1,627.86	0.00	2,572.14	38.759
01-4220-460	FD Public Education	600.00	0.00	136.00	0.00	464.00	22.667
01-4220-610	FD Printing	400.00	94.98	94.98	0.00	305.02	23.745
01-4220-620	FD Supplies	4,500.00	788.64	2,091.25	0.00	2,408.75	46.472
01-4220-625	FD Postage	50.00	0.00	2.25	0.00	47.75	4.500
01-4220-640	FD Vehicle Fuel	2,750.00	57.81	784.52	0.00	1,965.48	28.528
01-4220-645	FD Diesel Fuel	6,000.00	133.34	1,842.82	0.00	4,157.18	30.714
01-4220-720	FD Bldg Maintenance	1,995.00	900.00	2,320.00	0.00	-325.00	116.291
01-4220-730	FD Vehicle Maintenance	14,000.00	-1,041.28	16,245.62	0.00	-2,245.62	116.040
01-4220-740	FD Equipment Maintenance	7,500.00	161.15	3,167.81	0.00	4,332.19	42.237
01-4220-741	FD Equipment Purchase	16,500.00	1,139.93	16,319.27	0.00	180.73	98.905
01-4220-742	FDEquipment Lease	1,572.00	0.00	0.00	0.00	1,572.00	0.000
01-4220-840	FD Mileage/Travel	1.00	0.00	14.35	0.00	-13.35	1,435.000
01-4220-890	FD Miscellaneous	1.00	0.00	420.00	0.00	-419.00	42000.000
01-4220-961	FD On Call Part Time	26,000.00	0.00	13,210.90	0.00	12,789.10	50.811
01-4220-962	FD On Call Full Time	0.00	0.00	240.00	0.00	-240.00	0.000
Totals Fire Department		448,920.00	33,713.47	202,306.11	0.00	246,613.89	45.065

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01-4240-110	PBC Salary Full Time	37,160.00	2,968.44	18,180.07	0.00	18,979.93	48.924
01-4240-111	PBC Overtime	2,000.00	42.01	495.83	0.00	1,504.17	24.792
01-4240-120	PBC Salary Part Time	29,042.00	2,193.28	13,608.00	0.00	15,434.00	46.856
01-4240-220	PBC FICA	4,229.00	302.14	1,976.87	0.00	2,252.13	46.746
01-4240-225	PBC Medicare	989.00	74.94	487.24	0.00	501.76	49.266
01-4240-240	PBC Training	400.00	0.00	0.00	0.00	400.00	0.000
01-4240-330	PBC Registry of Deeds	25.00	0.00	0.00	0.00	25.00	0.000
01-4240-340	PBC Contract Services	28,600.00	0.00	13,919.00	0.00	14,681.00	48.668
01-4240-391	PBC Notices & ads	200.00	0.00	0.00	0.00	200.00	0.000
01-4240-395	PBC Professional Svc	200.00	0.00	0.00	0.00	200.00	0.000
01-4240-610	PBC Printing/Copies	75.00	0.00	0.00	0.00	75.00	0.000
01-4240-620	PBC Supplies	500.00	315.00	447.94	0.00	52.06	89.588
01-4240-625	PBC Postage	250.00	0.81	83.81	0.00	166.19	33.524
01-4240-740	PBC Equipment Maintenance	150.00	0.00	0.00	0.00	150.00	0.000
01-4240-741	PBC Equip Purchase	150.00	0.00	0.00	0.00	150.00	0.000
01-4240-840	PBC Mileage/Travel	75.00	0.00	0.00	0.00	75.00	0.000
01-4240-850	PBC Memberships/Dues	550.00	0.00	0.00	0.00	550.00	0.000
01-4240-890	PBC Miscellaneous	50.00	1,316.07	1,316.07	0.00	-1,266.07	2,632.140
Totals Planning & Code		104,645.00	7,212.69	50,514.83	0.00	54,130.17	48.273
Planning Board							
01-4241-240	PB Training	250.00	0.00	0.00	0.00	250.00	0.000
01-4241-391	PB Public Notices	400.00	0.00	0.00	0.00	400.00	0.000
01-4241-395	PB GIS Data Sets & Maps	500.00	0.00	0.00	0.00	500.00	0.000
01-4241-610	PB Printing	100.00	0.00	0.00	0.00	100.00	0.000
01-4241-620	PB Supplies	100.00	0.00	0.00	0.00	100.00	0.000
01-4241-625	PB Postage	200.00	0.00	7.30	0.00	192.70	3.650
01-4241-840	PB Mileage	100.00	0.00	0.00	0.00	100.00	0.000
01-4241-890	PB Miscellaneous	100.00	0.00	0.00	0.00	100.00	0.000
Totals Planning Board		1,750.00	0.00	7.30	0.00	1,742.70	0.417
Zoning Board of Adjustment							
01-4242-240	ZBA Training	250.00	0.00	0.00	0.00	250.00	0.000

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01-4242-330	ZBA Registry of Deeds	258.00	0.00	0.00	0.00	258.00	0.000
01-4242-391	ZBA Public Notices	400.00	0.00	0.00	0.00	400.00	0.000
01-4242-610	ZBA Printing	100.00	0.00	0.00	0.00	100.00	0.000
01-4242-620	ZBA Supplies	35.00	0.00	0.00	0.00	35.00	0.000
01-4242-625	ZBA Postage	457.00	11.00	33.00	0.00	424.00	7.221
Totals Zoning Board of Adjustment		1,500.00	11.00	33.00	0.00	1,467.00	2.200
Conservation Commission							
01-4243-240	CC Training	150.00	0.00	0.00	0.00	150.00	0.000
01-4243-320	CC Legal Defense	2,500.00	0.00	0.00	0.00	2,500.00	0.000
01-4243-395	CC Professional Services	2,097.00	0.00	0.00	0.00	2,097.00	0.000
01-4243-610	CC Printing	500.00	0.00	0.00	0.00	500.00	0.000
01-4243-620	CC Office Supplies	25.00	0.00	0.00	0.00	25.00	0.000
01-4243-625	CC Postage	250.00	0.50	1.50	0.00	248.50	0.600
01-4243-850	CC Membership Dues	600.00	0.00	100.00	0.00	500.00	16.667
01-4243-890	CC Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Conservation Commission		6,123.00	0.50	101.50	0.00	6,021.50	1.658
Emergency Management							
01-4290-002	Emergency Management	1.00	0.00	63.48	0.00	-62.48	6,348.000
01-4290-006	EMD	4,000.00	0.00	0.00	0.00	4,000.00	0.000
01-4290-220	EM Fica	248.00	0.00	0.00	0.00	248.00	0.000
01-4290-225	EM Medicare	58.00	0.00	0.00	0.00	58.00	0.000
01-4290-240	EM Training	1.00	0.00	0.00	0.00	1.00	0.000
01-4290-410	EM Electric	1,000.00	64.46	334.77	0.00	665.23	33.477
Totals Emergency Management		5,308.00	64.46	398.25	0.00	4,909.75	7.503
Highway Department							
01-4312-110	HW Salary Full Time	293,142.00	15,715.17	112,410.48	0.00	180,731.52	38.347
01-4312-120	HW Salary Part Time	20,648.00	2,003.25	11,684.25	0.00	8,963.75	56.588
01-4312-130	HW Salary Elected	67,429.00	5,187.20	31,869.17	0.00	35,559.83	47.263
01-4312-220	HW FICA	23,636.00	1,367.91	12,030.95	0.00	11,605.05	50.901

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01-4312-225	HW Medicare	5,228.00	327.29	2,821.08	0.00	2,406.92	53.961
01-4312-240	HW Training	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4312-243	HW Employee Testing	1,500.00	0.00	505.00	0.00	995.00	33.667
01-4312-290	HW Uniforms	4,700.00	194.31	1,448.13	0.00	3,251.87	30.811
01-4312-340	HW Contracted Services	13,970.00	1,114.00	11,420.38	0.00	2,549.62	81.749
01-4312-395	HW Professional Services	1.00	0.00	0.00	0.00	1.00	0.000
01-4312-410	HW Electric	5,100.00	130.09	1,649.19	0.00	3,450.81	32.337
01-4312-420	HW Heat	3,500.00	0.00	2,119.16	0.00	1,380.84	60.547
01-4312-450	HW Telephone	3,100.00	185.94	1,083.91	0.00	2,016.09	34.965
01-4312-620	HW Supplies	24,506.00	2,022.44	5,482.87	0.00	19,023.13	22.374
01-4312-625	HW Postage	10.00	1.00	1.50	0.00	8.50	15.000
01-4312-630	HW Operating Supplies	123,460.00	9,163.89	81,904.16	0.00	41,555.84	66.341
01-4312-640	HW Vehicle Fuel	5,500.00	751.78	2,933.84	0.00	2,566.16	53.343
01-4312-645	HW Diesel Fuel	35,000.00	768.01	7,543.03	0.00	27,456.97	21.552
01-4312-740	HW Equipment Maintenance	20,000.00	583.90	5,654.93	0.00	14,345.07	28.275
01-4312-741	HW Equip Purchase	500.00	0.00	0.00	0.00	500.00	0.000
01-4312-742	HW Equipment Lease	1.00	0.00	0.00	0.00	1.00	0.000
01-4312-850	HW Memberships/Dues	1.00	0.00	55.00	0.00	-54.00	5,500.000
01-4312-890	HW Miscellaneous	1.00	55.00	55.00	0.00	-54.00	5,500.000
Totals Highway Department		651,933.00	39,571.18	292,672.03	0.00	359,260.97	44.893
Solid Waste & Recycling							
01-4324-110	SW Salary Full Time	44,282.00	3,697.83	25,049.38	0.00	19,232.62	56.568
01-4324-120	SW Salary Part Time	50,840.00	4,427.96	42,443.00	0.00	8,397.00	83.483
01-4324-220	SW FICA	5,898.00	445.21	2,148.08	0.00	3,749.92	36.420
01-4324-225	SW Medicare	1,380.00	104.11	502.36	0.00	877.64	36.403
01-4324-240	SW Training	600.00	0.00	150.00	0.00	450.00	25.000
01-4324-290	SW Uniforms	600.00	0.00	135.00	0.00	465.00	22.500
01-4324-340	SW Contract Services	9,800.00	290.93	3,210.64	0.00	6,589.36	32.762
01-4324-371	SW Disposal	79,000.00	6,923.79	30,591.10	0.00	48,408.90	38.723
01-4324-372	SW Rental/Recycle	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-373	SW Hazard Waste Removal	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-410	SW Electric	1,800.00	123.22	720.72	0.00	1,079.28	40.040

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01-4324-420	SW Heat	500.00	0.00	325.27	0.00	174.73	65.054
01-4324-450	SW Telephone	654.00	35.18	245.22	0.00	408.78	37.495
01-4324-620	SW Supplies	2,159.00	111.08	262.70	0.00	1,896.30	12.168
01-4324-625	SW Postage	10.00	0.00	0.00	0.00	10.00	0.000
01-4324-630	SW Operating Supplies	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-640	SW Vehicle Fuel	8,000.00	1,481.19	3,444.01	0.00	4,555.99	43.050
01-4324-720	SW Building Maintenance	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-740	SW Equipment Maintenance	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-741	SW Equipment Purchase	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-742	SW Equipment Lease	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-810	SW Permit Fees	1.00	0.00	0.00	0.00	1.00	0.000
01-4324-890	SW Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Solid Waste & Recycling		205,532.00	17,640.50	109,227.48	0.00	96,304.52	53.144
Outside Appropriations							
01-4415-350	Strafford CAP	7,250.00	0.00	0.00	0.00	7,250.00	0.000
01-4415-351	Homemakers Health Services	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4415-352	Haven	500.00	0.00	0.00	0.00	500.00	0.000
01-4415-353	AIDS Response Seacoast	400.00	0.00	0.00	0.00	400.00	0.000
01-4415-354	Cornerstone VNA	5,652.00	0.00	5,652.00	0.00	0.00	100.000
01-4415-355	Youth Sponsorship (DARE)	1,500.00	0.00	0.00	0.00	1,500.00	0.000
01-4415-358	Strafford Nutrition & Meals on Wheel	1,500.00	0.00	0.00	0.00	1,500.00	0.000
01-4415-361	American Legion Post #61	800.00	0.00	0.00	0.00	800.00	0.000
01-4415-364	CASA	500.00	0.00	0.00	0.00	500.00	0.000
01-4415-367	Wakefield Resource Center	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4415-368	Wakefield Food Pantry	2,500.00	0.00	0.00	0.00	2,500.00	0.000
01-4415-369	We Care Food Pantry	2,000.00	0.00	2,000.00	0.00	0.00	100.000
Totals Outside Appropriations		24,602.00	0.00	7,652.00	0.00	16,950.00	31.103
Welfare							
01-4445-120	W Salaries	18,538.00	0.00	13,209.90	0.00	5,328.10	71.258
01-4445-220	W FICA	1,149.00	0.00	871.90	0.00	277.10	75.883
01-4445-225	W Medicare	269.00	0.00	203.91	0.00	65.09	75.803

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01-4445-240	W Training	240.00	0.00	15.00	0.00	225.00	6.250
01-4445-461	W Electric	6,000.00	0.00	65.85	0.00	5,934.15	1.098
01-4445-462	W Heat	9,000.00	0.00	198.92	0.00	8,801.08	2.210
01-4445-464	W Rent/Mortgage	25,000.00	998.06	1,499.06	0.00	23,500.94	5.996
01-4445-465	W Food	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4445-466	W Medical	2,000.00	0.00	0.00	0.00	2,000.00	0.000
01-4445-620	W Office Supplies	300.00	0.00	0.00	0.00	300.00	0.000
01-4445-625	W Postage	100.00	16.60	53.80	0.00	46.20	53.800
01-4445-741	W Equipment	200.00	0.00	0.00	0.00	200.00	0.000
01-4445-840	W Mileage	100.00	0.00	144.95	0.00	-44.95	144.950
01-4445-890	W Miscellaneous	500.00	0.00	0.00	0.00	500.00	0.000
Totals Welfare		64,396.00	1,014.66	16,263.29	0.00	48,132.71	25.255
Recreation							
01-4520-110	RE Salary Full Time	42,455.00	3,742.40	19,711.83	0.00	22,743.17	46.430
01-4520-120	RE Salary Part Time	8,534.00	505.70	9,272.87	0.00	-738.87	108.658
01-4520-220	RE FICA	3,162.00	187.06	1,739.27	0.00	1,422.73	55.005
01-4520-225	RE Medicare	740.00	43.76	410.42	0.00	329.58	55.462
01-4520-240	RE Training	500.00	0.00	0.00	0.00	500.00	0.000
01-4520-290	RE Uniforms	125.00	0.00	0.00	0.00	125.00	0.000
01-4520-340	RE Contract Services	1.00	0.00	0.00	0.00	1.00	0.000
01-4520-360	RE Transportation	1.00	0.00	0.00	0.00	1.00	0.000
01-4520-395	RE Professional Services	600.00	0.00	0.00	0.00	600.00	0.000
01-4520-410	RE Electric	2,300.00	206.25	710.30	0.00	1,589.70	30.883
01-4520-450	RE Telephone	835.00	35.35	244.35	0.00	590.65	29.263
01-4520-610	RE Printing	200.00	0.00	0.00	0.00	200.00	0.000
01-4520-620	RE Supplies	1,403.00	0.00	125.98	0.00	1,277.02	8.979
01-4520-625	RE Postage	200.00	0.00	0.00	0.00	200.00	0.000
01-4520-630	RE Operating Supplies	1.00	0.00	0.00	0.00	1.00	0.000
01-4520-720	RE Building Maintenance	1.00	0.00	0.00	0.00	1.00	0.000
01-4520-725	RE Grounds Maintenance	1.00	0.00	0.00	0.00	1.00	0.000
01-4520-740	RE Equipment Maintenance	250.00	0.00	0.00	0.00	250.00	0.000
01-4520-741	RE Equipment Purchase	200.00	0.00	0.00	0.00	200.00	0.000

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Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
01-4520-840	RE Mileage & Travel	1,000.00	250.00	500.00	0.00	500.00	50.000
01-4520-850	RE Dues/Subscriptions	70.00	0.00	0.00	0.00	70.00	0.000
01-4520-890	RE Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Recreation		62,580.00	4,970.52	32,715.02	0.00	29,864.98	52.277
Library							
01-4550-120	LI Salary Part Time	35,560.00	2,575.14	16,003.46	0.00	19,556.54	45.004
01-4550-220	LI FICA	2,205.00	159.66	1,047.51	0.00	1,157.49	47.506
01-4550-225	LI Medicare	516.00	37.34	244.99	0.00	271.01	47.479
01-4550-340	LI Contracted Services	3,200.00	1,715.00	2,359.34	0.00	840.66	73.729
01-4550-350	LI Custodial Svc	1.00	0.00	0.00	0.00	1.00	0.000
01-4550-410	LI Electric	2,000.00	110.36	452.06	0.00	1,547.94	22.603
01-4550-420	LI Heat	3,500.00	0.00	2,095.64	0.00	1,404.36	59.875
01-4550-450	LI Telephone	900.00	73.50	443.06	0.00	456.94	49.229
01-4550-620	LI Supplies Office/Building	2,000.00	0.00	849.15	0.00	1,150.85	42.458
01-4550-625	LI Postage	130.00	92.00	92.00	0.00	38.00	70.769
01-4550-630	LI Program Supplies	8,800.00	855.63	3,086.54	0.00	5,713.46	35.074
01-4550-741	LI Equipment Purchase	250.00	0.00	0.00	0.00	250.00	0.000
01-4550-744	LI Technology	75.00	0.00	0.00	0.00	75.00	0.000
01-4550-840	LI Mileage/Travel	235.00	0.00	0.00	0.00	235.00	0.000
01-4550-850	LI Membership/Dues	335.00	0.00	65.00	0.00	270.00	19.403
01-4550-890	LI Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Library		59,708.00	5,618.63	26,738.75	0.00	32,969.25	44.783
Economic Development							
01-4651-395	EDC Professional Svcs	2,500.00	0.00	0.00	0.00	2,500.00	0.000
Totals Economic Development		2,500.00	0.00	0.00	0.00	2,500.00	0.000
Debt Service Principal							
01-4711-151	2016 Int'l Dump Trucks Principal	66,440.00	0.00	66,440.00	0.00	0.00	100.000
01-4711-161	2016 John Deere Grader Principal	23,123.00	0.00	23,123.00	0.00	0.00	100.000
01-4711-162	Bond Principal TANS	1.00	0.00	0.00	0.00	1.00	0.000

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Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
01-4711-542	2016 Fire Station Bond Principal	151,787.00	0.00	151,786.56	0.00	0.44	100.000
01-4711-543	2017 Motorola Portable Radios Principi	29,487.00	0.00	0.00	0.00	29,487.00	0.000
Totals Debt Service Principal		270,838.00	0.00	241,349.56	0.00	29,488.44	89.112
Debt Service Interest							
01-4721-151	2016 Int'l Dump Trucks Interest	3,896.00	0.00	3,895.59	0.00	0.41	99.989
01-4721-161	2016 John Deere Grader Interest	3,670.00	0.00	3,669.60	0.00	0.40	99.989
01-4721-542	2016 Fire Station Bond Interest	64,017.00	0.00	64,016.66	0.00	0.34	99.999
01-4721-543	2017 Motorola Portable Radios Intere:	821.00	0.00	0.00	0.00	821.00	0.000
01-4721-551	Bond Interest TANS	1,000.00	0.00	0.00	0.00	1,000.00	0.000
01-4721-899	Unanticipated Expenses	18,000.00	27,881.61	44,895.00	0.00	-26,895.00	249.417
Totals Debt Service Interest		91,404.00	27,881.61	116,476.85	0.00	-25,072.85	127.431
Warrant Articles							
01-9000-934	Bridges Capital Reserve Article	25,000.00	0.00	0.00	0.00	25,000.00	0.000
01-9000-954	Library Capital Reserve Article	20,000.00	0.00	0.00	0.00	20,000.00	0.000
01-9000-955	Technology Upgrade Cap Res Article	2,500.00	0.00	0.00	0.00	2,500.00	0.000
01-9000-960	Eradicating invasive plants Article	10,000.00	0.00	0.00	0.00	10,000.00	0.000
01-9000-964	GIS Capital Reserve	2,500.00	0.00	0.00	0.00	2,500.00	0.000
Totals Warrant Articles		60,000.00	0.00	0.00	0.00	60,000.00	0.000
Encumbrances							
01-9001-015	Road Construction Non-lapsing	222,976.00	0.00	0.00	0.00	222,976.00	0.000
01-9001-016	FY2018 Highway Block Grant SB38	47,115.00	0.00	0.00	0.00	47,115.00	0.000
01-9001-025	European Niad	4,185.00	0.00	0.00	0.00	4,185.00	0.000
01-9001-027	A Merrie Sweepe/Library	2,585.00	0.00	2,585.00	0.00	0.00	100.000
01-9001-028	Unassigned Revenue 2019	60,101.00	3,114.15	20,640.82	0.00	39,460.18	34.344
01-9001-029	City of Rochester (software) 2019	750.00	0.00	0.00	0.00	750.00	0.000
01-9001-030	Assessing-GIS 2019	300.00	0.00	0.00	0.00	300.00	0.000
01-9001-031	Fire Tech & Safety (FEMA) 2019	8,458.00	0.00	0.00	0.00	8,458.00	0.000
01-9001-032	Police Encumb 2019	14,703.00	0.00	9,285.45	0.00	5,417.55	63.153
Totals Encumbrances		361,173.00	3,114.15	32,511.27	0.00	328,661.73	9.002

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Account Number		Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
Totals General Fund		4,861,858.00	245,732.89	2,097,595.10	0.00	2,764,262.90	43.144
Sewer							
Sanitary Sewer							
02-4326-340	SWR Contract Services	35,500.00	0.00	18,767.48	0.00	16,732.52	52.866
02-4326-391	SWR Legal Notice/Ads	100.00	0.00	0.00	0.00	100.00	0.000
02-4326-410	SWR Electric	14,625.00	2,205.44	8,279.81	0.00	6,345.19	56.614
02-4326-420	SWR Heat	2,264.00	0.00	1,069.09	0.00	1,194.91	47.221
02-4326-430	SWR Water Bill	1,136.00	0.00	560.00	0.00	576.00	49.296
02-4326-450	SWR Telephone	2,256.00	358.00	1,098.75	0.00	1,157.25	48.703
02-4326-620	SWR Supplies	7,000.00	329.95	4,042.43	0.00	2,957.57	57.749
02-4326-625	SWR Postage	100.00	6.90	13.80	0.00	86.20	13.800
02-4326-720	SWR Building/Grounds Maintenance	8,600.00	0.00	504.00	0.00	8,096.00	5.860
02-4326-740	SWR Equipment Maintenance	4,000.00	0.00	-695.07	0.00	4,695.07	-17.377
02-4326-741	SWR Equipment Purchase	500.00	0.00	0.00	0.00	500.00	0.000
02-4326-742	SWR Sewer Line Maintenance	2,600.00	0.00	0.00	0.00	2,600.00	0.000
02-4326-810	SWR Permits/Testing	8,000.00	1,549.26	5,292.99	0.00	2,707.01	66.162
02-4326-840	SWR Mileage/Travel	1.00	0.00	0.00	0.00	1.00	0.000
02-4326-890	SWR Miscellaneous	1.00	0.00	0.00	0.00	1.00	0.000
Totals Sanitary Sewer		86,683.00	4,449.55	38,933.28	0.00	47,749.72	44.915
Totals Sewer		86,683.00	4,449.55	38,933.28	0.00	47,749.72	44.915
Grand Total		4,948,541.00	250,182.44	2,136,528.38	0.00	2,812,012.62	43.175